PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	72212	PO / WO Date.	17/11/2020
Supplier Name	Praful Sanitary	PO/WO amount	Rs. 10,903/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	566	23/11/2020	Rs. 13,912/- ✓
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 13,912/- ✓

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	566	23/11/2020	87077	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 13,912/- ✓
Amount E – PO / WO value:				Rs. 10,903/-
Amount F – Difference (A – E):				Rs. 3,009/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**09/01/2021**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 08 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	8/1/21	8/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Nilgiri Estates
5-4-187/3&4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AAHFN0766F1ZA
State Name : Telangana, Code : 36

Invoice No. **PS/20-21/ 566**	Dated **23-Nov-2020**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **9030931172 / 8297349480**
Buyer's Order No. **72212**	Dated **17-Nov-2020**
Despatch Document No. **Invoice**	Delivery Note Date **23-Nov-2020**
Despatched through **Goods Vehicle**	Destination **Rampally**
Bill of Lading/LR-RR No.	Motor Vehicle No. **AP13X2013**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**550 x 550mm RCC Frame & Cover**	6810	18 %	**25 No:**	420.00	No:	10 %	**9,450.00**
2	**225x300mm Rcc Cover**	6810	18 %	**10 No:**	105.00	No:	20 %	**840.00**
								10,290.00
	Output CGST							**1,061.10**
	Output SGST							**1,061.10**
	Transport Charges @ 18%	99	18 %					**1,500.00**
	Less : ***ROUNDING OFF***							**(-)0.20**
	Total			**35 No:**				**₹ 13,912.00**

INWARD
Nilgiri Estates
Inward No: 7787 Dt: 2/1/2
MRN No: 8707 Dt: 2/01/2020.
Received By: Sign

Amount Chargeable (in words)
Indian Rupees Thirteen Thousand Nine Hundred Twelve Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
6810	10,290.00	9%	926.10	9%	926.10	1,852.20
99	1,500.00	9%	135.00	9%	135.00	270.00
Total	11,790.00		1,061.10		1,061.10	2,122.20

Tax Amount (in words) : **Indian Rupees Two Thousand One Hundred Twenty Two and Twenty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 72906
Date: 5/1
Sign:

Purchase Order

 18-11-2020 4:57:37 PM

Original /

72212
16.11.20 11:21:50

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. **GSTIN** 36ACWPG864A1ZG 40077300 65526886. 9849624797	**Doc No**	72212	175037
	Doc Date	17-11-2020	
	Quote No	Nil	
	Quote Date	17-11-2020	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7145 - Plumbing - other - Manhole sq. covers - - other - nos *F -22' x 22" C -18" x 18" -5 t*	25.00	420.00	20.00	18.00	9,912.00
2	7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	10.00	105.00	20.00	18.00	991.20
	Total Order Value . . .					**10,903.20**

Rupees : Ten Thousand Nine Hundred Three and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.168 to 182 use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form - Manhole Covers

Company	Nilgiri Estates	Site & Phase	Nilgiri Estates
Reg. no.	175087	Req. Date	05-11-2020
Material required before	Urgent	ID no.	61566
Prepared by:	Vijay	Approved by (sign):	
Flat / Block no:	168 to 182 water line and electrical line manhole covers		
Type A &B 1220 Sft 3BHK Order Val	0 Flats		
Type C&D 950 Sft 2BHK Order Value	0 Flats	Note: Avoid using sq.covers. Use round covers wherever possible	

APPROVED
16 NOV 2020
R. PRABHAKAR
Sr. MANAGER PURCHASE

S No.	Item Description	Frame Size	Cover Size	Capacity in Tons	Usage Type	Quantity required	Qty Available at site	Balance Qty to be ordered	Units in Nos	Inward No	Date
1	RCC Round Cover	24" X 24"	20" X 20"	25	Main roads	-	-	-	Nos		
2	RCC Square Cover	24" X 24"	20" X 20"	10	Driveways, Basement, Stilt floor, etc.	-	-	-	Nos		
3	RCC Round Cover	24" X 24"	20" X 20"	3 to 6	Footpath, children parks, etc.	-	-	-	Nos		
4	RCC Square Cover	30" X 30"	24" X 24"	25	Main Roads	-	-	-	Nos		
5	RCC Square Cover	24" X 24"	20" X 20"	25	Main Roads	-	-	-	Nos		
6	RCC Square Cover	30" X 30"	24" X 24"	6	Footpath, children parks, etc.	-	-	-	Nos		
7	RCC Square Cover	24" X 24"	20" X 20"	6	Footpath, children parks, etc.	-	-	-	Nos		
8	RCC Square Cover	22" X 22"	18" X 18"	3 to 6	Footpath, children parks, etc.	25	-	25	Nos		
9	RCC Round Cover	24" X 24"	20" X 20"	10	Driveways, Basement, Stilt floor, etc.	-	-	-	Nos		
10	RCC Gully Trap	14" X 11"	9" X 12"	-	Gully Traps on Stilt Floor	10	-	10	Nos		
	Total									-	
								35	Nos		

72212