

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04-01-21	Prepared by:	PRABHAKAR.P
PO/WO no.	73329	PO / WO Date.	28-12-20
Supplier Name	Y PUSHPALATHA	PO/WO amount	13,515-00
Firm/Company	Silver Oak Villas LLP	Project	Phase ix
Sl. No.	Bill No.	Bill Date	Bill amount
1	271	30-12-20	15,370-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,370-00
Sl. No.	DC .No	DC. Date	MRN No.
1.	41	27-12-20	86932
2.			
3.			
Amount B –Other Credits :_Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15,370-00
Amount E – PO / WO value:			13,515-00
Amount F – Difference (A – E): GST-18%			1,855-00
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ - ☐ No	
Payment – due date		11-01-21	
Remarks: TRANSPORTATION ALSO INCLUDED IN THE ABOVE PRICES			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN :36APYPY9568E1ZM

Composite Scheme

TAX INVOICE

Cell : 8897895924

**Y. PUSHPALATHA****GARDEN CONTRACTOR**H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.M/s. Silver Oak villas. H.P.
Cherla pally. Hyd.SI.No. 271 Date: 30/12/2020D/C. No. 41 Date: 27.12.2020

Party GST No.:

P.O.No. 73329 Date:

S.No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpet grass & Shaded grass		600 SRA 15 Bags		15,370.00	
			TOTAL		15,370.00	
BANK DETAILS: YESHAMONI PUSHPALATHA H.D.F.C. Bank, Branch Kondapur, Hyderabad. A/c.: 50100308647051 IFSC Code: HDFC0002019			For Y. PUSHPALATHA  Authorized Signatory			
Rupees inwards: <u>Fifteen thousand</u> <u>Three hundred and seventy only.</u>						

Purchase Order

Page(s) 1 Of 1

29-12-2020 15:32:04



73329

23.12.20 11:33:23

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Y PUSHPALATHA
4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	73329	156273
Doc Date	28-12-2020	
Quote No	Nil	
Quote Date	28-12-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6016 - Miscellaneous - Carpet Grass - NA - sft	600.00	10.00	0.00	6.00	6,360.00
2 6096 - Miscellaneous - Grass - NA - Bags Shaded grass	15.00	450.00	0.00	6.00	7,155.00
Rupees : Thirteen Thousand Five Hundred Fifteen Only.					Total Order Value . . . 13,515.00

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Rs.....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.37,39,57,69 & shaded grass for transformer to security room purpose

Completion Date Nil

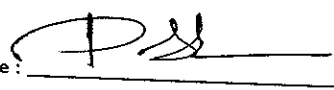
Measurement Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Contact

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 1

28-12-2020 14:32:52

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Y PUSHPALATHA
4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

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Authorised Signatory

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Name : _____

Date : __/__/__

Contact

**Y. PUSHPALATHA****GARDEN CONTRACTOR**H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.M/s. Silver Oak villas LLP.D.C.No. 41Date 27/12/2020P.O.No. 73329

Party GST No.:

S.No.	PARTICULARS	Quantity.
1	Car pet grass	600 sft
2	Shaded grass	15 Bags
3	Trans port Extra	



INWARD WITH TIME:	
Inward No. <u>15314</u>	Dt: <u>28/12/20</u>
MRN No: <u>86932</u>	Dt: <u>30/12/2020</u>
Received By: <u>[Signature]</u>	Sign: <u>[Signature]</u>
SILVER OAK VILLAS LLP	

Reciever's Signature

For **Y. PUSHPALATHA**

Authorised Signatory

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.