PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/1/21	Prepared by:	NEHA .C
PO/WO no.	73358	PO / WO Date.	29/12/20
Supplier Name	SSLLP	PO/WO amount	598
Firm/Company	vista homes	Project	vista
Sl. No.	Bill No.	Bill Date	Bill amount
1	15180	4/1/21	598
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			598

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12934	4/1/21	87130	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				598
Amount E – PO / WO value:				598
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	8/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 09 JAN 2021				
Date	6/1/21	8/1/21	MINISH PARIKH MANAGER-PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15180
Vista Homes	Invoice Date.	04-01-2021
Kapra, Opp to MRR School, Ecil	PO No.	73358
	PO Date.	29-12-2020
SY.no.193	Req ID	62575
GSTIN : 36AAGFV2068P1ZJ	Req Date	26-12-2020
	Loc Req No	180528

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7529 - Stationery - other - File Folders - NA - nos A3		50	5.50	275.00	18	49.50
2	7605 - Stationery - other - Whitner Pen - NA - nos	9608	4	21.00	84.00	18	15.12
3	7593 - Stationery - other - Stapler - other - nos	9608	4	37.00	148.00	18	26.64
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	507.00		91.26
	45.63	45.63	Total Invoice Amount	598.26		

Rupees : Five Hundred Ninty Eight and Paise Twenty Six Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SECBAD INWARD No: 13065 Date: 5/1 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

73358
23.12.20 11:33:23

 29-12-2020 13:51:35

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73358	180528
	Doc Date	29-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7529 - Stationery - other - File Folders - NA - nos *A3*	50.00	5.50	0.00	18.00	324.50
2	7605 - Stationery - other - Whitner Pen - NA - nos	4.00	21.00	0.00	18.00	99.12
3	7593 - Stationery - other - Stapler - other - nos	4.00	37.00	0.00	18.00	174.64
					Total Order Value . . .	**598.26**

Rupees : Five Hundred Ninty Eight and Paise Twenty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Vista Homes***
Authorised Signatory

29/12/2020

Name :

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	26.12.2020
Site & Phase :	Vista Homes	Time:	11:05
Supplier:		Req. No.	180523
Material required before date: 28.12.20		ID No.	62575

No	Description	Size	Quantity	Units	Inward No	Date
1	**A-3 Covers**	A-3	50	No's		
2	Whitener		04	No's		
3	Staplers		04	No's		
4						
5						
6						
7						
8						
9						

P.O. 73358

APPROVED
29 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For Labour quarters purpose.

Prepared By	CH. SnehaPriya	Approved by	
Sign.& Date	26.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	02.12.2020
Site & Phase :	Vista Homes	Time:	17:20
Supplier	-	Req. No.	
Material required before date: 02.12.2020		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For E & F block tiles laying purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	02.12.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12934
Vista Homes	DC Date.	04-01-2021
Kapra, Opp to MRR School, Ecil	PO No.	73358
	PO Date.	29-12-2020
SY.no.193	Req ID	62575
GSTIN : 36AAGFV2068P1ZJ	Req Date	26-12-2020
	Loc Req No	180528

	Description of Goods	HSN/SAC	Qty
1	7529 - Stationery - other - File Folders - NA - nos		50
2	7605 - Stationery - other - Whitner Pen - NA - nos	9608	4
3	7593 - Stationery - other - Stapler - other - nos	9608	4
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25	INWARD		
26	Inward No: 25566 Dt: 04/01/21		
27	MRN No: 87130 Dt:		
28	Received By: Sign:		
29			
30	Vista Homes		

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

44299
591

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15180
Vista Homes	Invoice Date.	04-01-2021
Kapra, Opp to MRR School, Ecil	PO No.	73358
	PO Date.	29-12-2020
SY.no.193	Req ID	62575
GSTIN : 36AAGFV2068P1ZJ	Req Date	26-12-2020
	Loc Req No	180528

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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4							
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6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 25566 Dt: 04/01/21
MRN No: 87130 Dt:
Received By: Sign:
Vista Homes

IGST	CGST	SGST	Total Taxable Amount	507.00		91.26
	45.63	45.63	Total Invoice Amount	598.26		

Rupees : Five Hundred Ninty Eight and Paise Twenty Six Only.

for Summit Sales LLP

Authorised signatory

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