

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		12/01/2021		Prepared by:		NEHA	
PO/WO no.		73518		PO / WO Date.		05/01/2021	
Supplier Name		Shiv Shakti Machine		PO/WO amount		5310/-	
Firm/Company		Kadappa & Modi housing		Project		Bloomdale	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	3574	07/01/2021		5310/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						5310/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			87273	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						5310/-	
Amount E – PO / WO value:						5310/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			18/01/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	12/01/21	12/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



Shiv Shakti Machine Tools Hardware and Electricals
2-3-7, M.G Road, Secunderabad.
Ph: 040-40030129
GSTIN/UIN: 36ADQFS9120G1ZQ
State Name : Telangana, Code : 36
E-Mail : ssmsecunderabad@gmail.com

Invoice No.	Dated
2020-21/3574/SS	7-Jan-2021
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
3574	
Buyer's Order No.	Dated
73518-21559	5-Jan-2021
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer
Kadokia and Modi Housing
5-4-187/3 & 4. IIND FLOOR, M.G ROAD,
SECUNDERABAD
GSTIN/UIN : 36AAHFK8714A1ZJ
State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	MAL 12 Seg	82029990	50 pc	90.00	pc		4,500.00
							405.00
							405.00
Total			50 pc				₹ 5,310.00

CGST
SGST

INWARD	
Inward No: 16588	Dt: 07/01/21
MRN No: 87273	Dt: 07/01/21
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
Kadokia & Modi Housing	

Amount Chargeable (in words)

INR Five Thousand Three Hundred Ten Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
82029990	4,500.00	9%	405.00	9%	405.00	810.00
Total	4,500.00		405.00		405.00	810.00

Tax Amount (in words) : **INR Eight Hundred Ten Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

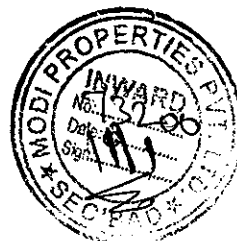
Company's Bank Details

Bank Name : ICICI Bank
A/c No. : 112105501160
Branch & IFS Code : M.G Road & ICIC0001121

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice



Purchase Order

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05-01-2021 11:06:11



73518

31.12.20 3:28:56

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details

Shiv Shakti Machine Tools Hardware & Electricals
2-3-7, MG Road, Beside ICICI Bank, Secunderabad-03,(T,S)

GSTIN 36ADQFS9120G1ZQ

8121002491

8374457644

Doc No	73518	21559
Doc Date	05-01-2021	
Quote No	Nil	
Quote Date	05-01-2021	
SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos 4" Diamond saw blade	50.00	90.00	0.00	18.00	5,310.00
Total Order Value . . .					5,310.00

Rupees : Five Thousand Three Hundred Ten Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Bloomdale

Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl

Phone. Mobile.no. 9100461618 (Mr.Vijay Bhasker - Admin)

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Bangalore stone cutting use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Kadakia and Modi Housing**

Authorised Signatory

Name : 

Name : _____

Date : __/__/__

Accepted the above Terms And Conditions

For **Shiv Shakti Machine Tools Hardware &**