

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	70853	PO / WO Date.	30/09/2020
Supplier Name	M. Sudarshan	PO/WO amount	Rs. 1,98,240/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	133	15/12/2020	Rs. 1,98,240/- ✓
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,98,240/- ✓
Sl. No.	DC No	DC. Date	MRN No.
1.	133	15/12/2020	87466
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount B – Other Credits :			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 1,98,240/- ✓
Amount E – PO / WO value:			Rs. 1,98,240/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. 99,120/- ☐ No	
Payment – due date		16/01/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M. SUDARSHAN

TS10EG0101

16:00

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollaram, Secunderabad - 500 010. T.S.

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name :

Nilgiri Estate

5-4-187/344 II Floor m-g Road Sec-bad

GST No 36AAHFN 0766 F12A

Bill No.

133

Date : 15-12-20

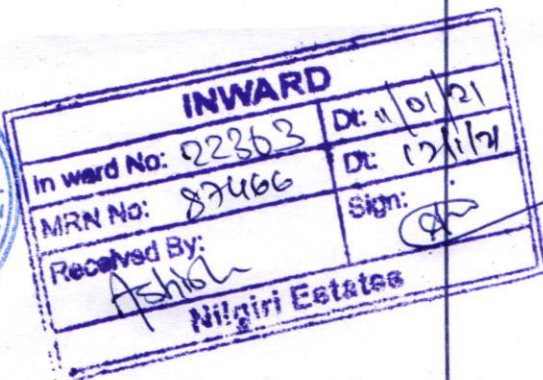
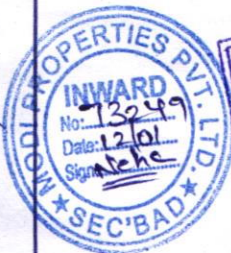
D.C No.

Date :

Order No. 70853

Date :

SI No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Coating Fixed Looover Framed 2'-0" x 4'-0" x 84 Nos VNO 100 to 185			SFT 672-0	250-00	168000	00



Rupees in Words : One Lakh Ninety
Eight Thousand Two hundred
forty only

SUB TOTAL				168000	00
SGST	%	9		15120	00
CGST	%	9		15120	00
IGST	%				
GRAND TOTAL				198240	00

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsibility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For **M. SUDARSHAN**

Sudarshan

Signature

Purchase Order



70853

28.09.20 5:24:35

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30-09-2020 10:30:58

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	70853	72970
Doc Date	30-09-2020	
Quote No	Nil	
Quote Date	29-09-2020	
SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2187 - Carpentry - windows - Al. Fixed - other - sft Al. lowers - 2' x 4' - 84 nos	672.00	250.00	0.00	18.00	198,240.00
Total Order Value . . .					198,240.00

Rupees : One Lakh(s) Ninty Eight Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% after delivery of all materials and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Malleshham 9553797190
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 99,120/- to pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 100 to 185.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

Accepted the above Terms And Conditions

For **Mr. M. Sudarshan**

For **Nilgiri Estates**
Authorised Signatory

Name :

Name :

Date : / /

Estimate/Draft PO

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29-09-2020 11:24:32

Original / Office Copy / Purchase Div. Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Draft PO for Approval

Supplier Details			
Mr. M. Sudarshan H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad. GSTIN 36BBIPM8347N1ZW 9849102251	Doc No	70853	72970
	Doc Date	29-09-2020	
	Quote No	Nil	
	Quote Date	29-09-2020	
	SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

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Remarks	

APPROVED BY
30 SEP 2020
SOMAN MOUDI
MANAGING DIRECTOR

T.D. M. Sudarshan
29/9/20

For **Nilgiri Estates**
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For **Mr. M. Sudarshan**

Date : _/_/_

Name : _____

Name : _____