PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	73173	PO / WO Date.	02-12-20
Supplier Name	G.P. Builders Materials	PO/WO amount	5,723-00
Firm/Company	MPPL	Project	~~MP~~4-H-0
Sl. No.	Bill No.	Bill Date	Bill amount
1	GP/20-21/472	6/1/21	5,723-00
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,723-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	/	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,723-00
Amount E – PO / WO value:	5,723-00
Amount F – Difference (A – E): GST-18%	5,723-00 —

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ~~☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	13/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 13 JAN 2021 MINISH PARIKH				
Date		13/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

G.P. BUILDCON MATERIALS
G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony
Kakaguda, Secunderabad - 15
GSTIN/UIN: 36AIZPG8119P1Z9
State Name : Telangana, Code : 36
Contact : 9866116375,9490056802
E-Mail : g.pbuildcon999@gmail.com

Invoice No. **GP/20-21/472**	Dated **6-Jan-2021**
Delivery Note	
Buyer's Order No. **73173**	Dated **22-Dec-2020**
Despatch Document No.	Delivery Note Date
Despatched through **Bike**	Destination **Mgroad**

Buyer
Modi Properties Pvt Ltd
5-4-187/3&4, 2 Nd Floor,Mgroad
Secunderabad-3
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**GBH 200** *Slno:032026266*	84672100	**1 NOS**	4,850.00	NOS	**4,850.00**
	CGST @ 9 %			9	%	**436.50**
	SGST @ 9 %			9	%	**436.50**
	Total		**1 NOS**			**₹ 5,723.00**

INWARD
Inward No: 681 Dt: 07/01/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 73104 Date 8/1 Sign.

Amount Chargeable (in words) *E. & O.E*
INR Five Thousand Seven Hundred Twenty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84672100	4,850.00	9%	436.50	9%	436.50	873.00
Total	**4,850.00**		**436.50**		**436.50**	**873.00**

Tax Amount (in words) : **INR Eight Hundred Seventy Three Only**

Company's Bank Details
Bank Name : ***ICICI BANK LTD***
A/c No. : **630805500095**
Branch & IFS Code: **VIKRAMPURI & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

BUILDCON MATERIALS Secunderabad

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 22-12-2020 12:00:48 PM

Original /

73173
16.12.20 11:40:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

G.P.Buildcon materials
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad

Doc No	73173	16759
Doc Date	22-12-2020	
Quote No	NIL	
Quote Date	22-12-2020	
SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 5215 - Equipment - machinery - Hammer Drill - NA - nOS *Drilling Machine GBH-200*	1.00	4,850.00	0.00	18.00	5,723.00
			Total Order Value . . .		**5,723.00**

Rupees : Five Thousand Seven Hundred Twenty Three Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 'Bosch Make'Brand.
Payment Terms	After Delivery & Production of bill
Tax	Included
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for False ceiling wiring work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 22/12/2020

Accepted the above Terms And Conditions
For ***G.P.Buildcon materials***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	17-12-2020
Site & Phase :	Head Office	Time:	17:30AM
Supplier		Req. No.	16759
Material required before date:	Urgent	ID No.	62375

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	Drilling mechine GBH-200.	STD	01	NOS	-4850+18%	
2						
3						
4						
5						
6						
7						
8						
9						
10						

17/12/2020

PO 73173

Remarks :Towards false celing wiring work purpose

Prepared By	Meenakshi.N	Approved by	APPROVED BY 21 DEC 2020 SOHAM MODI MANAGING DIRECTOR
Date	17-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.