PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/01/2021	Prepared by:	MINISH
PO/WO no.	73034	PO / WO Date.	16/12/2020.
Supplier Name	Sri Balaji Enterprises.	PO/WO amount	5,216/-
Firm/Company	MC Modi Educational Trust.	Project	Manilal Modi Memorial Hosp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	143.	30/12/2020	5,304/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,304/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			87102	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5,304/-
Amount E – PO / WO value:				5,216/-
Amount F – Difference (A – E):				(+)88/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._______/- ☑ No
Payment – due date	09/01/2021.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature] APPROVED 08 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		8/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **143** PO / DOC No. **73034** Vehicle No. **ragu**	Dated **30-12-2020** D.C. No. **143** Destination	

Billing Address :
MC MODI EDUCATIONAL TRUST
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AAATM5488Q2Z0

Shipping Address :
Manilal modi memorial Hospital
Thurkapally shameerpet
GSTN : 36AAATM5488Q2Z0

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8302	L-Pati		1'X1'	220	2.25	495.00
2	8302	Sheet matal Screws (100)	75x5mm	7PKT	7	250.00	1750.00
3	8302	Sheet matal Screws (100)	25x6mm	10PKT	10	100.00	1000.00
4	8302	Sheet matal Screws (100)	35x6mm	10PKT	10	125.00	1250.00
						Cartage	
					247		4495.00

INWARD
Inward No: 10135 Dt: 31/12/20
MRN No: 87102 Dt: 4/1/21
Received By: Security Sign:
MC MODI EDUCATIONAL TRUST

re Tax : Rs 4495.00 Tax Rs.: 809.10 Post Tax Rs.: 5304.10 R/o Rs.: -0.10 **Final Rs.: 5304.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8302	4495	9%	404.55	9%	404.55			809.10
								0
								0
Total	**4495**	**0.09**	**404.55**	**0.09**	**404.55**	**0**	**0**	**809.10**

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. INWARD No. 73059 Date: 6/1

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 17-12-2020 3:05:52 PM

73034
16.12.20 11:34:54

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Sri Balaji Enterprises	**Doc No**	73034	162057
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	16-12-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	16-12-2019	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9598 - Tools - Bracket - NA - Nos *1" x 1"*	220.00	2.25	0.00	18.00	584.10
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *75 x 5mm 100 Per Pkt*	7.00	250.00	0.00	18.00	2,065.00
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *25 x 6mm- 100 Per Pkt*	13.00	100.00	0.00	18.00	1,534.00
4	2156 - Carpentry - hardware - S.S. Screws - other - pkts *35 x 6 mm - 100 Per Pkt*	7.00	125.00	0.00	18.00	1,032.50
					Total Order Value . . .	**5,215.60**

Rupees : Five Thousand Two Hundred Fifteen and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for WPC Doors section Fixing in first floor purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***MC Modi Educational Trust***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	16-12-2020
Site & Phase :	Manilal Modi memmorial Hospital	Time:	15.35PM
Supplier		Req.No.	162057
Material required before date:	18-12-2020	ID No.	62362

No	Description	Size	Quantity	Units	Inward No	Date
1	MS L angle bracket	1" x 1"	220	nos		
2	Sheet board screw white - star screw	75 x 5 mm	700	nos		
3	Sheet board screw white - star screw	25 x 5 mm	1300	nos		
4	Sheet board screw white - star screw	35 x 5 mm	700	nos		
5						
6	73034					
7						
8						
9						
10						

Remarks:For First floor WPC door fixing purpose.

APPROVED
17 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Pushpalatha	Approved by	T.Madhu
Sign.& Date	16-12-2020	Sign. & Date	16-12-2020

Note: On receipt of material at site write inward number and date in last 2 columns.