PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13-1-21	Prepared by:	PRABHAKAR.P
PO/WO no.	73354	PO / WO Date.	29.12.20
Supplier Name	Sumit Sales LLP	PO/WO amount	16,292.26
Firm/Company	Borra Sudarshan	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	15102	30-12-20	11,617.10
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,617.10

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12871	30-12-20	87022	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,617-10
Amount E – PO / WO value:	16,292-26.
Amount F – Difference (A – E): GST-18%	4675.16

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – with~~in acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	18-1-21
Remarks:	- Part material Delivered -

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 13 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		13/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Borra Sudarshan Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal, GSTIN : 36	Invoice No.	15102
	Invoice Date.	30-12-2020
	PO No.	73354
	PO Date.	29-12-2020
	Req ID	62563
	Req Date	24-12-2020
	Loc Req No	150449

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	30	276.00	8,280.00	18	1,490.40
2	6570 - Paints - OBD - 20kgs - buckets Tractor emulsion OBD	3210	1	1565.00	1,565.00	18	281.70
3							
4							
5							
6							
7							
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,845.00		1,772.10
	886.05	886.05	Total Invoice Amount	11,617.10		

Rupees : Eleven Thousand Six Hundred Seventeen and Paise Ten Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES ... SEC'BAD
Inward Reg. No. 72876
Date: 2/1/21
Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

29-12-2020 13:51:35

Or 73354

23.12.20 11:33:23

Company : **Borra Sudarshan**
Borra Sudarshan
G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73354	150449
	Doc Date	29-12-2020	
	Quote No	Nil	
	Quote Date	29-12-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag	30.00	276.00	0.00	18.00	9,770.40
2	6570 - Paints - OBD - 20kgs - buckets *Tractor emulsion OBD*	1.00	1,565.00	0.00	18.00	1,846.70
3	6501 - Paints - ACE External Emulsion - 20ltrs - buckets	Bal 2.00	1,981.00	0.00	18.00	4,675.16
				Total Order Value . . .		**16,292.26**

Rupees : Sixteen Thousand Two Hundred Ninty Two and Paise Twenty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'NCL/GRAFLAKS' brand.
Payment Terms	100% Advance
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Included
Warranty	Nil
Advance Paid	Rs.31,000/- by RTGS
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:Borra sudharshan

① Part Qty Delivered.
Invoiceno: 15702
Date: 30-12-20
Amount: 11,617-10
Ballance receivable.
18/1/21

For *Borra Sudarshan*
Authorised Signatory
29/12/2020

Name : ______________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

...y Name:	borra sudharshan	Date:	24/12/2020
... & Phase :	Serene farms	Time:	14:30
Supplier		Req. No.	150449
Material required before date:	asap	ID No.	62563

No	Description	Size	Quantity	Units	Inward No	Date
1	**lappum**	30kg	30	nos		
2	OBD paint	20kgs	01	nos		
3	acc exterior paint	std	02	nos		
4						
5						
6						
7						
8						
9						
10						

7335IX

Remarks: The above material is required for villa no-30,32,27

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	24.12.2020	Sign. & Date	

APPROVED
29 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Borra Sudarshan

Serene Farms, Sy No. 44, Yenkepally Village, Chevella Mandal,

GSTIN : 36

DC No.	12871
DC Date.	30-12-2020
PO No.	73354
PO Date.	29-12-2020
Req ID	62563
Req Date	24-12-2020
Loc Req No	150449

	Description of Goods	HSN/SAC	Qty
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	30
2	6570 - Paints - OBD - 20kgs - buckets	3210	1
3			
4			
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INWARD	
Inward No: 5620	Dt: 30/12/20
MRN No: 87022	Dt: 31/12/20
Received By: M Kay	Sign: M Kay
Serene Construction (Hyd) LLP	

MODI PROPERTIES PVT. LTD. INWARD No: 4246 Date: 2/1/21 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction