## PURCHASE DIVISION Advice for approval for credit to supplier

| Date: 04-01-21                    |                       |                                       | Prepared by:         |               |             | PRABHAKAR.P                 |                  |                     |  |
|-----------------------------------|-----------------------|---------------------------------------|----------------------|---------------|-------------|-----------------------------|------------------|---------------------|--|
| PO/WO no                          |                       |                                       |                      | PO / WO Date. |             |                             | 8-12-20          |                     |  |
| Supplier Name Elegant Enterprises |                       |                                       | PO/WO amount         |               |             | 12,39                       | 0-00             |                     |  |
| Firm/Company Nilgiri Esattes      |                       |                                       | Project              |               |             | Nilgiri I                   | Estates          |                     |  |
| Sl. No. Bill No.                  |                       |                                       | Bill Date            |               | Bill amount |                             |                  |                     |  |
| 1                                 |                       |                                       |                      | 8-12-20       |             |                             |                  | 12,390-00           |  |
| 3                                 | 3                     |                                       |                      |               |             |                             |                  | 7                   |  |
| 4                                 |                       |                                       |                      |               | <del></del> |                             |                  | /                   |  |
| Amount A                          | - Bills total(Exclude | ding Transport &                      | Hamali Char          | ges):         |             |                             |                  | 12,390-00           |  |
| Sl. No.                           | DC .No                | DC.                                   | Date                 |               | MRN         | No.                         | DC matches M     | •                   |  |
| 1.                                | 1.                    |                                       | <u> </u>             | 86367         |             |                             | Yes No           |                     |  |
| 2.                                |                       |                                       |                      | ·             |             |                             | □ Yes □ No       |                     |  |
| 3.                                |                       |                                       |                      |               |             |                             |                  |                     |  |
| Amount B                          | Other Credits: Tr     | ansportation char                     | 'ges                 | <del></del>   |             |                             | □ Yes □ No       |                     |  |
|                                   | Other Debits:         | · · · · · · · · · · · · · · · · · · · | 6                    |               |             |                             |                  |                     |  |
| Amount D                          | (D=A+B-C) - Am        | ount to be credite                    | d to the sunni       | ion           | <u> </u>    |                             |                  |                     |  |
|                                   | - PO / WO value:      |                                       |                      | 1C1 .         |             |                             | /                | 12,390-00           |  |
|                                   | – Difference (A – I   | E): GST-18%                           |                      | <del></del>   | · · <u></u> |                             |                  | 12,390-00           |  |
| l.                                | ceived as per PO /    |                                       | 15800                |               | <del></del> |                             |                  | -                   |  |
|                                   | e between PO / Bil    |                                       |                      |               |             |                             | l □ Other (expla | ined below)         |  |
|                                   | ort material receive  |                                       |                      | No (expl      |             | •                           |                  |                     |  |
| Close PO /                        |                       | :u<br>                                |                      |               |             |                             | No (explained be |                     |  |
|                                   |                       |                                       | ↓ Yes □              | No – wa       | t for bal   | ance material               | No (explained b  | elow)               |  |
|                                   | aid / PDC given (de   | duct when paying                      | g) 🗆 Yes –           | Rs.           | /- □ No     |                             |                  |                     |  |
| Payment -                         | due date              |                                       | 11-01-2              | 1             |             |                             |                  |                     |  |
| Remarks:                          |                       |                                       |                      |               |             |                             |                  |                     |  |
| /                                 |                       |                                       |                      |               |             |                             |                  |                     |  |
| Approve                           | d Purchase<br>Officer | Purchase<br>Manager                   | Procureme<br>Manager | -             | M D         | Accounts – receiver of bill | Accountant       | Accounts<br>Manager |  |
| Sign:                             |                       | PSA                                   |                      |               |             | UIII                        |                  |                     |  |
| Date                              |                       | 41121                                 |                      |               |             |                             |                  |                     |  |
| ites: I. In α                     | ase amount to be or   |                                       |                      |               |             | 1                           | 1                | ı I                 |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

| 36AJBPK0412E1   | zy / Orign   | al for Receipient  | □ Duplic  | ate for Su   | pplier / Tra  | ansporter   | Trin  | licate fo                                    | or Supplier  | GST INVOIC   |
|---|--|--|---|--|---|---|---|--|--|--|
| A   | 8  | · · · · · · · · · · · · · · · · · · ·  |   |  |   | ····  | L _ '''   | care it                                      |  | CASH   CRED  |
| / 📜   | ,  |  | Elegi   | ant E  | nterp   | rises   |   |  | 15100  | B SPACE  |
| ELEGANT   | Preventers I   | Phone<br>Annunciators I Sw   | 87/7/3, Karbala I<br>: 040- 6638-535<br>itchgears I Starte  | Maidan, M.<br>8, E-mail ad<br>rs I Wires 8   | G. Road, Se<br>Idress: elega<br>Cables I Ca   | ecunderabad<br>anthyd@hot                               | mail.com  | Accessor                                     |  | B SHA  |
| Reverse Charge  | arch DOMII I   | ransfromers I L.E.   | Lights   Earthin  | g Equpimer   | its I Carbon  | Brushes   P\  | /C Insulation   | Tapes I                                      | Lugs I Spares  |  |
| Invoice Number<br>Invoice Date  |  | 09   |   |  | Transport Vehicle/LF Date of Su   | ation Mode<br>R Number                                  | :   | Not App<br>Not App                           | plicable<br>plicable   |  |
| State :   | Telangana  |  | State Code:   | 36   | Place of Si   | · · ·   | :   | Hyderal                                      | ember 2020<br>had  |  |
|   |  |  | Detai   | ls of Buy  | er I Bille  |   |   | n, acia.                                     |  |  |
| Address : 5-4-187<br>Mahatn   | na Gandhi Road,<br>erabad - 500003   |  |   |  | Delivery C<br>Purchase<br>Delivery L  | hallan No. :<br>Order No. :<br>ocation :                | 72826<br>Nilgiri Esta<br>Sy. No. 133                                | 727°<br>tes<br>3/134/13                      | 35/136, Rampa  | Date : - x -<br>Date : 08.12.20<br>Ily Village.                                |
| State : Telanga   |  |  | State Code:   | 36   | Term of I   | Payment :   | ☐ Against I   |  | ☐ Against I<br>O days from dat   | Proforma Invoice   |
| SI. No.   | Donf ::  | . 6.0  |   |  | 1   |   |   |  | o days nom dat   | e or invoice.  |
| 1   | Description  |  | HSN/SAC   | Quantity   | UoM   | CGST %  | SGST %  | IGST   | % Rate   | Amount   |
|   | on 48" Ceiling Far   | n White Model Sea  | 8414  | 10.00  | No's  | 9.00  | 9.00  | 0.00   | 1050.00  |  |
| . ` Wind  |  |  |   |  |   |   |   |  |  |  |
|   |  |  |   |  |   |   |   |  |  |  |
|   |  |  | , , , , , , , , , , , , , , , , , , ,   |  |   |   |   |  |  |  |
|   |  |  | 1   |  |   |   |   |  |  |  |
| 25  | INW  | ARD  | The   |  |   | <b>-</b>  |   | <u> </u>                                     |  |  |
|   | 2005   | 2 Dt: 131  |   |  |   | 1   |   |  | 1 :  | •  |
|   |  | 1  | · '   |  | 1   | <del> </del>  | <del> </del>  | <del> </del> -                               |  |  |
| Tewar   | d No. WIL  | 1 DI: 14   | 12  |  |   |   |   |  |  |  |
|   | d No. 2225<br>No. 8636   | Di: Id   |   |  |   |   |   |  |  |  |
|   |  | Sign Sign  |   |  |   |   |   |  |  |  |
|   | ived By  | Sign   |   |  |   |   |   |  |  |  |
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|   | ived By  | Sign Sign  |   |  | on Enter  |   |   |  |  |  |
|   | ived By:<br>Nilgh  | i Estates  |   |  | an Enter  | 100   |   |  |  |  |
|   | ived By:<br>Nilgh  | Sign   | ount in Wor   | ds:  | Sal Enter   | 1/3   | Total Amou  | unt Befo                                     | re Tax:  | 10.500   |
| Rece  | Nilgin   | tal Invoice Am   |   | "\   | STAN Enler  |   |   |  | re Tax:  |  |
| Rece  | Nilgin   | i Estates  |   | "\   | Enter State of State |   | Add : C G S   | Т  | re Tax:  | 945  |
| Rupees: Twelv   | Nilght<br>Total  | tal Invoice Am   | ed Ninety O   | "\   | Secunder So   | *   | Add : C G S<br>Add : S G S  | τ  | re Tax:  | 945<br>945   |
| Rupees: Twelv   | Nilght<br>Total  | tal Invoice Am   | ed Ninety O   | nly,   | E Cunder 200  | **  | Add : C G S<br>Add : S G S<br>Add : I G S                           | т<br>т                                       | : :  | 945<br>945   |
| Rupees: Twelv   | Nilgin<br>Tote Thousand  | tal Invoice Am Three Hundr   | ed Ninety O  Details:  Account No.  | :50200   | Scunder S   | 725   | Add : C G S<br>Add : S G S<br>Add : I G S<br>R/o + Trans            | T<br>T<br>T<br>sportatio                     | : :  | 945<br>945<br>0  |
| Rupees: Twelv   | Totale Thousand  :: HDFC Bank :: Paradise, S.D   | tal Invoice Am Three Hundr Our Bank  | ed Ninety O  Details:  Account No.  1FS Code  | :50200<br>:HDFC0   | 009719  | 725   | Add : C G S<br>Add : S G S<br>Add : I G S                           | T<br>T<br>T<br>sportatio                     | :<br>:<br>:<br>on :  | 945<br>945<br>0<br>0<br>Rs. 12,390   |
| Rupees: Twelv  Name of the Bank  Branch Address  Receiver's   | Nilgin<br>Tote Thousand  | tal Invoice Am Three Hundr Our Bank  | ed Ninety O  Details: Account No. IFS Code Terms  | : 50200<br>: HDFC0   | 009719<br>000042  | 725   | Add : C G S<br>Add : S G S<br>Add : I G S<br>R/o + Trans            | T<br>T<br>T<br>sportatio                     | : :  | 945<br>945<br>0<br>0<br>Rs. 12,390   |
| Rupees: Twelv Name of the Bank Branch Address Receiver's  | Tote Thousand  : HDFC Bank : Paradise, S.D. Seal and Signatu   | tal Invoice Am Three Hundr Our Bank Road, Sec-Bad-3 ire per 1. Goods   | Details: Account No. IFS Code Terms s once sold will no   | nly. :50200 :HDFC0 and Condit  | 0 0 9 7 1 9<br>0 0 0 0 4 2<br>tions :   | 7 2 5   | Add : C G S<br>Add : S G S<br>Add : I G S<br>R/o + Trans            | T<br>T<br>T<br>sportatio                     | :<br>:<br>:<br>on :  | 945<br>945<br>0<br>0<br>Rs. 12,390   |
| Rupees: Twelv Name of the Bank Branch Address Receiver's  | Tote Thousand  : HDFC Bank : Paradise, S.D. Seal and Signatu   | tal Invoice Am Three Hundr Our Bank  Road, Sec-Bad-3 are 1. Goods 2. Intere  | Details: Account No. IFS Code Terms s once sold will no   | : 5 0 2 0 0 : H D F C 0 and Condit t be taken b  | 0 0 9 7 1 9<br>0 0 0 0 4 2<br>tions :<br>ack of excha   | 7 2 5   | Add : C G S<br>Add : S G S<br>Add : I G S<br>R/o + Trans            | T<br>T<br>T<br>sportatio                     | :<br>:<br>:<br>on :  | 945<br>945<br>0<br>0<br>Rs. 12,390   |
| Rupees: Twelv Name of the Bank Branch Address Receiver's  | Tote Thousand  : HDFC Bank : Paradise, S.D. Seal and Signatu   | tal Invoice Am Three Hundr Our Bank  Road, Sec-Bad-3 are 1. Goods 2. Intere 3. Our ri  | Details:  Account No.  IFS Code  Terms once sold will no est at 24% P. A. wii sk & responsibility   | : 5 0 2 0 0 : H D F C 0 and Condit t be taken b  | 0 0 9 7 1 9<br>0 0 0 0 4 2<br>tions :<br>ack of excha   | 7 2 5   | Add : C G S<br>Add : S G S<br>Add : I G S<br>R/o + Trans            | T<br>T<br>T<br>sportatio                     | :<br>:<br>:<br>on :  | 945<br>945<br>0<br>0<br>Rs. 12,390   |
| Rupees: Twelv Name of the Bank Branch Address Receiver's  | Tote Thousand  : HDFC Bank : Paradise, S.D. Seal and Signatu   | tal Invoice Am Three Hundr Our Bank  Road, Sec-Bad-3 are 1. Goods 2. Intere 3. Our ri 4. All dis   | Details:  Account No.  IFS Code  Terms s once sold will no est at 24% P. A. wi sk & responsibility putes are subject  | : 5 0 2 0 0 : H D F C 0 and Condit t be taken b il be charged cease on th  | 0 0 9 7 1 9<br>0 0 0 0 4 2<br>tions :<br>ack of excha<br>l affter   | 7 2 5   | Add : C G S<br>Add : S G S<br>Add : I G S<br>R/o + Trans            | T<br>T<br>T<br>sportatio                     | Elegant Enterpr  | 945<br>945<br>0<br>0<br>Rs. 12,390   |
| Rupees: Twelv Name of the Bank Branch Address Receiver's with Name  | Total Paradise, S.D. Seal and Signature & Mobile Number  | tal Invoice Am Three Hundr Our Bank  Road, Sec-Bad-3 are 1. Goods 2. Intere 3. Our ri 4. All dis 5. We de  | Details:  Account No.  IFS Code  Terms s once sold will no est at 24% P. A. wi sk & responsibility putes are subject eclare that this invessified and that                    | : 5 0 2 0 0 : H D F C 0 and Condit the taken b ii be charged y cease on the to Secunder  | 0 0 9 7 1 9<br>0 0 0 0 4 2<br>tions :<br>ack of excha<br>l affter   | 7 2 5  Inged Days. If goods. ction rice of the          | Add : C G S<br>Add : S G S<br>Add : I G S<br>R/o + Trans            | T<br>T<br>T<br>sportatio                     | :<br>:<br>:<br>on :  | 945<br>945<br>0<br>0<br>Rs. 12,390<br>cises                                    |
| Rupees: Twelv  Name of the Bank  Branch Address  Receiver's with Name                                       | Total Paradise, S.D. Seal and Signature & Mobile Number  | tal Invoice Am Three Hundr Our Bank  Road, Sec-Bad-3 are 1. Goods 2. Intere 3. Our ri 4. All dis 5. We de  | Details:  Account No.  IFS Code  Terms s once sold will no est at 24% P. A. wi sk & responsibility putes are subject eclare that this invessified and that                    | : 5 0 2 0 0 : H D F C 0 and Condit the taken b ii be charged y cease on the to Secunder  | 0 0 9 7 1 9<br>0 0 0 0 4 2<br>tions :<br>ack of excha<br>l affter   | 7 2 5  Inged Days. If goods. ction rice of the          | Add: C G S<br>Add: S G S<br>Add: I G S<br>R/o + Trans<br>Total Amou | T<br>T<br>T<br>sportatio                     | Elegant Enterpr  | 945<br>945<br>0<br>0<br>Rs. 12,390<br>cises<br>ory                             |
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| Rupees: Twelv  Name of the Bank  Branch Address  Receiver's  with Name  * Guarantee & W  Material Duly Chec | Total End of the Thousand  | tal Invoice Am Three Hundr Our Bank  Road, Sec-Bad-3  re 1. Goods 2. Intere 3. Our ri 4. All dis 5. We de goods de roper Earth Conne                     | Details:  Account No.  IFS Code  Terms s once sold will no est at 24% P. A. wi sk & responsibility putes are subject eclare that this invessified and that                    | : 5 0 2 0 0 : H D F C 0 and Condit the taken b ii be charged y cease on the to Secunder  | 0 0 9 7 1 9<br>0 0 0 0 4 2<br>tions :<br>ack of excha<br>l affter   | 7 2 5  Inged Days. If goods. ction rice of the          | Add: C G S<br>Add: S G S<br>Add: I G S<br>R/o + Trans<br>Total Amou | T T T Aunt Aunt antee &                      | Elegant Enterpr  | 945<br>945<br>0<br>0<br>Rs. 12,390<br>cises<br>ory<br>E & 0<br>eakages & Burno |
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| Rupees: Twelv  Name of the Bank  Branch Address  Receiver's with Name  * Guarantee & W  Material Duly Chec  | Total Total Total Total Thousand  Th | tal Invoice Am Three Hundr Our Bank  P. Road, Sec-Bad-3 Ire Der 1. Goods 2. Intere 3. Our ri 4. All dis 5. We de goods de roper Earth Conne ered to: Mr. | Details:  Account No. IFS Code  Terms s once sold will no st at 24% P. A. wi sk & responsibility putes are subject eclare that this inv escribed and that ection is not given | and Condition to be taken by the charged accesse on the condition of the c | 0 0 9 7 1 9 0 0 0 0 4 2 tions : ack of excha al affer   | 7 2 5  Inged Days. If goods. Iction Ice of the correct. | Add: C G S Add: S G S Add: I G S R/o + Trans Total Amou             | T T T Sportation Int For Aut Aut Aut No. Not | Elegant Enterport thorised Signat Warranty on Br Applicable Date  O dowell's | 945 945 0 C Rs. 12,390 cises ory E & ( eakages & Burno                         |



08-12-2020 2:00:03 PM

25.11.20

From Company: Nilgiri Estates

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

GSTNo.: 36AAHFN0766F1ZA

| Supplier Details  | ·                     |            |            |        |  |
|---|-----------------------|------------|------------|--------|--|
| Elegant Enterprises                                       |                       | Doc No     | 72799      | 175078 |  |
| 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003. |                       | Doc Date   | 08-12-2020 |        |  |
|   |                       | Quote No   | Nil        |        |  |
| GSTIN 36AJBPK0412E1                                       | Quote Date            | 08-12-2020 |            |        |  |
| 66385358  | 9985113450/9885073880 | SupplyType | Supply     |        |  |

## Kind Attn: Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

| Item Name   | Qty   | Rate     | Dis%      | GST   | Amount    |
|---|-------|----------|-----------|-------|-----------|
| 1 4525 - Electrical - other - Ceiling fan - other - nos white | 10.00 | 1,050.00 | 0.00      | 18.00 | 12,390.00 |
|   |       | Total O  | rder Valu | e     | 12,390.00 |

## Terms and Conditions :-

Specification / Brand All items shall be of 'CG' brand, Seawind model

**Payment Terms** 

After Delivery & Production of bill.

Tax

All taxes included in above price.

**Delivery Date** 

Next day.

**Delivery Location** 

Nilgiri Estate

Sy.No.143/133/134/135/136, Rampally Village.

Phone. 9030931172, 8297349480

Penality For Delay

Nil

**Transportation Cost** 

Transport cost shall be borne by us.

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the right items not confirming to qity & specs. Above order for club house second floor store purpose.

**Completion Date** 

Nil

Measurment

Nil Nil

Security

Remarks

For Nilgiri Estates Authorised Signatory Accepted the above Terms And Conditions

For Elegant Enterprises

Date : \_\_/\_\_/\_\_\_

Requisition Form Company Name: NILGIRI ESTATES Date: 08-12-2020 Site & Phase : NILGIRI ESTATE Time: 11:00 Supplier Req. No. 175078 Material required before date: ID No. 62134 No Description Size Inward No Quantity Units Date Cormpton fan STD 10 No's 2 3 4 APPROVED 5 6 7 MINISH PARIKH MANAGER PROCUREMENT 8 9 Remarks: - Club house second floor store purpose Prepared By Vijay Approved by Sign.& Date 08-12-2020 Sign. & Date Note: On receipt of material at site write inward number and date in last 2 columns. Company Name: Date: Site & Phase: Time: Supplier Req. No. Material required before date: Urgent ID No.

Prepared By Approved by
Sign. & Date Sign. & Date

Size

Quantity

Inward No

Date

Units

Note: On receipt of material at site write inward number and date in last 2 columns.

Description

No