PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	71375	PO / WO Date.	01/12/2020
Supplier Name	A. Ramulu	PO/WO amount	Rs. 89,979/-
Firm/Company	Modi Properties PVT LTD	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	405	08/01/2021	Rs. 89,979/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 89,979/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	405	08/01/2021	87309	☑ Yes □ No
2.	-	-	-	□ Yes □ N
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 89,979/-
Amount E – PO / WO value:				Rs. 89,979/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	**09/01/2021**

Remarks: **Please check advance and release the balance payment.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 08 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	8/1/21	8/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A. RAMULU

Alluminium Fabricators & Wood Working

P. No. 21, Srinivasnagar Colony, Near Sitarampuram,
Old Bowinpally, Secunderabad - 500 009.
Cell : 9493702392

TAX INVOICE CASH / CREDIT

No. 405 Date : 8/1/21

D.C. No. P.O.No: 71375. Date :

M/s. Modi Properties PVT LTD

Party GSTIN. 36AABCM4761E1ZM.

S.No.	DESCRIPTION	Sft or Sq Mts	QTY.	RATE	AMOUNT Rs.	Ps.
1.	office Furniture	sft	219.75	347	76,253	25

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 73081 Date: 8/1/21 Sign:

MRN 87309

INWARD
Inward No: 15585 Dt: 8/01/21
MRN No: 87309 Dt:
Received By: Sign:
SUMMIT SALES LLP

Rupees in words Eighty nine thousand nine hundred and seventy eight only

Delivery Details

Total	76,253	25
CGST	6862	79
SGST	6862	79
G.TOTAL	89,978	83

GSTIN : 36AFSPA4200K1ZL

Subject to Secunderabad jurisdiction

Bank Details
Bank : HDFC BANK
A/c : 00421200007575
Branch : Paradise Circle
S.D. Road, Secunderabad - 3.
IFSC Code : HDFC0000042

For **A. RAMULU**

Purchase Order

 01-12-2020 15:37:18

71375
10.10.20 12:35:31

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Ramulu	**Doc No**	71375	16567
Plot No.21, Srinivas Ngr colony, Old Bowenpally, Near Sitarampuram, Sec- Bad -500 009	**Doc Date**	01-12-2020	
	Quote No	Nil	
GSTIN 36AFSPA4200K1ZL	**Quote Date**	16-10-2020	
9493978876/9948285821	**SupplyType**	Supply	

Kind Attn : Mr. Ramulu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 4'0 x 2'6" - 04 nos*	40.00	347.00	0.00	18.00	16,378.40
2	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 7'0 x 2'6" - 01 no*	17.50	347.00	0.00	18.00	7,165.55
3	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 7'0 x 4'0 - 02 nos*	56.00	347.00	0.00	18.00	22,929.76
4	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 7'6" x 2'6" - 03 nos*	56.25	347.00	0.00	18.00	23,032.13
5	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 12'0 x 2'6" - 01 no*	30.00	347.00	0.00	18.00	12,283.80
6	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 8'0 x 2'6" - 01 no*	20.00	347.00	0.00	18.00	8,189.20
					Total Order Value . . .	**89,978.84**

Rupees : Eighty Nine Thousand Nine Hundred Seventy Eight and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After delivery of all materials and completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Office Furniture repaire work at SSLLP purpose.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 01/12/2020

Accepted the above Terms And Conditions

For *Ramulu*

Name : ____________

Date : __/__/____

MEMO

DATE & FROM:	TO & REMARKS.
Prabhakar 28/11	After discussion with Ramulu Carpenter and through Inspector finalized the amount ₹ 90,000/- Kindly suggest us!
	APPROVED BY 28 NOV 2020 SOHAM MODI MANAGING DIRECTOR

POR

Requisition Form

Company Name:	MPPL	Date:	10-10-2020
Site & Phase :	VSC	Time:	1:15 PM
Supplier		Req. No.	16567
Material required before date:	Urgent	ID No.	60699

No	Description	Size	Quantity	Area	Inward No	Date
	Dimensions	Area	Quantity	Total Area		
1	4'0" X 2'6"	10	4	40		
2	7'0" X 2'6"	17.5	1	17.5		
3	7'0" X 4'0"	28	1	28		
4	7'6" X 2'6"	17.00	1	17.0	71375	
5	7'6" X 2'6"	18.75	1	18.75		
6	7'0" X 4'0"	28	1	28		
7	12'0" X 2'6"	30	1	30		
8	7'6" X 2'6"	18.75	1	18.75	10. 7'x3' - 1 no.	
9	8'0" X 2'6"	20	1	20		
TOTAL				218		
Charges per sft @375/- X 218				81,750/-		

Remarks : The above mentioned amount is the total charges for the furniture repair work @ VSC Silver Creek by Mr.Ramulu.

Prepared By	K S ADITHYA	Approved by	APPROVED BY 6 OCT 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	10- 10 -2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1 16-10-2020 14:26:51

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Draft PO for Approval

Supplier Details			
Ramulu Plot No.21, Srinivas Ngr colony, Old Bowenpally, Near Sitarampuram, Sec- Bad -500 009 **GSTIN** 36AFSPA4200K1ZL 9493978876/9948285821	**Doc No**	71375	16567
	Doc Date	16-10-2020	
	Quote No	Nil	
	Quote Date	16-10-2020	
	SupplyType	Supply	

Kind Attn : Mr. Ramulu

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 4'0 x 2'6" - 04 nos*	40.00	375.00	0.00	18.00	17,700.00
2	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 7'0 x 2'6" - 01 no*	17.50	375.00	0.00	18.00	7,743.75
3	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 7'0 x 4'0 - 02 nos*	56.00	375.00	0.00	18.00	24,780.00
4	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 7'6" x 2'6" - 03 nos*	56.25	375.00	0.00	18.00	24,890.63
5	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 12'0 x 2'6" - 01 no*	30.00	375.00	0.00	18.00	13,275.00
6	5559 - Furniture - Others-Partition - NA - sft *Office Furniture - 8'0 x 2'6" - 01 no*	20.00	375.00	0.00	18.00	8,850.00
				Total Order Value . . .		**97,239.38**

Rupees : Ninty Seven Thousand Two Hundred Thirty Nine and Paise Thirty Eight Only.

90,000/-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	50% as advance & balance 50% after delivery of all materials and completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Rs. 20,000/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Office Furniture repaire work at SSLLP purpose.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

219.75 sft

APPROVED BY
16 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

T.D. Nguery
16/10/20

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Accepted the above Terms And Conditions

For *Ramulu*

Draft PO for Approval

Date : __/__/____

Name : ______________

Name : ______________