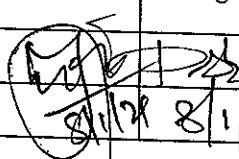
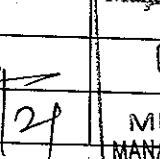
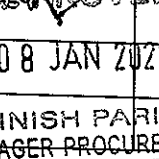


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	08/01/2021	Prepared by:	T.D. Murthy
WO no.	73092	WO date.	18/12/2020
Contractor Name	Mr. M. Sudarshan	WO amount - A	Rs. 8,118/-
Firm/Company	Nilgiri Estates	Project name	Nilgiri Estates
Nature of work	Reflective glass		
Villa/flat/block no.	Club House		
Request for payment date	29/12/2020	Request for payment amount - B	Rs. 6,880/- ✓
GST on bills - C	Rs. 1,238/- ✓	Total D = B + C	Rs. 8,118/- ✓
Work done from	21/12/2020	Work done to	23/12/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	140	29/12/2020	Rs. 8,118/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 8,118/-
Amount F - Voucher payment amount F (D-E) - 40% labour charges, 40% allowance for consumables and 20% transport charges - or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 8,118/- ✓
Amount J - Difference A-B (should be nil)			Rs. 1,238/-
Amount K - Difference D-E-F (should be nil)			-
Quantity received as per WO	☒ Yes ☐ Excess received ☐ Short received ☐ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☒ Yes ☐ No - wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. /- ☒ No		
Payment - due date	09/01/2021		
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	8/1/21	8/1/21	8/1/21
		MINISH PARIKH MANAGER PROCUREMENT	

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-



TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollaram, Secunderabad - 500 010. T.S.

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name :

Nilgiri Bstated

5-4-187/384 II Floor M.G Road Sec-bad

GST No 36 AAHF NO 766 P12A

Bill No.

140

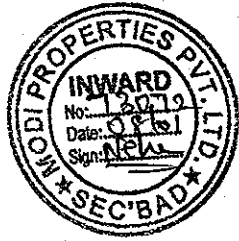
Date : 29-12-20

D.C No.

Date :

Order No. 73092

Date :

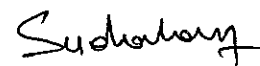
SI No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Coating Open window with 5mm Reflective Glass 4'-0" x 4'-0" x 1 No			SFT 16-0	430-00	6880	00
		SUB TOTAL				6880	00
		SGST	%	9		619	20
		CGST	%	9		619	20
		IGST	%				
		GRAND TOTAL				8118	40

Rupees in Words : Eight thousand

One hundred Eighteen only

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsibility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For **M. SUDARSHAN**

Signature

79: 10298

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1197		Date - site bills Register		29-12-20	
Company Name:		NE		Site:		NE	
Name of Contractor		Sudharshan					
Nature of work		Air window's					
Work done		From Date		21-12-20		To Date	
						23-12-20	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	perfective	16	430	SH	6,880/-		
2.	glass						
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				6,880/-		
Bill required		☒ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☐ Not required		Measurement & estimate sheet:		☐ Enclosed ☐ Not enclosed	
PO/WO no.		73092		PO/WO date:		18-12-20	
Remarks : work completed.							
Approved by Project Manager		Approved by Design Team		APPROVED BY			
Date: 29-12-20		Date: 29/12/2020		Approved by M.D. 2020			
Sign: [Signature]		Sign: [Signature]		Date: 29 DEC 2020			
				SOHAM MOJI MANAGING DIRECTOR			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET									
Company Name:		Nilgiri Estates						Anil	
Project Name:		Nilgiri Estate						Approved By:	
Work Description:		Aluminium sliding windows							
Contractor:		M Sudharshan							
Prepared By:		Anil							
Date:		29.12.20							
S No.	Item Head	Item Description		Quantity	Units	Rate	Amount	Item Head Total	
1	Plain glass	Openabal door at club house(Reflective glass)		16.00	Sft	430.00	6,880.00		

Certified by:



Project Manager
Nilgiri Estates

Purchase Order

Page(s) 1 Of 1

18-12-2020 13:26:23



73092

16.12.20 11:34:54

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	73092	175091
Doc Date	18-12-2020	
Quote No	Nil	
Quote Date	11-12-2020	
SupplyType	Supply And Installation	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2245 - Carpentry -glass - Plain glass - other - sft Reflective Glass Openable door with hardware - 4' x 4' x 5mm thick - 01 no	16.00	430.00	0.00	18.00	8,118.40
Total Order Value . . .					8,118.40
Rupees : Eight Thousand One Hundred Eighteen and Paise Fourty Only.					

Terms and Conditions :-

Specification / Brand	Above rates are approved by M.D. on dtd. 22/07/2019. Glass shall be of 'Modi Guard' or 'Saint Gobain' brand & Patch fittings of 'Ozone' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes are included in above prices
Delivery Date	Within 2days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penalty For Delay	Nil
Transportation Cost	Included.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House purpose.
Completion Date	Work shall be completed within 2 days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	Nil

For Nilgiri Estates

Authorised Signatory

Name : _____

18/12/2020

Accepted the above Terms And Conditions

For Mr. M. Sudarshan

Name : _____

Date : _/_/_

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		17.12.2020		
Site & Phase :		NILGIRI ESTATE		Time:		17:16		
Supplier				Req. No.		175091		
Material required before date:					ID No.			62388

No	Description	Size	Quantity	Units	Inward No	Date
1	Openable window with 5mm reflective glass(ocean blue)	4'x4'	01	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site use purpose.

Prepared By		Kavitha		Approved by			
Sign. & Date		17.12.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent		ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.