

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/01/2021		Prepared by: NEHA					
PO/WO no. 72814		PO / WO Date. 08/12/20					
Supplier Name Sree Venkata durga		PO/WO amount 2360					
Firm/Company Vista Homes		Project Vista Homes					
Sl. No.	Bill No.	Bill Date	Bill amount				
1	3374	30/12/2020	2360				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			2360				
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.			87059	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2360				
Amount E – PO / WO value:			2360				
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No					
Payment – due date		18/01/2020					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha		12 JAN 2021				
Date	12/01/21	12/1	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

08-12-2020 3:48:18 PM



72814

05.12.20 12:12:18

From Company : **Vista Homes**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Sri Venkata Durga Anjaneya Steel Tubes
5-5-159,Near:Lala Temple,Ranigunj,Secunderabad-50003

Doc No 72814 99974

Doc Date 08-12-2020

Quote No Nil

Quote Date 08-12-2020

GSTIN 36ABVPS3995A1Z1

040-66568520

9885057887

SupplyType Supply

Kind Attn : Akhil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7360 - Plumbing - GI - U-Type Clamps - Others - nos 6" with Nut bolt	100.00	20.00	0.00	18.00	2,360.00
Total Order Value . . .					2,360.00

Rupees : Two Thousand Three Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for drainage line purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Vista Homes**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Venkata Durga Anjaneya Steel Tubes**

Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Vista Homes		Date:		07.12.2020	
Site & Phase :		Vista Homes		Time:		17:22	
Supplier:				Req. No.		99974	
Material required before date:		04.12.20		ID No.		G2139	
No	Description	Size	Quantity	Units	Inward No	Date	
1	GI U Clamp (thread type with Nuts)	6"	100	No'S			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For E Block drainage line fixing purpose							
Prepared By		T.Madhu		Approved by			
Sign. & Date		07.12.2020		Sign. & Date			

APPROVED
 08 DEC 2020
 MINISH PARIKH
 MANAGER PROCUREMENT

22814

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Vista Homes		Date:			
Site & Phase :		Vista Homes		Time:			
Supplier				Req. No.			
Material required before date:		31.10.20		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
4							
5							
6							
7							
8							
Remarks: For A,B,C,D,E,F,G,H,I Blocks Electrical room Flooring & D-Block south Side Driveway Flooring purpose.							
Prepared By		T.Madhu		Approved by			
Sign. & Date		29.10.20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.