PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04-01-21	Prepared by:	PRABHAKAR.P
PO/WO no.	73346	PO / WO Date.	29-12-20
Supplier Name	SUMMIT SALES LLP	PO/WO amount	1,303-55
Firm/Company	Nilgiri Estate	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	15121	30-12-20	1,303-55
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,303-55

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12890	30-12-20	87002	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,303-55
Amount E – PO / WO value:	1,303-55
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**11-01-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		4/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,kcesara,Hyderabad GSTIN : 36AAHFN0766F1ZA	Invoice No.	15121
	Invoice Date.	30-12-2020
	PO No.	73346
	PO Date.	29-12-2020
	Req ID	62604
	Req Date	28-12-2020
	Loc Req No	175107

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	2	509.20	1,018.40	28	285.14
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,018.40		285.14
	142.57	142.57	Total Invoice Amount	1,303.55		

Rupees : One Thousand Three Hundred Three and Paise Fifty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

72895
2/1/21

 29-12-2020 12:50:42

Purchase Order

73346
23.12.20 11:33:23

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73346	175107
	Doc Date	29-12-2020	
	Quote No	Nil	
	Quote Date	29-12-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	2.00	509.20	0.00	28.00	1,303.55
	upees : One Thousand Three Hundred Three and Paise Fifty Five Only.				**Total Order Value . . .**	**1,303.55**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Included by us.
Warranty	Nil
Advance Paid	Nil
...er Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.52,46 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***
Authorised Signatory

Name : 29/12/2020
Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	26-12-2020
Site & Phase :	NILGIRI ESTATE	Time:	13:20
Supplier		Req. No.	175107
Material required before date:		ID No.	62604

No	Description	Size	Quantity	Units	Inward No	Date
1	White cement bags	20kgs	02	Nos		
2	R-O-73346					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For villa no.184,156,155

APPROVED
29 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Kavitha	Approved by	
Sign.& Date	26.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	12890
Sy No.143/133/134/135/136, Rampally,kccsara,Hydcrabad	DC Date.	30-12-2020
	PO No.	73346
	PO Date.	29-12-2020
	Req ID	62604
GSTIN : 36AAHFN0766F1ZA	Req Date	28-12-2020
	Loc Req No	175107

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
In ward No: 22231 Dt: 30/12/20
MRN No: 87002 Dt: 30/12/20
Received By: Sign:
Nilgiri Estates

MODI PROPERTIES PVT LTD SEC'BAD
INWARD
No: 44217 44217
Date: 31/12

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Customer Details

Nilgiri Estates
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	15121
Invoice Date.	30-12-2020
PO No.	73346
PO Date.	29-12-2020
Req ID	62604
Req Date	28-12-2020
Loc Req No	175107

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	2	509.20	1,018.40	28	285.14
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
In ward No: 2233 Dt: 30/12/20
MRN No: 87002 Dt: 30/12/20
Received By: Ashok Sign:
Nilgiri Estates

IGST	CGST	SGST			
			Total Taxable Amount	1,018.40	285.14
	142.57	142.57	Total Invoice Amount	1,303.55	

Rupees : One Thousand Three Hundred Three and Paise Fifty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory