PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	73363	PO / WO Date.	29-12-20
Supplier Name	Summit Sales LLP	PO/WO amount	1,915-14
Firm/Company	Serene Constructions LL	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	15099	30-12-20	1,915-14
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,915-14

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12868	30-12-20	87021	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,915-14
Amount E – PO / WO value:	1,915-14
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – with~~in acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ✓ ☐ No
Payment – due date	18/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 13 JAN 2021				
Date		13/1/21	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

Invoice No.	15099
Invoice Date.	30-12-2020
PO No.	73363
PO Date.	29-12-2020
Req ID	62647
Req Date	29-12-2020
Loc Req No	150452

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2165 - Carpentry - hardware - SS Cylindrical Lock -	8301	3	541.00	1,623.00	18	292.14
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	146.07	146.07	Total Taxable Amount	1,623.00		292.14
			Total Invoice Amount	1,915.14		

Rupees : One Thousand Nine Hundred Fifteen and Paise Fourteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

72873
2/1/21

Authorised signatory

 29-Dec-20 12:52:07 PM

Purchase Order

73363
23.12.20 11:33:23

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	73363	150452
Doc Date	29-12-2020	
Quote No	Nil	
Quote Date	29-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	3.00	541.00	0.00	18.00	1,915.14
					Total Order Value . . .	**1,915.14**

Rupees : One Thousand Nine Hundred Fifteen and Paise Fourteen Only.

Terms and Conditions :-

Specification / Brand	Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for Villa 15 , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Serene Constructions LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/__

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	29-12-2020
Site & Phase:	Serene farms	Time:	11:00
Supplier		Req. No.	150452
Material required before date:	Asap	ID No.	62647

No	Description	Size	Quantity	Units	Inward No	Date
1	Cylindrical locks	Std	03	Nos		
2						
3	13363					
4						
5						
6						
7						
8						
9						
10						

Remarks: The above materials required for villa no 15

Prepared By	SYED GOLAM SARWAR	Approve by	APPROVED 29 DEC 2020 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign. & Date	19-11-20	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

DC No.	12868
DC Date.	30-12-2020
PO No.	73363
PO Date.	29-12-2020
Req ID	62647
Req Date	29-12-2020
Loc Req No	150452

	Description of Goods	HSN/SAC	Qty
1	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	8301	3
2			
3			
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30			

INWARD

Inward No: 5618	Dt: 30/12/20
MRN No: 87021	Dt: 31/12/20
Received By: M.King	Sign: M.King

Serene Construction (Hyd) LLP

MODI PROPERTIES ... SEC... INWARD No.: 44244 Date: 2/1/21 Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

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13							
14							
15							

INWARD

Inward No: 5618	Dt: 30/12/20
MRN No: 87021	Dt: 31/12/20
Received By: M.Kiy	Sign: M.Kiy

Serene Construction (Hyd) LLP

IGST	CGST	SGST				
			Total Taxable Amount	1,623.00		292.14
	146.07	146.07	Total Invoice Amount	1,915.14		

Rupees : One Thousand Nine Hundred Fifteen and Paise Fourteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction