PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	73258	PO / WO Date.	24-12-20
Supplier Name	Global Safety solutions	PO/WO amount	12,685-00
Firm/Company	Summit Sch LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1367	4/1/21	12,685-00
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,685-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	/	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,685-00
Amount E – PO / WO value:	12,685-00
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	18/1
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature]				
Date		18/1					

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Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

(ORIGINAL FOR RECIPIENT)

Tax Invoice

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 Contact : 9581228898/9502555088 E-Mail : gss.infoteam@gmail.com	Invoice No. 1367	Dated 4-Jan-2021
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** M G Road, Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **73258/168208**	Dated **4-Jan-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**HMP Safety Helmet Ratchet White**	65061010	18 %	**50.00 Nos**	125.00	Nos		**6,250.00**
2	**Honda Safety Helmet Yellow**	65061010	18 %	**100.00 Nos**	45.00	Nos		**4,500.00**
								10,750.00
	CGST@9%				*9*	*%*		**967.50**
	SGST@9%				*9*	*%*		**967.50**
	Total			**150.00 Nos**				**₹ 12,685.00**

Amount Chargeable (in words) *E. & O.E*

INR Twelve Thousand Six Hundred Eighty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
65061010	10,750.00	9%	967.50	9%	967.50	1,935.00
Total	**10,750.00**		**967.50**		**967.50**	**1,935.00**

Tax Amount (in words) : **INR One Thousand Nine Hundred Thirty Five Only**

Company's PAN : **AAOFG9573A**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 7315 Date: 8/1 Sign:

INWARD
Inward No: 15572 Dt: 6/01/21
GRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

This is a Computer Generated Invoice

Purchase Order

73258
23.12.20 11:29:46

 26-12-2020 12:27:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions	Doc No	73258	168208
5-5-48, Ranigunj, secunderbad	Doc Date	24-12-2020	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	Quote Date	24-12-2020	
9502555088/9581228898	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9545 - Tools - Helmet - other - nos *white*	50.00	125.00	0.00	18.00	7,375.00
2	9593 - Tools - Labour helmet male - NA - Nos	100.00	45.00	0.00	18.00	5,310.00
					Total Order Value . . .	**12,685.00**

Rupees : Twelve Thousand Six Hundred Eighty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	11.12.20
Site & Phase :	SHLLP	Time:	11.00
Supplier		Req. No.	168208
Material required before date:		ID No.	62228

No	Description	Size	Quantity	Units	Inward No	Date
1	Labour helmets	Male	100	nos		
2	White helmets 73258		50	nos		
3	Teflon tape 73259		500	nos		
4	Odonil		24	nos		
5	Acid		60	nos		
6	Room freshner		24	nos		
7	Bombay brooms	Big	50	nos		
8	Coconut brooms		100	nos		
9	Dettol liquid		12	nos		
10	Dust bin		12	nos		
11	Dust pan		12	nos		
12	Sponges		500	nos		
13	Mopping stick		30	nos		
14	Pvc bucket with mug		10	nos		
15	Cleaning cloth		120	nos		
16	Mopping cloth		120	nos		
17	Phenoyl		40	nos		
18	Scrubber		24	nos		
19	Lizol		48	nos		
20	Harpic		48	nos		
21	First aid kit 73257		5	nos		

Remarks: Stock maintenance and site use

APPROVED 24 DEC 2023 MINISH PARIKH MANAGER PROCUREMENT

Prepared By	SOWMYA	Approved by	
Sign.& Date	11.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.