

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		04-01-21		Prepared by:		PRABHAKAR.P	
PO/WO no.		73191		PO / WO Date.		22-12-20	
Supplier Name		SUMMIT SALES LLP		PO/WO amount		7,805-70	
Firm/Company		Nilgiri Estates		Project		Nilgiri Estates	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	15043	28-12-20		3,902-85			
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,902-85	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	12806	28-12-20	86785	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,902-85	
Amount E – PO / WO value:						7,805-70	
Amount F – Difference (A – E): GST-18%						3,903-00	
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			11-01-21				
Remarks: PART BILL							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

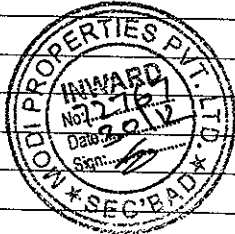
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-12-2020

Customer Details				Invoice No.		15043	
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		28-12-2020	
				PO No.		73191	
				PO Date.		22-12-2020	
				Req ID		62492	
				Req Date		22-12-2020	
				Loc Req No		175095	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	5	661.50	3,307.50	18	595.36
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				297.68		297.68	
Total Taxable Amount				3,307.50		595.36	
Total Invoice Amount				3,902.85			
Rupees : Three Thousand Nine Hundred Two and Paise Eighty Five Only.							



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

2020 12:30:22

Original /

73191

16.12.20 11:40:30

Nilgiri Estates

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73191	175095
Doc Date	22-12-2020	
Quote No	Nil	
Quote Date	22-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6601 - Paints - Wall Care Putti - 20kgs - bags	10.00	661.50	0.00	18.00	7,805.70
Total Order Value . . .					7,805.70

Rupees : Seven Thousand Eight Hundred Five and Paise Seventy Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172, 8297349480

Penalty For Delay Nil

Transportation Included by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.52,46 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

① Part B71
Inv: 15043
Dt: 28/12/20
Amt: 3902-85
Balance received
24/1/21

For Nilgiri Estates

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		21.12.2020	
Site & Phase :		NILGIRI ESTATE		Time:		16:15	
Supplier				Req. No.		175095	
Material required before date:				ID No.		62492	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Putty bags	STD	10	Bags			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: - For Site use purpose.							
Prepared By		Kavitha		Approved by			
Sign. & Date		21.12.2020		Sign. & Date			

APPROVED
23 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				Urgent		ID No.	
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
Remarks:							
Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

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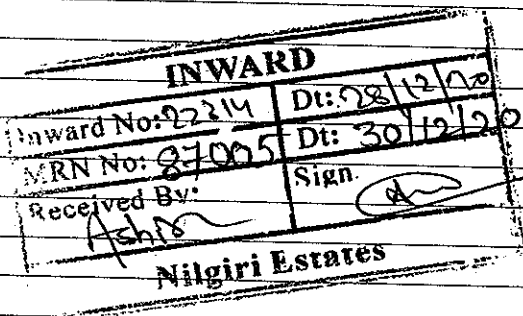
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-12-2020

Customer Details		DC No.	12811
Nilgiri Estates		DC Date.	28-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	73191
		PO Date.	22-12-2020
		Req ID	62492
		Req Date	22-12-2020
		Loc Req No	175095
GSTIN : 36AAHFN0766F1ZA			
Description of Goods		HSN/SAC	Qty
1	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-12-2020

Customer Details

Nilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No. 15043

Invoice Date. 28-12-2020

PO No. 73191

PO Date. 22-12-2020

Req ID 62492

Req Date 22-12-2020

Loc Req No 175095

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	5	661.50	3,307.50	18	595.36
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12							
13							
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IGST				CGST			
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SGST				297.68			
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