PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	72971	PO / WO Date.	15/12/20
Supplier Name	Shiv Shakti Machine tools Hardware & Electricals	PO/WO amount	2714-60
Firm/Company	MRM LLP	Project	AGH
Sl. No.	Bill No.	Bill Date	Bill amount
1	2020-21/3161/SS	16/12/20	2714-60
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2714-60

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	86754	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2714-60
Amount E – PO / WO value:	2714-60
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explain~~ed below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______ ☑ No
Payment – due date	18/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 09 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		8/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

Shiv Shakti Machine Tools Hardware and Electricals 2-3-7, M.G Road, Secunderabad. Ph: 040-40030129 GSTIN/UIN: 36ADQFS9120G1ZQ State Name : Telangana, Code : 36 E-Mail : ssmtsecunderabad@gmail.com	Invoice No. **2020-21/3161/SS**	Dated **16-Dec-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **3161**	Other Reference(s)
Buyer **MODI REALITY (MIRYALGUDA) LLP** 5-4-187,/3&4.II ND FLOOR, M.G ROAD, SECUNDERABAD P.NO. 9246364748 GSTIN/UIN : 36ABCFM6774G2ZZ State Name : Telangana, Code : 36	Buyer's Order No. **72971-165226**	Dated **15-Dec-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**MAL 12 Seg**	82029990	**20 pc**	90.00	pc		**1,800.00**
2	**Cut Off Wheel 4"(B)**	68042390	**20 pc**	25.00	pc		**500.00**
							2,300.00
	CGST						**207.00**
	SGST						**207.00**
	Total		**40 pc**				**₹ 2,714.00**

Amount Chargeable (in words) *E. & O.E*

INR Two Thousand Seven Hundred Fourteen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
82029990	1,800.00	9%	162.00	9%	162.00	324.00
68042390	500.00	9%	45.00	9%	45.00	90.00
Total	**2,300.00**		**207.00**		**207.00**	**414.00**

Tax Amount (in words) : **INR Four Hundred Fourteen Only**

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **112105501160**
Branch & IFS Code : **M.G Road & ICIC0001121**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 12952
Date: 5/1
Sign:

INWARD
Inward No: 14352 Dt: 24/12/20
MRN No: 86754 Dt: 26/12/20.
Received By: Rajesh
Sign:
Modi Realty (Miryalguda) LLP

Purchase Order

 15-12-2020 2:58:19 PM

72971
05.12.20 12:14:14

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Shiv Shakti Machine Tools Hardware & Electricals 2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)	**Doc No**	72971	165226
	Doc Date	15-12-2020	
GSTIN 36ADQFS9120G1ZQ	**Quote No**	Nil	
8121002491 8374457644	**Quote Date**	02-06-2017	
	SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *Wall Cutting Blades 4"*	20.00	90.00	0.00	18.00	2,124.00
2	9550 - Tools - Machine Blade - other - nos *Rod Cutting Blade 4"*	20.00	25.00	0.00	18.00	590.00
					Total Order Value . . .	**2,714.00**

Rupees : Two Thousand Seven Hundred Fourteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site works purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Realty (Miryalguda) LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Shiv Shakti Machine Tools Hardware &*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	14.12.2020
Site & Phase:	AVR Gulmohar Homes	Time:	11.22
Supplier:		Req. No.	165226
	Urgent	ID No.	62307

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall Cutting blades	4"	20	Nos		
2	Steel cutting blades	4"	20	Nos		
3	62971					
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						

APPROVED
15 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: A bove material required for site use.

Prepared By	P.Anitha	Approved by	
Sign.& Date	14.12.2020	Sign. & Date	