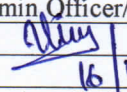


Remarks from site on the 'Requisition by Site Report of purchase division

Company:	Modi Realty Miryalaguda LLP	Date:	16.01.2021			
Site:	AVR Gulmohar Homes	Prepared by:	K.Vijitha			
Report From / To	10.01.2020 to 16.01.2021	Approved by:	Zakir			
Report Date	16.01.2021					
List of requisitions numbers missing in the report :						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO		
165225	14.12.2020	1 to 3	MS telescopic pole	Req. Sent for MD's approval		
165262	5.01.2021	1	Digital camera	Req. Sent for MD's approval		
165263	5.01.2021	1,2	Tandoor stone	Req. Sent for MD's approval		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier		
165122	12.09.2020	1,2	Black granite	80% received ; remaining will be delivered by next week		
165184	30.10.2020	1	sanitizer	Will be delivered by next week		
165197	11.11.2020	1 to 37	CPVC	98% received ; remaining will be delivered by next week		
165205	23.11.2020	1,2,3	Altek luppam	80% received ; remaining will delivered by next week		
165235	21.12.2020	1 to 8	Al. windows	20% received ; remaining will delivered by next week		
165238	22.12.2020	1 to 3	hammer	Will be delivered by next week		
165246	31.12.2020	1,2	MS Railing	Will be delivered by next week		
165247	31.12.2020	1	MS Gate	Will be delivered by next week		
165248	4.1.2021	1	White cement	80% received ; remaining will delivered by next week		
165250	4.1.2021	1 to 5	Door frames	80% received ; remaining will delivered by next week		
165251	4.01.2021	3,14,17,20,22	Cp fitting	80% received ; remaining will delivered by next week		
165258	4.01.2021	2	Ace External Emulsion	90% received ; remaining will delivered by next week		
165259	5.01.2021	11,12,14,21	Vim bar	90% received ; remaining will delivered by next week		
165261	5.01.2021	1 to 3	granite	Will be delivered by next week		
165265	9.01.2021	1,3	Paint Materials	80% received ; remaining will delivered by next week		
165275	12.01.2021	1to 10	TAN Brown Granite materials	Will be delivered by next week		
165276	12.01.2021	1 to 3	CPVC Materials	Will be delivered by next week		
No. of gate passes issued this week:		nill	From No.	nill	To No.	nill
Delivery van last site visit on:		15.01.2021 (salman)				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?					Yes	
DC register Sl.No. during the week		From No.	3376	To No.	15397	
Items not ordered but received:						
Other corrections & remarks: we sent chipping machine for repairing purpose on 23.12.2020 .please send back that as soon as possible.						
Details	Project Manager		Admin Officer/Manager		Admin Audit	
Sign						
Date			16/1/21			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier,