

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/01/2021		Prepared by: Neha	
PO/WO no. 73296		PO / WO Date. 26/12/2020	
Supplier Name GP Builders materials		PO/WO amount 25,167/-	
Firm/Company SCLP		Project SCLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	469	05/01/2021	25,167/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,167/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			87277 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			25,167/-
Amount E – PO / WO value:			25,167/-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved = within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		18/01/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Neha		
Date	12/01/2021		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Buyer

Invoice No.	
-------------	--

GP/20-21/469

Dated	
-------	--

5-Jan-2021

Delivery Note

Buyer's Order No.	
-------------------	--

Dated

73296

31-Dec-2020

Despatch Document No.

Delivery Note Date	
--------------------	--

Despatched through

Destination

DIRECT-MADHU

MGROAD

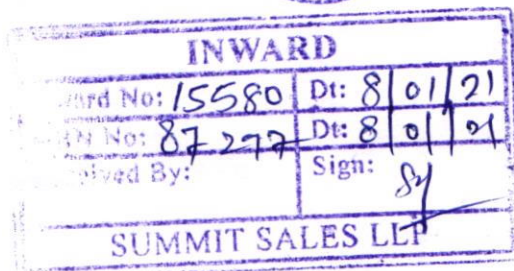
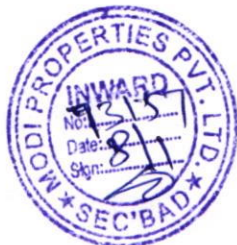
Bill of Lading/LR-RR No.

Motor Vehicle No.	
-------------------	--

TS 10 UB 5649

Less :

CGST @ 9 %
SGST @ 9 %
ROUND OFF



Total

100 NOS

₹ 25.167.00

E. & O.E

Amount Chargeable (in words)

INR Twenty Five Thousand One Hundred Sixty Seven Only

Total

Tax Amount (in words) : **INR Three Thousand Eight Hundred Thirty Nine and Four paise Only**

Company's PAN : AIZPG8119P

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : ICICI BANK LTD

A/c No. : 630805500095

Branch & IFS Code: **VIKRAMPURI & ICIC0006308**

for G.P. BUILDING MATERIALS

Authorized Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

28-12-2020 15:27:02

Original /



73296

23.12.20 11:31:29

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

G.P.Buildcon materials
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad

GSTIN 36AIZPG8119P1Z9

Doc No	73296	168249
Doc Date	26-12-2020	
Quote No	Nil	
Quote Date	26-12-2020	
SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	60.00	153.80	0.00	18.00	10,889.04
2 7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	40.00	302.50	0.00	18.00	14,278.00

Total Order Value . . . 25,167.04

Rupees : Twenty Five Thousand One Hundred Sixty Seven and Paise Four Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Fisher' brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose

Completion Date Nil

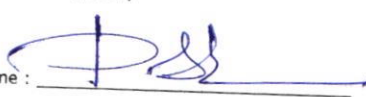
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact

Accepted the above Terms And Conditions

For **G.P.Buildcon materials**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:	24.12.20	
Site & Phase :		Summit housing llp		Time:	11.00	
Supplier				Req. No.	168249	
Material required before date:			ID No.		62570	
No	Description	Size	Quantity	Units	Inward No	Date
1	EWC SET		20	NOS		
2	WASH BASIN 73289		20	NOS		
3	PEDASTAL		20	NOS		
4	WASH BASIN RAG BOLTS		60	NOS		
5	WALL HUNG RAG BOLTS 73296		40	NOS		
6						
7						
8						
9						
10						
11						
12						
Remarks: For stock maintenance and staff use						
Prepared By		SOWMYA		Approved by		
Sign. & Date		24.12.20		Sign. & Date		24 DEC 2020

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE