PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71802	PO / WO Date.	3/11/20
Supplier Name	SSllp.	PO/WO amount	1,039.
Firm/Company	Sikkam mansion Owners Association	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1	14124	7/11/20.	1,039
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,039

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11990.	7/11/20	85839	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,039
Amount E – PO / WO value:	1,039
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~■ Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved – wit~~hin acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**14.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	11/11/20	1/12/20					

APPROVED
01 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14124
Soham Mansion Owners Association	Invoice Date.	07-11-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	71802
	PO Date.	03-11-2020
	Req ID	61228
GSTIN : 36	Req Date	02-11-2020
	Loc Req No	16636

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	2	85.00	170.00	18	30.60
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	85.00	340.00	18	61.20
3	4059 - Consumables - Surf Detergent Powder - NA -	3402	4	25.00	100.00	18	18.00
4	4040 - Consumables - Mopping Cloth - NA - nos White	6307	5	16.00	80.00	5	4.00
5	4055 - Consumables - Scrubber - NA - nos	9603	8	15.00	120.00	18	21.60
6	4000 - Consumables - Acid - NA - ltrs	2806	4	20.00	80.00	18	14.40
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	890.00	149.80
	74.90	74.90	Total Invoice Amount	1,039.80	

Rupees : One Thousand Thirty Nine and Paise Eighty Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 71130
Date 11/11/20
Sign Neha

for Summit Sales LLP

Authorised signatory

Purchase Order

- Duplicate -

 28-11-2020 13:49:25

Original / Office Copy / Purchase Div.Copy

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	71802	16636
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	2.00	85.00	0.00	18.00	200.60
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	85.00	0.00	18.00	401.20
3	4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	25.00	0.00	18.00	118.00
4	4040 - Consumables - Mopping Cloth - NA - nos *White*	5.00	16.00	0.00	5.00	84.00
5	4055 - Consumables - Scrubber - NA - nos	8.00	15.00	0.00	18.00	141.60
6	4000 - Consumables - Acid - NA - ltrs	4.00	20.00	0.00	18.00	94.40
				Total Order Value . . .		**1,039.80**

Rupees : One Thousand Thirty Nine and Paise Eighty Only.

Terms and Conditions :-

Original office copy misplaced. Please give 'Doc' for clearing of this Bill.
1/12/20.

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

bill-No. 14124 bill not received 8/1/21

For ***Soham Mansion Owners Association***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________ Name : ______________ Date : __/__/____

Contact

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	11990
Soham Mansion Owners Association	DC Date.	07-11-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	71802
	PO Date.	03-11-2020
	Req ID	61228
GSTIN : 36	Req Date	02-11-2020
	Loc Req No	16636

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	2
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
3	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	4
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	5
5	4055 - Consumables - Scrubber - NA - nos	9603	8
6	4000 - Consumables - Acid - NA - ltrs	2806	4
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 646 Dt: 07/11/20
MRN No: 85839 Dt: 11/11/20
Received By: Sainath Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. INWARD No. 42624 Date 10/11/20 Sign. SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	14124
Soham Mansion Owners Association	Invoice Date.	07-11-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	71802
	PO Date.	03-11-2020
	Req ID	61228
GSTIN : 36	Req Date	02-11-2020
	Loc Req No	16636

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	2	85.00	170.00	18	30.60
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	85.00	340.00	18	61.20
3	4059 - Consumables - Surf Detergent Powder - NA -	3402	4	25.00	100.00	18	18.00
4	4040 - Consumables - Mopping Cloth - NA - nos White	6307	5	16.00	80.00	5	4.00
5	4055 - Consumables - Scrubber - NA - nos	9603	8	15.00	120.00	18	21.60
6	4000 - Consumables - Acid - NA - ltrs	2806	4	20.00	80.00	18	14.40
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	890.00	149.80
	74.90	74.90	Total Invoice Amount	1,039.80	

Rupees : One Thousand Thirty Nine and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory