PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	70852	PO / WO Date.	29/09/2020
Supplier Name	M. Sudarshan	PO/WO amount	Rs. 3,841/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	132	30/11/2020	Rs. 3,841/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,841/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	132	30/11/2020	87464	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 3,841/-
Amount E – PO / WO value:	Rs. 3,841/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**16/01/2021**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 13 JAN 2021				
Date	12/1/21	13/1	13/1 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Vista Homes S-4-187/384 II Floor MG Road Sc-bad	Bill No. 132 Date : 30-11-20
	D.C No. Date :
GST No 36 AAGFV 2068 P1ZJ	Order No. 70852 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Coating 3 Trak Slyding window with 4mm plain Glass 3'-6 x 3'-0 x 1 C - 208			10.50	310=00	3255	00

INWARD
Inward No: 25598 Dt: 12/01/21
MRN No: 87464 Dt: 12/1/21
Received By: Sign: Nikhil.
Vista Homes

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 13248
Date: 12/01
Sign:

Rupees In Words : Three thousand Eight hundred forty & Ninety Paisa only

SUB TOTAL		3255	00
SGST %	9	292	95
CGST %	9	292	95
IGST %			
GRAND TOTAL		3840	90

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For M. SUDARSHAN

Sudarshan

Signature

Purchase Order

 29-09-2020 11:24:32

70852
28.09.20 5:24:35

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	70852	99857
Doc Date	29-09-2020	
Quote No	Nil	
Quote Date	02-06-2020	
SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 41.50" x 35.50" - 01 no*	10.50	310.00	0.00	18.00	3,840.90
Rupees : Three Thousand Eight Hundred Fourty and Paise Ninty Only.					**Total Order Value . . .**	**3,840.90**

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Flat no. C- 208.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Vista Homes*
Authorised Signatory

Name : 29/09/2020

Accepted the above Terms And Conditions
For *Mr. M. Sudarshan*

Name : ____________________

Date : __/__/___

Requisition Form - Al Windows			
Company	VISTA HOMES	Site & Phase	VISTA HOMES
Req. no.	99857	Req. Date	28.09.2020
Material required before	03.10.2020	ID no.	60273
Prepared by:	T.MADHU	Approved by (sign):	
Flat / Block no:	C 208		

Type A 1220 Sft 3BHK Order Value:	0	Flats
Type B 1220 Sft 3BHK Order Value:	0	Flats
Type C 950 Sft 2BHK Order Value:	1	Flats
Type D 950 Sft 2BHK Order Value:	0	Flats

S No.	Item Description	Units	Qty required for Type C 950 Sft 2BHK flat	Qty required for Type D 950 Sft 2BHK flat	Qty required for Type A 1220 Sft 3BHK flat	Qty required for Type B 1220 Sft 3BHK flat	Type C 950 2BHK flats requirement	Type D 950 2BHK flats requirement	Type A 1220 Sft 3 BHK flats requirement	Type B 1220 Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft
1	Sliding Windows 6'x4'	nos	1	1	-	-	1	-	-	-	1	1	-	-
2	Sliding Windows 4'x4'	nos	2	2	3	3	1	-	-	-	2	1	1	16.0
3	Sliding Windows 4'x3'	nos	1		1	1	1	-	-	-	1	-	1	12.0
4	Sliding Windows 3'6"x3'	nos	-		-	-	1	-	-	-	1	-	1	10.5
5	Sliding Windows 2'9"x3'6"	nos	-	1	-	-	1	-	-	-	-	-	-	-
6	Sliding Windows 3'x2'	nos	2	2	2	2	1	-	-	-	2	-	2	12.0
	Total										7	2	5	50.5

70850

70752

APPROVED
29 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT