(E) To write in log book

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/01/2021	Prepared by:	MINISH
PO/WO no.	73210	PO / WO Date.	23/12/2020.
Supplier Name	Sri Balaji Marketing Associates.	PO/WO amount	1,58,413/-
Firm/Company	SSLLP.	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	3470	23/12/2020	1,58,600/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,58,600/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			87009.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,58,600/-
Amount E – PO / WO value:	1,58,413/-
Amount F – Difference (A – E):	(+) 187/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐~~ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.______/- ☐ No
Payment – due date	100%. Advance Paid.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature]				
Date		7/1/21					

APPROVED
07 JAN 2021
MINISH PARIKH
MANAGER-PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

 23-12-2020 10:54:33 AM

Purchase Order

Origir 73210
23.12.20 11:29:46

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Marketing Associates
Shop no-3, SRT 343, Jawahar Nagar, Ashok nagar, Hyderabad-500020

9246524365
9246524365

Doc No	73210	168242
Doc Date	23-12-2020	
Quote No	NIL	
Quote Date	23-12-2020	
SupplyType	Supply	

Kind Attn : Gganshyam

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3002 - Cement - PPC - 50kgs - bags	520.00	238.00	0.00	28.00	158,412.80

Total Order Value . . . 158,412.80

Rupees : One Lakh(s) Fifty Eight Thousand Four Hundred Twelve and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of PARASAKTHI brand/company
Payment Terms	100% as advance
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	NIL
Transportation Cost	Included in the above price.
Warranty	NIL
Advance Paid	RS 158413/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Material for Site use purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	Delivery at SOV-CHERLAPALLY Contact Person Mr Purshottam-9502177288

For *Summit Sales LLP*
Authorised Signatory

23/12/2020

Name : ______________

Name : ______________

Accepted the above Terms And Conditions
For *Sri Balaji Marketing Associates*

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	23.12.20
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168242
Material required before date:		ID No.	62527

No	Description	Size	Quantity	Units	Inward No	Date
1	PPC CEMENT		520	BAGS		
2						
3						
4						
5	APPROVED		PO			
6	08 JAN 2021		73210			
7						
8	MINISH PARIKH					
9	MANAGER PROCUREMENT					
10						

Remarks: Delivery at sov llp

Prepared By	SOWMYA	Approved by	
Sign.& Date	23.12.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Email - sbma233@gmail.com

ORIGINAL

TAX INVOICE

Phone No : 040 66784365
Cell No : 09246524365
09346524365

SRI BALAJI MARKETING ASSOCIATES

DEALERS ;KCP, PARASAKTI,BIRLASHAKTI,RAMCO & SUVARNA Cements.

SHOP NO3,SRT343,JAWAHARNAGAR,ASHOKNAGAR,HYDERABAD.500020.TELANGANA

GSTIN No:36ACPPC4261Q1Z3

Billing Address	Shipping Address		
SUMMIT SALES LLP	SILVEROAK VILAS	INV NO:	3470
5-4-187/3&4,2ND FLOOR,MG ROAD		DATE :	23-12-2020
SECUNDERABAD	CHERLAPALLY	PO NO:	73210/168242
GSTIN No. 36ACQFS2044C1Z7		DATE :	
PAN / AADHAR.NO	PURSHOTTAM	TRUCK NO :	TS15UA2851
Phone No	PH 9502177288	E WayBill No	151282486306

Sl. No	Description Of Goods	HSN	QTY	RATE	TAXABLE AMOUNT	CGST 14%	SGST 14%	IGST 28%
1	PARASAKTI PPC	25232930	520	305.00	1,23,906.24	17,346.88	17,346.88	
	Total		520		1,23,906.24			

CGST AMT : 17,346.88 IGST AMT :

SGST AMT : 17,346.88

TOTAL GST AMOUNT - 34,693.76

TAXABLE AMOUNT - 1,23,906.24

TOTAL TCS AMOUNT-

Value in Rs:

ONE LAKH FIFTY EIGHT THOUSAND SIX HUNDRED ONLY

MODI PROPERTIES PVT. LTD. * SEC'BAD
INWARD No: 12940 Date: Sign:

R.off :

TOTAL: **158600.00**

Our Bank Details
Bank Name : S.B.I (ASHOKNAGAR BR)
Account No : 35706838384
RTGS/IFSC: SBIN0011658

Our Bank Details
Bank Name: HDFC BANK (RTC X ROAD BR)
Account No : 50200050652389
RTGS/IFSC : HDFC0000472

INWARD	
Inward No: 10426	Dt: 25/11/20
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

For SRI BALAJI MARKETING ASSOCIATES

AUTHORISED SIGNATORY

INWARD	
Inward No: 15528	Dt:
MRN No: 82009	Dt:
Received By:	Sign: 81
SUMMIT SALES LLP	

Terms & Conditions:

1) Interest @ 24% will be charged if bill is not settled within 8 days.
2) Subject to HYDERABAD JURISDICTION.

CERTIFICATE : Certified that the particulars given above are true and correct and the amount indicated represents the price actually charged and that there is no flow of additional consideration directly or indirectly from the buyer