

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		08/01/2021		Prepared by:		MINISH																																									
PO/WO no.		73425		PO / WO Date.		30/12/2020																																									
Supplier Name		SGLLP		PO/WO amount		4,785/-																																									
Firm/Company		SOVLLP		Project		SOV-Phase-IX																																									
Sl. No.	Bill No.	Bill Date		Bill amount																																											
1.	15170	04/01/2021		4,785/-																																											
2.																																															
3.																																															
4.																																															
Amount A – Bills total(Excluding Transport & Hamali Charges):																																															
Sl. No.	DC No	DC. Date	MRN No.	4,785/-																																											
1.	12924	04/01/2021	87108	DC matches MRN																																											
2.				☒ Yes ☐ No																																											
3.				☐ Yes ☐ No																																											
4.				☐ Yes ☐ No																																											
Amount B – Other Credits :																																															
Amount C – Other Debits :																																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:																																															
Amount E – PO / WO value: ✓ 4,785/-																																															
Amount F – Difference (A – E): 4,785/-																																															
Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																																															
Is difference between PO / Bill acceptable? ☒ Yes ☐ No (explained below)																																															
Excess / short material received ☒ Approved within acceptable limits ☐ No (explained below)																																															
Close PO / W?O ☒ Yes ☐ No – wait for balance material ☐ No (explained below)																																															
Advance paid / PDC given (deduct when paying) ☐ Yes – Rs. /- ☒ No																																															
Payment – due date																																															
Remarks: 09/01/2021																																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td>APPROVED</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td>8/1/21</td> <td>08 JAN 2021</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="3"></td> <td>MINISH PARIKH</td> <td colspan="4"></td> </tr> <tr> <td colspan="3"></td> <td>MANAGER PROCUREMENT</td> <td colspan="4"></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:			APPROVED					Date		8/1/21	08 JAN 2021								MINISH PARIKH								MANAGER PROCUREMENT				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																																								
Sign:			APPROVED																																												
Date		8/1/21	08 JAN 2021																																												
			MINISH PARIKH																																												
			MANAGER PROCUREMENT																																												

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-01-2021

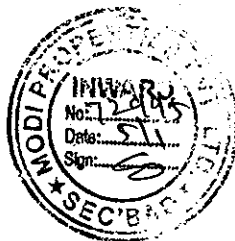
Supplier / Customer / Transporter - Copy

Customer Details					Invoice No.		15170	
Silver Oak Villas LLP sy no 291,cherlapally hyd GSTIN : 36ADBFS3288A2Z7					Invoice Date.		04-01-2021	
					PO No.		73425	
					PO Date.		30-12-2020	
					Req ID		62692	
					Req Date		29-12-2020	
					Loc Req No		156280	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	4065 - Consumables - Vim bar - NA - nos	3405	6	42.00	252.00	18	45.36	
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	85.00	510.00	18	91.80	
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	6	82.00	492.00	18	88.56	
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	88.00	528.00	18	95.04	
5	4014 - Consumables - Colin - 500ml - nos	3402	8	77.00	616.00	18	110.88	
6	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	4	84.00	336.00	18	60.48	
7	4059 - Consumables - Surf Detergent Powder - NA -	3402	3	25.00	75.00	18	13.50	
8	4041 - Consumables - Mopping stick - NA - nos	9603	4	126.00	504.00	18	90.72	
9	4001 - Consumables - Air Freshner - NA - nos	3307	6	82.00	492.00	18	88.56	
10	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	50.00	250.00	18	45.00	
11								
12								
13								
14								
15								
IGST					CGST		SGST	
Total Taxable Amount					4,055.00		729.90	
Total Invoice Amount					4,784.90			
Rupees : Four Thousand Seven Hundred Eighty Four and Paise Ninty Only.								

Rupees : Four Thousand Seven Hundred Eighty Four and Paise Ninty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 3 Of 2

30-12-2020 14:30:06



73425

31.12.20 3:26:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, IInd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73425	156280
Doc Date	30-12-2020	
Quote No	Nil	
Quote Date	30-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
2 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
3 4022 - Consumables - Dettol - NA - nos Hand wash	6.00	82.00	0.00	18.00	580.56
4 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	88.00	0.00	18.00	623.04
5 4014 - Consumables - Colin - 500ml - nos	8.00	77.00	0.00	18.00	726.88
6 4001 - Consumables - Air Freshner - NA - nos Room freshner	4.00	84.00	0.00	18.00	396.48
7 4059 - Consumables - Surf Detergent Powder - NA - kgs	3.00	25.00	0.00	18.00	88.50
8 4041 - Consumables - Mopping stick - NA - nos	4.00	126.00	0.00	18.00	594.72
9 4001 - Consumables - Air Freshner - NA - nos	6.00	82.00	0.00	18.00	580.56
10 4046 - Consumables - Phynyle - 1Ltr - nos	5.00	50.00	0.00	18.00	295.00
Total Order Value . . .					4,784.90
Rupees : Four Thousand Seven Hundred Eighty Four and Paise Ninty Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** NilFor **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Company Name:		Silver Oak Villas LLP		Date:		29-12-2020	
Site & Phase :		Silver Oak Villas		Time:		10.00	
Supplier				Req. No.		156280	
Material required before date:			Urgent		ID No.		
No	Description			Size	Quantity	Units	Inward No
1	Lizol				06	Nos	
2	Harpic				06	Nos	
3	Colin				08	Nos	
4	Vim Bar				06	Nos	
5	Surf Powder				03	Packets	
6	Hand wash				06	Nos	
7	Room Freshner				04	Nos	
8	Air Freshner				06	Nos	
9	Phenyl				05	Nos	
10	Mopping Stick				04	Nos	
Remarks: For Office use, Clubhouse, apartment & model villa cleaning purpose							
Prepared By		G.Mona		Approved by		30 DEC 2020	
Sign. & Date		29-12-2020		Sign. & Date		MINISH PARIKH MANAGER PROCUREMENT	
Note: On receipt of material at site write inward number and date in last 2 columns.							

[illegible]

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

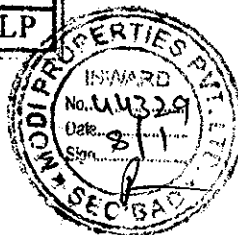
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-01-2021

Customer Details		DC No.	12924
Silver Oak Villas LLP sy no 291,cherlapally hyd		DC Date.	04-01-2021
		PO No.	73425
		PO Date.	30-12-2020
		Req ID	62692
		Req Date	29-12-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	156280
	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	6
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
3	4022 - Consumables - Dettol - NA - nos	3401	6
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
5	4014 - Consumables - Colin - 500ml - nos	3402	8
6	4001 - Consumables - Air Freshner - NA - nos	3307	4
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	3
8	4041 - Consumables - Mopping stick - NA - nos	9603	4
9	4001 - Consumables - Air Freshner - NA - nos	3307	6
10	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5
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INWARD WITH TIME:	
Inward No. 15361	DT. 4/1/21
MRN No: 87108	DT: 4/1/21
Received By:	Sign: <i>[Signature]</i>
SILVER OAK VILLAS LLP	



for Summit Sales LLP

[Signature]
Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

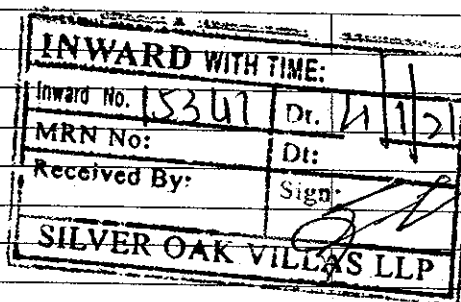
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-01-2021

Customer Details				Invoice No.	15170		
Silver Oak Villas LLP				Invoice Date.	04-01-2021		
sy no 291,cherlapally hyd				PO No.	73425		
GSTIN : 36ADBFS3288A2Z7				PO Date.	30-12-2020		
				Req ID	62692		
				Req Date	29-12-2020		
				Loc Req No	156280		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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3	4022 - Consumables - Dettol - NA - nos	3401	6	82.00	492.00	18	88.56
	Hand wash						
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	88.00	528.00	18	95.04
5	4014 - Consumables - Colin - 500ml - nos	3402	8	77.00	616.00	18	110.88
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	Room freshner						
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10	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	50.00	250.00	18	45.00
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	4,055.00
				364.95	364.95	Total Invoice Amount	4,784.90
Rupees : Four Thousand Seven Hundred Eighty Four and Paise Ninty Only.							



for Summit Sales LLP

 Authorised signatory

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