(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/01/2021	Prepared by:	MINISH.
PO/WO no.	72987.	PO / WO Date.	15/12/2020.
Supplier Name	Anisha Associates.	PO/WO amount	7,056/-
Firm/Company	SHLLP	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	203.	23/12/2020	7,056/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,056/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			86813.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7,056/-
Amount E – PO / WO value:				7,056/-
Amount F – Difference (A – E):				NIL/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	09/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 07 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		7/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

Pidilite
Building Bonds

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer
To M/s Summit Sales llp
M.G Road Sec-Bad
GSTNO: 36 ACOFS
2044 C1Z7

No. 203 Date : 23/12/2020
Your order No. 72987 Date 15/12/2020
Our D.C. No. ______ Date : ______
Documents Sent through ______

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A	20Kg	10	598.00	5980	00
			Total Taxable		5980	00
			CGST @ 9%		538	20
			SGTS @ 9%		538	20
			IGST @		/	
			TOTAL		7056	00

INWARD
Inward No: 15502 Dt: 23/12/20
GRN No: 86813 Dt: 29/12/20
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 72812
Date: 30/12

Rupees Seven Thousand and fifty six Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

 15-12-2020 2:10:56 PM

Purchase Order

72987
05.12.20 12:14:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA
66209804 9246589804

Doc No	72987	168204
Doc Date	15-12-2020	
Quote No	Nil	
Quote Date	15-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20 kgs*	10.00	598.00	0.00	18.00	7,056.40
					Total Order Value . . .	**7,056.40**

Rupees : Seven Thousand Fifty Six and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For ***Anisha Associates***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		Date:	10.12.20
Site & Phase :	SHLLP		Time:	11.00
Supplier			Req. No.	168204
Material required before date:			ID No.	62184

No	Description	Size	Quantity	Units	Inward No	Date
1	Holdfast 72986	4"	150	kgs		
2	Tile adhesives 72987	25kg	10	nos		
3						
4						
5						
6						
7			APPROVED			
8						
9			15 DEC 2020			
10			MINISH PARIKH			
11			MANAGER PROCUREMENT			

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	10.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.