

LEJ

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		07/01/2021		Prepared by:		MINISH.	
PO/WO no.		73014.		PO / WO Date.		16/12/2020	
Supplier Name		Sai Ambe Electricals		PO/WO amount		35,578/-	
Firm/Company		SLLP.		Project		SLLP.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	992.	21/12/2020		35,578/-			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	35,578/-			
1.			86822	DC matches MRN			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value: 35,578/-							
Amount F – Difference (A – E): 35,578/-							
Quantity received as per PO / WO							
☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)							
Is difference between PO / Bill acceptable?							
☒ Yes ☐ No (explained below)							
Excess / short material received							
☒ Approved – within acceptable limits ☐ No (explained below)							
Close PO / W?O							
☒ Yes ☐ No – wait for balance material ☐ No (explained below)							
Advance paid / PDC given (deduct when paying)							
☐ Yes – Rs. /- ☒ No							
Payment – due date							
09/01/2021							
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			07 JAN 2021				
Date		21/12	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, K.P. Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com		Invoice No. 992	Dated 21-Dec-2020
		Delivery Note	Mode/Terms of Payment
		Supplier's Ref.	Other Reference(s)
Consignee SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		Buyer's Order No. 73014/168214	Dated 16-Dec-2020
		Despatch Document No.	Delivery Note Date
		Despatched through	Destination
Buyer (if other than consignee) SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	SHDB M4/ECO DB	8537	20 nos	1,200.00	nos		24,000.00
2	SEN 2P DB ENCLOSURE	8537	20 nos	305.00	nos		6,100.00
							30,100.00
							2,709.00
							2,709.00
Total			40 nos				Rs. 35,518.00

Amount Chargeable (in words) **INR Thirty Five Thousand Five Hundred Eighteen Only** E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8537	30,100.00	9%	2,709.00	9%	2,709.00	5,418.00
Total	30,100.00		2,709.00		2,709.00	5,418.00

Tax Amount (in words) : **INR Five Thousand Four Hundred Eighteen Only**

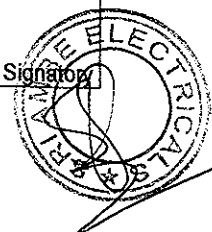
Declaration (1) Goods once sold will be not returned. (2) Subject to Secunderabad jurisdiction	Company's Bank Details Bank Name : Yes Bank Ltd A/c No. : 009786900000484 Branch & IFS Code : BEGUMPET & YESB0000097 for Sri Ambe Electricals
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Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Card No: 15510	Dt: 26/12/20
RN No: 86 822	Dt: 29/12/20
Received By:	Sign: 87
SUMMIT SALES LLP	

Certified by:
Stores Manager



Purchase Order

Page(s) 1 Of 1

16-12-2020 3:10:33 PM

Orl:

73014

16.12.20 11:34:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Ambe Electricals
Plot no-97, Sri Sai Oxford Terrace R.P. Road, Secunderabad-500003

Doc No	73014	168214
Doc Date	16-12-2020	
Quote No	Nil	
Quote Date	16-12-2020	
SupplyType	Supply	

GSTIN 36

7702963535

7702963535

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4547 - Electrical - other - Distribution Board - 3 Phase - nos	20.00	1,200.00	0.00	18.00	28,320.00
2 4548 - Electrical - other - Distribution Board - Single Phase - nos	20.00	305.00	0.00	18.00	7,198.00
Total Order Value . . .					35,518.00

Rupees : Thirty Five Thousand Five Hundred Eighteen Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'ABB' brand, Classiq series.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date Nil

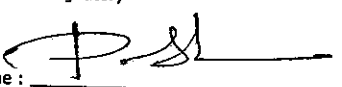
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit sales llp		Date:		14.12.20	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168214	
Material required before date:				ID No.		622715	
No	Description	Size	Quantity	Units	Inward No.	Date	
1	MCB	16A	192	NOS			
2	MCB	6A	144	NOS			
3	FP ISOLATOR	40A	36	NOS			
4	CHANGE OVER	25A	36	NOS			
5	LED LIGHTS	1'	20	NOS			
6	LED LIGHTS	4'	20	NOS			
7	DB -3 PHASE	4 WAY	20	NOS			
8	DB -SINGLE PHASE		20	NOS			
9	MODULAR PLATE	6M	360	NOS			
10	MODULAR PLATE	2M	140	NOS			
11	SWITCH	6A	1200	NOS			
12	SOCKET	6A	600	NOS			
13	SWITCH	16A	100	NOS			
14	SOCKET	16A	100	NOS			
15	FAN DIMMER		90	NOS			
16	BLANK PLATES		900	NOS			
Remarks: For stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		14.12.20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
15 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE