

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/01/2021	Prepared by:	T.D. Murthy				
PO/WO no.	73653	PO / WO Date.	08/01/2020				
Supplier Name	Sri Sai Rohith Marketing Com.	PO/WO amount	Rs. 28,910/-				
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates				
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	456	08/01/2020	Rs. 28,910/-				
2.	-	-	-				
3.	-	-	-				
4.			-				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 28,910/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	106	30/12/2020	87094	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ N			
3.	-	-	-	☐ Yes ☐ No			
4.	-	-	-	☐ Yes ☐ No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 28,910/-				
Amount E – PO / WO value:			Rs. 28,910/-				
Amount F – Difference (A – E):			-				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No					
Payment – due date		16/01/2021					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	13 JAN 2021						
Date	MINISH PARIKH MANAGER PROCUREMENT						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICEOriginal for Recipient
Duplicate for Supplier/Transporter
Triplicate for Supplier**SRI SAI ROHIT MARKETING .CO**Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: ~~1234~~ 456

INVOICE DATE: 08/01/21

TRANSPORTATION NAME:

VEHICLE NO: TS08VA4251 / R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/s Nilgiri Estates S-4-187/324,
Ind. Estate, M.G. Road, Sec-Bad-500003.

STATE CODE

GSTIN NO:

DETAILS OF CONSIGNEE (SHIPPED TO)

P.O. NO. 73653

STATE CODE

GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
①	7610		Aluminium Mesh Shutter .3'x4' →	12m	144m	125/-	18000	~
②	7610		Aluminium Mesh Shutter .2'x4' →	2m	16m	125/-	2000	~
③	7610		Aluminium Mesh Shutter .12'x4' →	6m	36m	125/-	4500	~
							1	
TOTAL BEFORE TAX							24500	~
ADD:CGST							94	2205 ~
ADD:SGST							94	2205 ~
ADD:IGST								
BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH SRI SAI ROHIT MARKETING.CO A/C NO. 50200007478658 IFSC CODE: HDFC0000368							TAX AMOUNT GST	1
							GRAND TOTAL	28910 ~



Rupees in Words.....

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad jurisdiction only.
4. Our Responsibility ceases sooner the goods leave our premises E.&O.E

For SRI SAI ROHIT MARKETING.CO

Authorized Signature

Receiver Stamp & Signature.....

Phone : 040-65556190

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of ALUMINIUM SECTION SHEETS & Allied Products

TIN : 36211139541

- Goods once sold will not be taken back.

Receiver's Signature with Stamp

Authorized Signature

Purchase Order

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08-01-2021 13:23:21

Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Sri Sai Rohith Marketing Company New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076. GSTIN 36AMHPC9678H1ZM 9866512288	Doc No	73653	175029
	Doc Date	08-01-2021	
	Quote No	Nil	
	Quote Date	08-01-2021	
	SupplyType	Supply	

Kind Attn : **Mr. C. Laxman Kumar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2287 - Carpentry - hardware - MS Mesh - Others - sft with shutter - 3' x 4' - 12 nos	144.00	125.00	0.00	18.00	21,240.00
2 2287 - Carpentry - hardware - MS Mesh - Others - sft with shutter - 2' x 4' - 02 nos	16.00	125.00	0.00	18.00	2,360.00
3 2287 - Carpentry - hardware - MS Mesh - Others - sft with shutter - 1 1/2" x 4' - 06 nos	36.00	125.00	0.00	18.00	5,310.00
Total Order Value . . .					28,910.00
Rupees : Twenty Eight Thousand Nine Hundred Ten Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Phase I Villas(6' x 4') windows purpose .
Completion Date	Work completed.
Measurment	Nil
Security	Nil
Remarks	

For **Nilgiri Estates**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		28.10.2020	
Site & Phase :		NILGIRI ESTATE		Time:		02:40	
Supplier				Req. No.		175029	
Material required before date:				ID No.		61560	
No	Description	Size	Quantity	Units	Inward No	Date	
-1	Mesh windows for sliding window	6'x4'	20	No's	75 + 181		
2		3'x4'			125 + 181		
3							
4							
5							
6							
7							
8							
9							
0							

Remarks: - In many villas 6'x4' mesh windows are broken

Prepared By	Vijay	Approved by	
Sign. & Date	28.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				Urgent		ID No.	
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks:			
Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

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19-11-2020 14:21:46



72300

16.11.20 11:21:51

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	72300	175029
Doc Date	19-11-2020	
Quote No	Nil	
Quote Date	19-11-2020	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2287 - Carpentry - hardware - MS Mesh - Others - sft 3' x 4' - 20 nos	240.00	75.00	0.00	18.00	21,240.00
Total Order Value . . .					21,240.00

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Phase I Villas(6' x 4') windows purpose .
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Nilgiri Estates**

Authorised Signatory

Name :

19/11/2020

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Name :

Date : / /