PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/01/2021	Prepared by:	MINISH.
PO/WO no.	73350.	PO / WO Date.	09/12/2020.
Supplier Name	SSLLP.	PO/WO amount	332/-
Firm/Company	MCMBG.	Project	Manilal Modi Memorial Hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1	15149.	31/12/2020	332/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			332/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12903.	31/12/2020	87099.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				332/-
Amount E – PO / WO value:				332/-
Amount F – Difference (A – E): GST-18%				– NIL –

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ ~~No~~
Payment – due date	16/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign			APPROVED 09 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		9/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 0,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15149
MC Modi Educational Trust	Invoice Date.	31-12-2020
manilal modi memorial hospital	PO No.	73350
	PO Date.	29-12-2020
	Req ID	62630
GSTIN : 36AAATM5488Q2ZO	Req Date	28-12-2020
	Loc Req No	162062

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos		8	37.00	296.00	12	35.52
2							
3							
4							
5							
6							
7							
8							
9							
10							
11		87099.					
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	296.00		35.52
	17.76	17.76	Total Invoice Amount	331.52		

Rupees : Three Hundred Thirty One and Paise Fifty Two Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 72974 Date: 5/1 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 29-12-2020 12:50:42

73350
23.12.20 11:33:23

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	73350	162062
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7507 - Stationery - other - Box file - Big - nos	8.00	37.00	0.00	12.00	331.52
					Total Order Value . . .	**331.52**

Rupees : Three Hundred Thirty One and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *MC Modi Educational Trust*
Authorised Signatory

29/12/2020

Name : ______

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	28-12-2020
Site & Phase :	Manilal Modi memmorial Hospital	Time:	10:30AM
Supplier		Req.No.	162062
Material required before date: 30-12-2020		ID No.	62630

No	Description	Size	Quantity	Units	Inward No	Date
1	Box files	Big	08	No's		
2						
3						
4	P.O. 73350					
5			APPROVED			
6			29 DEC 2020			
7			MINISH PARIKH			
8			MANAGER PROCUREMENT			
9						
10						

Remarks: Towards site office use.

Prepared By	Pushpalatha	Approved by	T.Madhu
Sign.& Date	28-12-2020	Sign. & Date	28-12-2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12903
MC Modi Educational Trust	DC Date.	31-12-2020
manilal modi memorial hospital	PO No.	73350
	PO Date.	29-12-2020
	Req ID	62630
	Req Date	28-12-2020
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162062

	Description of Goods	HSN/SAC	Qty
1	7507 - Stationery - other - Box file - Big - nos		8
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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INWARD

Inward No: 10131 Dt: 31/12/20

MRN No: 87099 Dt: 4/1/2021

Received By: Security Sign: Ravi

MC MODI EDUCATIONAL TRUST

MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD No. 44372 Date. 8/1 Sign.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
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Rupees : Three Hundred Thirty One and Paise Fifty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory