PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/1/21	Prepared by:	NEHA
PO/WO no.	73379	PO / WO Date.	29/12/20
Supplier Name	Y - Pushpaltha	PO/WO amount	3922
Firm/Company	MPPL	Project	MFP
Sl. No.	Bill No.	Bill Date	Bill amount
1	283	9/1/21	3922
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3922

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	44	4/1/21	87144	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				1325
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5247
Amount E – PO / WO value:				3922
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	15/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 12 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	12/1/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36APYPY9568E1ZM

TAX INVOICE

Cell : 8897895924

Composite Scheme

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. MODi properties pvt LtD
Malla pur - Hyd.

Party GST No.:

Sl.No. 283 Date : 9/01/2021

D/C. No. 44 Date : 4/1/21

P.O.No. 73379 Date :

S.No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpet grass -		370 sft		5247 =	00
				TOTAL	5,247 =	00

MODI PROPERTIES PVT. LTD. INWARD No. 73215 Date 11/1 Sign.

BANK DETAILS:
YESHAMONI PUSHPALATHA
H.D.F.C.Bank, Branch Kondapur, Hyderabad.
A/c.: 50100308647051
IFSC Code: HDFC0002019

Rupees inwards: five Thousand two Hundred forty seven only.

For Y. PUSHPALATHA

Authorised Signatory

GSTIN :36APYPY9568E1ZM

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. MODi properties pvt LtD
(MPL) Mallapur.
Party GST No.: 73379

D.C..No. 44
Date: 04/01/2021
P.O.No. 73379

S.No.	PARTICULARS	Quantity.
1	Carpet grass —	370 SFt
2	Trans port Extra.	

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No. 44399
Date 8/1
Sign

INWARD
Inward No: 5114 Dt. 04/01/21
MRN No: 87144 Dt.
Received By Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/

For Y. PUSHPALATHA

Authorised Signatory

Reciever's Signature

Purchase Order

 30-12-2020 15:49:16

73379
23.12.20 11:33:23

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Y PUSHPALATHA	**Doc No**	73379	177250
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	**Doc Date**	29-12-2020	
	Quote No	Nil	
GSTIN 36APYPY9568E1ZM	**Quote Date**	29-12-2020	
8897895924	**SupplyType**	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	370.00	10.00	0.00	6.00	3,922.00
					Total Order Value . . .	**3,922.00**

Rupees : Three Thousand Nine Hundred Twenty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for main gate hoarding side curb stone inside use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ________________

Contact

Accepted the above Terms And Conditions

For ***Y PUSHPALATHA***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd		Date:	28-12-2020	
Site & Phase :	May Flower Platinum		Time:	17.20	
Supplier			Req.No.	177250	
Material required before date:		30-12-2020	ID No.	62654	

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet Grass	std	370	sft		
2						
3	73379					
4				APPROVED		
5				30 DEC 2020		
6						
7				MINISH PARIKH		
8				MANAGER PROCUREMENT		
9						

Remarks: towards main gate hoarding side curb stone inside use purpose			
Prepared By	K.Narender Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	28-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.