PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	71760	PO / WO Date.	31/10/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 19,374/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14643	07/12/2020	Rs. 4,562/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,562/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12444	07/12/2020	86086	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 4,562/-
Amount E – PO / WO value:				Rs. 19,374/-
Amount F – Difference (A – E):				Rs. -14,812/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	02/01/2021

Remarks: **Final bill received.** Noc taken from Accounts

We sent part Bill to accounts with original office copy

Please give an "Noc" for Bill Clearance, Photo copy of Po attached

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	29/12/20	29/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 07-12-2020

Customer Details		
Silver Oak Villas LLP sy no 291,cherlapally hyd GSTIN : 36ADBFS3288A2Z7	Invoice No.	14643
	Invoice Date.	07-12-2020
	PO No.	71760
	PO Date.	31-10-2020
	Req ID	61149
	Req Date	31-10-2020
	Loc Req No	156104

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	7	509.20	3,564.40	28	998.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,564.40		998.04
	499.02	499.02	Total Invoice Amount	4,562.43		

Rupees : Four Thousand Five Hundred Sixty Two and Paise Fourty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

10/12/2024
Neha

Authorised signatory

Purchase Order

— Duplicate —

 31-12-2020 11:53:34

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	71760	156104
Doc Date	31-10-2020	
Quote No	Nil	
Quote Date	31-10-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	10.00	509.20	0.00	28.00	6,517.76
2	3134 - Chemicals - Tile Grout - 1kg - pkts *silk -12 pkts white 12 pkts*	24.00	46.00	0.00	18.00	1,302.72
3	4000 - Consumables - Acid - NA - ltrs	12.00	20.00	0.00	18.00	283.20
4	4003 - Consumables - Bombay Broom - Big - nos	24.00	58.00	0.00	0.00	1,392.00
5	4080 - Consumables - Bombay Brooms - Other - Nos	24.00	8.30	0.00	0.00	199.20
6	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	3.00	76.00	0.00	18.00	269.04
7	1012 - Building material - Polyster Fibres - 6mm - pkts	80.00	40.00	0.00	18.00	3,776.00
8	3128 - Chemicals - RBR bonding agent - NA - ltrs *1 ltr*	5.00	325.00	0.00	18.00	1,917.50
9	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	5.00	630.00	0.00	18.00	3,717.00
					Total Order Value . . .	**19,374.42**

Rupees : Ninteen Thousand Three Hundred Seventy Four and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

=) Already we sent part Bill to account. Bill: 14049 . Rs.14,814/-
5/11/20
with original office copy.
Please give "NOC" for
Bill Clearance.
31/12/20.

Bill not received
07/01/2021

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Name :

Date : / /

Purchase Order

31-12-2020 11:53:34

Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use perpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Contact

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	30-10-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156104
Material required before date:	03-11-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	White Cement	25kg	10	bags		
2	Tile Grout (Silk)		12	packets		
3	Tile Grout (Ehite)		12	packets		
4	Roff Granite Adhesive (liquid)		05	bottles		
5	Roff Granite Adhesive (powder)		05	bags		
6	Acid		12	bottles		
7	Recron		50	packets		
8	Bombay Brooms	big	24	Nos		
9	Bombay Nails		03	kgs		
10	Bombay Brooms	Small	24	Nos		

Remarks: -For Site use purpose

Prepared By	G. Mona	Approved by	APPROVED 04 JAN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	30-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP sy no 291,cherlapally hyd GSTIN : 36ADBFS3288A2Z7	DC No.	12444
	DC Date.	07-12-2020
	PO No.	71760
	PO Date.	31-10-2020
	Req ID	61149
	Req Date	31-10-2020
	Loc Req No	156104

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	7
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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30			

INWARD WITH TIME:
Inward No. 15204 Dt. 8/12/20
MRN No: 86086 Dt. 8/12/2020
Sign.
SILVER OAK VILLAS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43615
Date 9/12/20
Sign. R

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	14643
sy no 291,cherlapally hyd	Invoice Date.	07-12-2020
	PO No.	71760
	PO Date.	31-10-2020
	Req ID	61149
GSTIN : 36ADBFS3288A2Z7	Req Date	31-10-2020
	Loc Req No	156104

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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8							
9							
10							
11							
12							
13							
14							
15							

WARD WITH TIME:
...ard No. 15204 Dt. 7/12/20
...RN No: Dt.
Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
	499.02	499.02	Total Taxable Amount	3,564.40	998.04
			Total Invoice Amount	4,562.43	

Rupees : Four Thousand Five Hundred Sixty Two and Paise Fourty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 06-11-2020 11:33:43

Origir 71760

30.10.20 4:42:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc No	71760	156104
	Doc Date	31-10-2020	
GSTIN 36ACQFS2044C1Z7	Quote No	Nil	
040-66335551 9618244433	Quote Date	31-10-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

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6	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	3.00	76.00	0.00	18.00	269.04
7	1012 - Building material - Polyster Fibres - 6mm - pkts	80.00	40.00	0.00	18.00	3,776.00
8	3128 - Chemicals - RBR bonding agent - NA - ltrs *1 ltr*	5.00	325.00	0.00	18.00	1,917.50
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Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

Part Quantity Recieved,
Balance Recievable
Bill No. 14049 Dt. 05/11/20 14,811/-
Balance /- 4,563/-
11/11/2020

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 06/11/2020

Contact

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/__