

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 9/1/21		Prepared by: PRABHAKAR.P	
PO/WO no. 73547		PO / WO Date. 5/1/21	
Supplier Name 83 LLP		PO/WO amount 5,071.54	
Firm/Company 800 LLP		Project Phare-Tp	
Sl. No.	Bill No.	Bill Date	Bill amount
1	15218	7/1/21	5,071.54
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 5,071.54			
Sl. No.	DC No	DC. Date	MRN No.
1.	12971	7/1/21	87267
2.			
3.			
☒ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 5,071.54			
Amount F – Difference (A – E): GST-18% 5,071.54			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		18/1/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Accounts – receiver of bill
Sign:		MINISH PARKH MANAGER PROCUREMENT	
Date	9/1/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-Jan-21

Customer Details				Invoice No.			
Silver Oak Villas LLP				15218			
sy no 291,cherlapally hyd				Invoice Date. 07-01-2021			
GSTIN : 36ADBFS3288A2Z7				PO No. 73547			
				PO Date. 05-01-2021			
				Req ID 62826			
				Req Date 05-01-2021			
				Loc Req No 156290			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7571 - Stationery - other - Projects folder - NA - nos		150	5.50	825.00	18	148.50
	A4						
2	7560 - Stationery - other - Pen - NA - nos	9608	60	3.50	210.00	12	25.20
	Blue-Black						
3	7596 - Stationery - other - Tag files - NA - nos		10	13.00	130.00	18	23.40
4	7512 - Stationery - other - CD Marker - NA - nos	9608	20	18.00	360.00	12	43.20
	Blk-Blue						
5	7544 - Stationery - other - Marker - NA - nos	9608	12	16.00	192.00	12	23.04
	Black-Blue						
6	7555 - Stationery - other - Paper - A4 - bundles	4810	12	230.00	2,760.00	12	331.20
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST			
297.27				297.27			
SGST				Total Taxable Amount			
				4,477.00			
Total Invoice Amount				594.54			
				5,071.54			

Rupees : Five Thousand Seventy One and Paise Fifty Four Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

 Authorised signatory

Purchase Order

Page(s) 1 Of 1

07-01-2021 12:29:29

73547

31.12.20 3:28:56

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73547	156290
Doc Date	05-01-2021	
Quote No	Nil	
Quote Date	05-01-2021	
SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7571 - Stationery - other - Projects folder - NA - nos A4	150.00	5.50	0.00	18.00	973.50
2 7560 - Stationery - other - Pen - NA - nos Blue-Black	60.00	3.50	0.00	12.00	235.20
3 7596 - Stationery - other - Tag files - NA - nos	10.00	13.00	0.00	18.00	153.40
4 7512 - Stationery - other - CD Marker - NA - nos Blk-Blue	20.00	18.00	0.00	12.00	403.20
5 7544 - Stationery - other - Marker - NA - nos Black-Blue	12.00	16.00	0.00	12.00	215.04
6 7555 - Stationery - other - Paper - A4 - bundles	12.00	230.00	0.00	12.00	3,091.20
Total Order Value . . .					5,071.54
Rupees : Five Thousand Seventy One and Paise Fifty Four Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

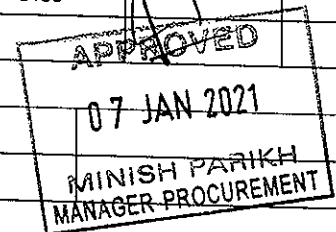
Name : _____

Date : ____/____/____

Contact : -

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		05-01-2021	
Site & Phase :		Silver Oak Villas		Time:		10.00	
Supplier				Req. No.		156290	
Material required before date:		07-01-2021		ID No.		62826	
No	Description	Size	Quantity	Units	Inward No	Date	
1	A4 Transperant Sheets	A4	150	Nos			
2	Blue pens		03	Boxes			
3	Black pens		02	Boxes			
4	Tag Files		10	Nos			
5	CD Markers Black		10	Nos			
6	CD Markers Blue		10	Nos			
7	Permanant Markers black		06	Nos			
8	Permanant Markers Blue		06	Nos			
9	A4 Papers		12	Nos			
10							
Remarks: -For Site Office use purpose							
Prepared By		G.Mona		Approved by			
Sign. & Date		05-01-2021		Sign. & Date			
Note: On receipt of material at site write inward number and date in last 2 columns.							



Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:		19-11-2020		ID No.			
No	Description	Size	Quantity				
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign. & Date				Sign. & Date			
Note: On receipt of material at site write inward number and date in last 2 columns.							

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

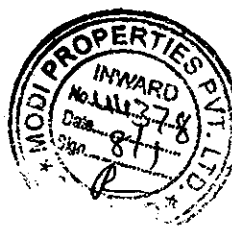
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-Jan-21

Customer Details		DC No.	12971
Silver Oak Villas LLP		DC Date.	07-01-2021
sy no 291, cherlapally hyd		PO No.	73547
GSTIN: 36ADBFS3288A2Z7		PO Date.	05-01-2021
		Req ID	62826
		Req Date	05-01-2021
		Loc Req No	156290
Description of Goods		HSN/SAC	Qty
1	7571 - Stationery - other - Projects folder - NA - nos		150
2	7560 - Stationery - other - Pen - NA - nos		60
3	7596 - Stationery - other - Tag files - NA - nos	9608	10
4	7512 - Stationery - other - CD Marker - NA - nos		20
5	7544 - Stationery - other - Marker - NA - nos	9608	12
6	7555 - Stationery - other - Paper - A4 - bundles	9608	12
7		4810	
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INWARD WITH TIME:	
Inward No. 15255	Di. 7/1/21
MRN No: 87267	Di: 7/1/2021
Received By:	Sign: [Signature]
SILVER OAK VILLAS LLP	

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

 Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Supplier / Customer / Transporter - Copy

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-Jan-21

Customer Details

Silver Oak Villas LLP
sy no 291, cherlapally hyd

GSTIN: 36ADBFS3288A2Z7

Invoice No.	15218
Invoice Date.	07-01-2021
PO No.	73547
PO Date.	05-01-2021
Req ID	62826
Req Date	05-01-2021
Loc Req No	156290

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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7							
8							
9							
10							
11							
12							
13							
14							
15							
INWARD WITH TIME: Inward No. 15355 Dt. 7/1/21 MRN No: Dt: Received By: Sign: SILVER OAK VILLAS LLP							
IGST	CGST	SGST	Total Taxable Amount		4,477.00		594.54
	297.27	297.27	Total Invoice Amount		5,071.54		

Rupees : Five Thousand Seventy One and Paise Fifty Four Only.

for Summit Sales LLP

✓

Authorised signatory

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