PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	73541	PO / WO Date.	5/1/21
Supplier Name	Praful Sanitary.	PO/WO amount	1,690.60
Firm/Company	Modi Properties Pvt. Ltd	Project	~~MMR~~ 4-H.0
Sl. No.	Bill No.	Bill Date	Bill amount
1	PS/20-21/727	6/1/21	1,711-00
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,711-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	/	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	←
Amount C –Other Debits :	←
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,711-00
Amount E – PO / WO value:	1690.60
Amount F – Difference (A – E): GST-18%	←

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ~~/-~~ ☑ No
Payment – due date	18/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature] APPROVED 13 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		18/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GST INVOICE (ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Modi Properties Private Limited
5-4-187/3 & 4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Invoice No. **PS/20-21/ 727**	Dated **6-Jan-2021**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **73541**	Dated **5-Jan-2021**
Despatch Document No. **Invoice**	Delivery Note Date **6-Jan-2021**
Despatched through **Self**	Destination **Head Office**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**CP Long Body Bib Cock**	8481	18 %	**1 No:**	930.00	No:	37.28 %	**583.30**
2	**CP Sink Cock**	8481	18 %	**1 No:**	1,350.00	No:	37.28 %	**846.72**
3	**Waste Pipe**	3917	18 %	**1 No:**	25.00	No:	20 %	**20.00**
								1,450.02
	Output CGST							**130.50**
	Output SGST							**130.50**
	Less : ***ROUNDING OFF***							**(-)0.02**
	Total			**3 No:**				**₹ 1,711.00**

INWARD
Inward No: 878 Dt: 06/01/21
MRN No: Dt:
Received By: Sign:
MODI PROP

Amount Chargeable (in words) *E. & O.E*
Indian Rupees One Thousand Seven Hundred Eleven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8481	1,430.02	9%	128.70	9%	128.70	257.40
3917	20.00	9%	1.80	9%	1.80	3.60
99		9%		9%		
Total	**1,450.02**		**130.50**		**130.50**	**261.00**

Tax Amount (in words) : **Indian Rupees Two Hundred Sixty One Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 13108 Date 8/1 Sign.

 05-01-2021 15:28:49

Purchase Order

Or 73541

31.12.20 3:28:56

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	73541	16802
Doc Date	05-01-2021	
Quote No	Nil	
Quote Date	05-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7032 - Plumbing - CP - Long body - NA - nos	1.00	930.00	37.28	14.50	667.87
2	7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	1.00	1,350.00	37.28	18.00	999.13
3	7284 - Plumbing - PVC - Waste Pipe - other - nos	1.00	25.00	20.00	18.00	23.60
					Total Order Value . . .	**1,690.60**

Rupees : One Thousand Six Hundred Ninty and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Hindware' brand, 'Classic' series,
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	On or before 10.12.15
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO pantry purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions
For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	05.1.2021
Site & Phase :	HO	Time:	02.35 pm
Supplier		Req. No.	16802
Material required before date:	Urgent	ID No.	62846

No		Size	Quantity	Units	Inward No	Date
1	WAIST PIPE	STD	01	NOS		
2	**SINK COCK** 73541	STD	01	NOS		
3	LONG BODU TAP	STD	01	NOS		
4						
5						
6						
7						
8						
9						
10						

Remarks : These material require for HO second floor pantry pyrpose

Prepared By	Meenakshi	Approved by	
Sign.& Date	05-01-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Order

 05-01-2021 15:28:49

73545
31.12.20 3:28:56

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73545	16800
	Doc Date	05-01-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	10.00	8.30	0.00	18.00	97.94
2	4080 - Consumables - Bombay Brooms - Other - Nos	10.00	10.00	0.00	0.00	100.00
3	4585 - Electrical - other - Insulation tape - NA - nos	10.00	10.00	0.00	18.00	118.00
					Total Order Value . . .	**315.94**

Rupees : Three Hundred Fifteen and Paise Ninty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for 2nd floor use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/___

pB

Requisition Form

Company Name:	MPPL	Date:	05-01-2021
Site & Phase :	HEAD OFFICE	Time:	10:30 AM
Supplier		Req. No.	16800
Material required before date:	Urgent	ID No.	62834

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	STD	10	NOS		
2	Small Bombay brooms	STD	10	NOS		
3	Tapes	STD	10	NOS		
4	73548					
5						
6						
7						
8						
9						
10						

Remarks : FOR 2nd floor electrical work purpose

Prepared By	Meenakshi	Approved by	
Sign.& Date	05-01-2021	Sign. & Date	

APPROVED
05 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.