PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	73340	PO / WO Date.	29/12/20
Supplier Name	Reflections Electrical Pvt. Ltd	PO/WO amount	2,122-58
Firm/Company	Modi Properties Pvt. Ltd	Project	H-0
Sl. No.	Bill No.	Bill Date	Bill amount
1	2573	4/1/21	2,123-60
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,123-60

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	/	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,123-60
Amount E – PO / WO value:				2,122-58
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below~~)
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	18/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 13 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		13/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2573**	Dated **4-Jan-2021**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **2573**	Other Reference(s)
Buyer **Modi Properties Pvt Ltd** 5-4-187/3 & 4, II Floor MG Road, Secunderabad 500 003 GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **73340/16781**	Dated **29-Dec-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through **Your Self**	Destination **Main Office**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**12M Plate Venia BP9712**	8538	18 %	**2.0000 nos**	89.10	nos	**178.20**
2	**Switch 6A 1way Venia B0110**	8536	18 %	**20.0000 nos**	30.90	nos	**618.00**
3	**Fan Regulator Venia B1900**	8536	18 %	**6.0000 nos**	167.10	nos	**1,002.60**
							1,798.80
	OUTPUT CGST						**161.89**
	OUTPUT SGST						**161.89**
	Rounding Off						**0.42**
	Total			**28.0000 nos**			**₹ 2,123.00**

INWARD
Inward No: 661 Dt: 04/01/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 13092
Date: 8/1

Amount Chargeable (in words)

E. & O.E

INR Two Thousand One Hundred Twenty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	178.20	9%	16.04	9%	16.04	32.08
8536	1,620.60	9%	145.85	9%	145.85	291.70
Total	**1,798.80**		**161.89**		**161.89**	**323.78**

Tax Amount (in words) : **INR Three Hundred Twenty Three and Seventy Eight paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. ★ SEC'BAD

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 30-12-2020 15:49:16

Ori

73340
23.12.20 11:33:23

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	73340	16781
	Doc Date	29-12-2020	
	Quote No	Nil	
	Quote Date	29-12-2020	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4624 - Electrical - other - Modular Plate - 12 Way - nos	2.00	297.00	70.00	18.00	210.28
2	4793 - Electrical - other - Modular Switch - 6 A - nos	20.00	103.00	70.00	18.00	729.24
3	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	6.00	557.00	70.00	18.00	1,183.07
					Total Order Value . . .	**2,122.58**

Rupees : Two Thousand One Hundred Twenty Two and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for ho second floor purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL			
Site & Phase :	HO	Date:	28.12.2020
Supplier		Time:	11:20 AM
Material required before date:	Urgent	Req. No.	16781
		ID No.	62623

No	Description	Size	Quantity	Units	Inward No	Date
1	12 MODULE PLATE	STD	2	NOS		
2	SWITCHES	6AMP	20	NOS		
3	FAN REGYLATORS	STD	6	NOS		
4	73340					
5						
6						
7						
8						
9						
10						

Remarks : These material require for HO second floor cr cabins.

APPROVED
30 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Meenakshi	Approved by	
Sign.& Date	28.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.