PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	08/01/2021	Prepared by:	T.D. Murthy
WO no.	68862	WO date.	21/07/2020
Contractor Name	Nandan Fire Protection	WO amount – A	Rs. 2,47,800/-
Firm/Company	Vista Homes	Project name	Vista Homes
Nature of work	Sprinkler System		
Villa/flat/block no.	E & F block		
Request for payment date	25/11/2020	Request for payment amount – B	Rs. 2,10,000/-
GST on bills – C	Rs. 37,800/-	Total D = B + C	Rs. 2,47,800/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	014	04/01/2021	Rs. 2,47,800/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 2,47,800/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 2,47,800/-
Amount J – Difference A-B (should be nil)			Rs. 37,800/-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☑ Yes □ Excess received □ Short received □ Explained below
Difference between A & B acceptable	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits □ No (explained below),
Close WO	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – **Rs. 49,560/-** □ No
Payment – due date	**09/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	[signature]	[signature]			
Date	8/1/21	8/1/21	08/01/2021	APPROVED BY 09 JAN 2021 SOHAM MODI MANAGING DIRECTOR			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

NANDANA FIRE PROTECTION

H.NO: 1-2-150/3/1/A, Sneha Enclave, Budvel, Rejendranagar Hyderabad 500030

GST. No: 36AAJFN6104B1ZO

Bill To, Vista Homes 5-4-187/3&4,Second Floor, M.G.Road,Secundrabad-500003 GST:36AAGFV2068P1ZJ	Place of Supply				**Invoice No:**	014
					Dated	04/01/2021
					Purchase Order No	
					Purchase Order Date	21/07/2020 68 862.
Description of Work	**HSN**	**Size**	**QTY**	**UNIT**	**RATE**	**AMOUNT**
7166-Plumbing-other Sprinklers-NA- nos Fabrication/Erection/ Painting and Commissioning	440410	-	210	no	1000	2,10,000
Total						2,10,000
GST 9%						18,900
CGST 9%						18,900
Total						2,47,800

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 7301 Date: 08/2 Sign: NCK

Amount Charges (in words)

Rupees :Two Lakh Forty seven Thousand Eight Hundred only

Nandana Fire Protection

NANDANA FIRE PROTECTION Hyderabad

Authorized Signature

TDI 18032

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1433	Date - site bills Register	25/11/20.
Company Name:	Vista homes	Site:	Vista homes
Name of Contractor	Nandana fire protection		
Nature of work	fire work.		
Work done	From Date	To Date	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.						
2.	Fire safety line erection & installation	01	210000/-	Nos	2,10,000/-	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				2,10,000/-	

Bill required	☑ YES ☐ NO.	GST bill required	☐ YES ☑ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D
Date: 25/11/20	Date: 26/11/2020	Date:
Sign:	Sign: Nagalaxmi.	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
02 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

MEASUREMENT SHEET :							Approved by: T.Madhu		
Company Name:		Vista Homes					Sign:		
Project:		Vista Homes							
Work Description:		E Block Fire safety installation work				Req no	99,720		
Prepared By		T.Madhu				wo no	68,862		
Contractor Name		Nandana Fire Protection							
Date:		25.11.2020	A	B	C	D	E	F=AxBxCxD	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	E Block Fire safety installation work								
1	E block (210)sprinklers	Fire safety line Erection & Installation	210.00	1.00	1.00	1.00	210.00	Nos	

ESTIMATE SHEET							
Company Name:		Vista Homes					
Project:		Vista Homes			Approved by: T.Madhu		
Work Description:		E Block Fire safety installation work			Sign:		
Prepared By		T.Madhu		Req no	99,720		
Contractor Name		Nandana Fire Protection		wo no	68,862		
Date:		25.11.2020					
S No.	Item Head	Item Description	Quantity	Amount	units	Total amount	Iten head total
	E Block Fire safety installation work						
1	E block (210)sprinklers	Fire safety line Erection & installation	210.00	1000.00	Nos	210000.00	
		Grand total:-					210000.00
		Amount in words:-Two lakh ten thousand rupees only.					

Purchase Order

 21-07-2020 12:24:40 Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

68862
15.07.20 12:16:58

Supplier Details			
Nandana Fire Protection	**Doc No**	68862	99720
H.No. 1-2-151/4, Sai Krishna Colony, Budwel, Rajendra Nagar, Hyderabad - 500030.	**Doc Date**	21-07-2020	
	Quote No	Nil	
GSTIN 36AAJFN6104B1Z0	**Quote Date**	24-11-2015	
9390237146/08792328738	**SupplyType**	Supply And Installation	

Kind Attn : Mr. P. Anil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7166 - Plumbing - other - Sprinklers - NA - nos *Fabrication/Erection/Painting & Commissioning*	210.00	1,000.00	0.00	18.00	247,800.00
			Total Order Value . . .			**247,800.00**

Rupees : Two Lakh(s) Fourty Seven Thousand Eight Hundred Only.

Terms and Conditions :-

Specification / Brand	As per Circular no. 566(b) approved dtd. 24/11/2015
Payment Terms	20% as advance with W.O., balance 65% in 4 to 6 weekly installments payable on progress of work, 15% on commissioning.
Tax	Inclusive of all taxes
Delivery Date	As per request of Project Manager.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Life time on workmanship.
Advance Paid	Rs. 49,560/- vide cheque no. , dtd.
Other Terms	Work must be completed as per satisfaction of site Engg. Above order for E & F block works purpose.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Nandana Fire Protection***

Name :

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	10.07.2020
Site & Phase :	Vista Homes	Time:	13:20
Supplier:	Nandhana Fire Protections	Req. No.	99720
Material required before date:	15.07.20	ID No.	58483

No	Description	Size	Quantity	Units	Inward No	Date
1	**Fire Sprinklers Fittings**		210	No's		
2						
3	68862					
4						
5						
6	Note: (Work order issue to Nandhana Fire Protections0					
7						
8						
9						
10						
11						

Remarks: For E&F-Block works purpose.

APPROVED BY
16 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Prepared By	T.Madhu	Approved by	
Sign.& Date	10.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.