PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	72571	PO / WO Date.	30/11/2020
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 17,708/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	445	30/12/2020	Rs. 17,708/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 17,708/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	445	30/12/2020	87093	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 17,708/-
Amount E – PO / WO value:				Rs. 17,708/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**09/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 08 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	8/1/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)
INVOICE NO: 445
INVOICE DATE: 30-12-2020

TRANSPORTATION NAME:
VEHICLE NO: L/R.NO:
DATE & TIME OF SUPPLY:
PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

Nilagiri Estates
MG Road Hyd

STATE CODE GSTIN NO: 36AAHFN0766F1ZA

DETAILS OF CONSIGNEE (SHIPPED TO)

Site Rampally
P.O NO. 72571

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Alumn Sliding window	42"x42"	1 No 12.25	310/-	3797	50
2	7610		" " "	42x47	1 No 13.68	310/-	4240	80
3	7610		" " "	36x26	1 No 6.48	310 -	2008	80
4	7610		" " "	48x48	1 No 16	310/-	4960	00
					TOTAL BEFORE TAX		15007	10
					ADD:CGST	9%	1350	64
					ADD:SGST	9%	1350	64
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		17708	38

INWARD
Inward No: 72339 Dt: 04/01/21
MRN No: 87093. Dt: 04/01/21
Received By: Ashok Sign:

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No: 72430
Date: 5/1
Sign:

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words..................

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibility ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature..................

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

Purchase Order

    30-11-2020 14:58:30

72571
25.11.20 1:07:27

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Sri Sai Rohith Marketing Company New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076. **GSTIN** 36AMHPC9678H1ZM 9866512288	**Doc No**	72571	175052
	Doc Date	30-11-2020	
	Quote No	Nil	
	Quote Date	30-11-2020	
	SupplyType	Supply And Installation	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items:

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 42" x 42" - 01no*	12.25	310.00	0.00	18.00	4,481.05
2	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 42" x 47" - 01no*	13.68	310.00	0.00	18.00	5,004.14
3	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 36" x 26" - 01no*	6.48	310.00	0.00	18.00	2,370.38
4	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 48" x 48" - 01no*	16.00	310.00	0.00	18.00	5,852.80
					Total Order Value . . .	**17,708.38**

Rupees : Seventeen Thousand Seven Hundred Eight and Paise Thirty Eight Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a) . Brown colour.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 170,179,184 & 185 purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Nilgiri Estates***
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For ***Sri Sai Rohith Marketing Company***

Name : ____________________

Date : __/__/____

Requisition Form - Al Windows (Semi Deluxe/Deluxe Flats)

Company	Niligiri Estates	Site & Phase	Niligiri Estates
Req. no.	175052	Req. Date	26.11.2020
Material required before	30.11.2020	ID no.	61845
Prepared by:	Vijay Raj	Approved by (sign):	
Flat / Block no:	Villa No - 170,179,184,185		
3BHK Order Value:	0 Flats		
2BHK Order Value:	0 Flats		
Others	1 Flats		

APPROVED
09 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

	S No.	Item Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Others	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Others	Quantity required
3.5 x 3.5	1	Sliding Windows with Mosquito Mesh (3 Track) - 42" x 42"	nos	1	-	1	-	-	1	1
3.5 x 3.91	2	Sliding Windows with Mosquito Mesh (3 Track) - 42" x 47"	nos	1	-	1	-	-	1	1
3.0 x 2.16	3	Sliding Windows with Mosquito Mesh (3 Track) - 36" x 26"	nos	1	-	1	-	-	1	1
4 x 4	4	Sliding Windows with Mosquito Mesh (3 Track) - 48" x 48"	nos	1	-	1	-	-	1	1
	5		nos	-	-	-	-	-		-
	6		nos	-	-		-	-		-
		Total								4

7257

Qty Available at site	Balance Qty to be ordered	Quantity in sft
-	1	12.8
-	1	14.0
-	1	6.5
-	1	16.0
-	-	-
-	-	-
-	4	48.8