

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/01/2021		Prepared by: NEHA	
PO/WO no. 73520		PO / WO Date. 05/01/2021	
Supplier Name Shiv Shakti Machine Tools		PO/WO amount 4012/-	
Firm/Company Vista Homes		Project Vista Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1	3537	05/01/2021	4012/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4012/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			87225 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4012/-
Amount E – PO / WO value:			4012/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		18/1/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Neha	13 JAN 2021	
Date	13/1/21	18/1/21	MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

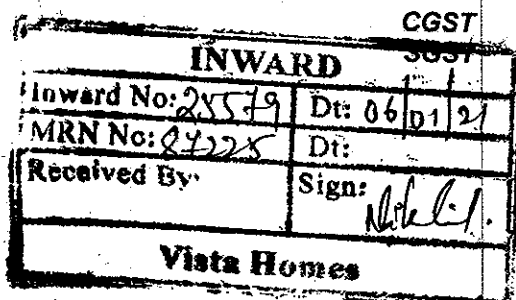


Shiv Shakti Machine Tools Hardware and Electricals
2-3-7, M.G Road, Secunderabad.
Ph: 040-40030129
GSTIN/UIN: 36ADQFS9120G1ZQ
State Name : Telangana, Code : 36
E-Mail : ssmtsecunderabad@gmail.com

Invoice No. 2020-21/3537/SS	Dated 5-Jan-2021
Delivery Note	Mode/Terms of Payment
Supplier's Ref. 3537	Other Reference(s)
Buyer's Order No. 73520-180537	Dated 5-Jan-2021
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer
Vista Homes
5-4-187/3 & 4, IInd Floor, M.G Road,
Secunderabad
GSTIN/UIN : 36AAGFV2068P1ZJ
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Cut Off Wheel 4"(B)	68042390	100 pc	25.00	pc		2,500.00
2	Twisted Wire Brush	96035000	12 pc	75.00	pc		900.00
							3,400.00
							306.00
							306.00
Total			112 pc				₹ 4,012.00



Amount Chargeable (in words)

INR Four Thousand Twelve Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
68042390	2,500.00	9%	225.00	9%	225.00	450.00
96035000	900.00	9%	81.00	9%	81.00	162.00
Total	3,400.00		306.00		306.00	612.00

Tax Amount (in words) : **INR Six Hundred Twelve Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

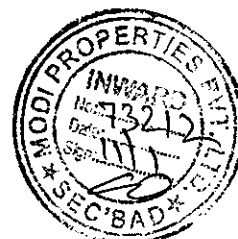
Company's Bank Details

Bank Name : ICICI Bank
A/c No. : 112105501160
Branch & IFS Code : M.G Road & ICIC0001121

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

05-01-2021 11:06:11



73520

31.12.20 3:28:56

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Shiv Shakti Machine Tools Hardware & Electricals
2-3-7, MG Road, Beside ICICI Bank, Secunderabad-03,(T,S)

GSTIN 36ADQFS9120G1ZQ

8121002491

8374457644

Doc No	73520	180537
Doc Date	05-01-2021	
Quote No	Nil	
Quote Date	05-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos Rod Cutting Blade	100.00	25.00	0.00	18.00	2,950.00
2 9606 - Tools - Wire Stripper - NA - Kgs Wire Brush	12.00	75.00	0.00	18.00	1,062.00
Total Order Value . . .					4,012.00

Rupees : Four Thousand Twelve Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Vista Homes**

Authorised Signatory

Name :

Content

Accepted the above Terms And Conditions

For **Shiv Shakti Machine Tools Hardware &**

Name : _____

Date : __/__/____