PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 15/01/2021 | Prepared by: | T.D. Murthy |
| PO/WO no. | 73450 | PO / WO Date. | 31/12/2020 |
| Supplier Name | Summit Sales LLP | PO/WO amount | Rs. 17,098/- |
| Firm/Company | Vista Homes | Project | Vista Homes |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 15193 | 05/01/2021 | Rs. 9,664/- |
| 2. | - | - | - |
| 3. | - | - | - |
| 4. | | | - |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | Rs. 9,664/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 12947 | 05/01/2021 | 87159 | ☑ Yes ☐ No |
| 2. | - | - | - | ☐ Yes ☐ N |
| 3. | - | - | - | ☐ Yes ☐ No |
| 4. | - | - | - | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : | - |
| Amount C –Other Debits : - | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | Rs. 9,664/- |
| Amount E – PO / WO value: | Rs. 17,098/- |
| Amount F – Difference (A – E): | Rs. -7,434/- |
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ ~~Yes ☐ No (~~explained below) |
| Excess / short material received | ☑ ~~Approved –~~ within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☐ Yes ☑ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. /- ☑ No |
| Payment – due date | **16/01/2021** |
| Remarks**: Part bill received.** | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | | APPROVED 15 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 15/1/21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Vista Homes | Invoice No. | 15193 |
| Kapra, Opp to MRR School, Ecil | Invoice Date. | 05-01-2021 |
| | PO No. | 73450 |
| | PO Date. | 31-12-2020 |
| SY.no.193 | Req ID | 62667 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 29-12-2020 |
| | Loc Req No | 180536 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7628 - Stationery - printing - Hoarding Foam Board - 5" x 5" ARROWS Luminous/ Low type | | 46 | 105.00 | 4,830.00 | 18 | 869.40 |
| 2 | 7628 - Stationery - printing - Hoarding Foam Board - 10" x 5" EMERGENCY EXIT Luminous/ Low type | | 6 | 210.00 | 1,260.00 | 18 | 226.80 |
| 3 | 7628 - Stationery - printing - Hoarding Foam Board - 10" x 5" STAIR CASE | | 10 | 210.00 | 2,100.00 | 18 | 378.00 |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
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| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 8,190.00 | | 1,474.20 |
| | 737.10 | 737.10 | Total Invoice Amount | 9,664.20 | | |

Rupees : Nine Thousand Six Hundred Sixty Four and Paise Twenty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No: 73033
Date: 6/1

# Purchase Order

 31-12-2020 16:41:25 Origin: 73450 31.12.20 3:26:34

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 73450 | 180536 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 31-12-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 11-12-2018 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7628 - Stationery - printing - Hoarding Foam Board - other - nos<br>*10" x 5" EXIT Luminous/ Low type* | 30.00 | 210.00 | 0.00 | 18.00 | 7,434.00 |
| 2 | 7628 - Stationery - printing - Hoarding Foam Board - other - nos<br>*5" x 5" ARROWS Luminous/ Low type* | 46.00 | 105.00 | 0.00 | 18.00 | 5,699.40 |
| 3 | 7628 - Stationery - printing - Hoarding Foam Board - other - nos<br>*10" x 5" EMERGENCY EXIT Luminous/ Low type* | 6.00 | 210.00 | 0.00 | 18.00 | 1,486.80 |
| 4 | 7628 - Stationery - printing - Hoarding Foam Board - other - nos<br>*10" x 5" STAIR CASE* | 10.00 | 210.00 | 0.00 | 18.00 | 2,478.00 |
| | | | | **Total Order Value . . .** | | **17,098.20** |

Rupees : Seventeen Thousand Ninty Eight and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Within 7 days |
| **Delivery Location** | Vista Homes<br>Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school<br>Phone. Contact: 8790166611 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Cellar and drive way main boards purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

=> Part Bill received of Rs. 9,664/-
B.no: 15793 and Bal. Bill of
5/1/21
Rs. 7,434/- to be receivable.
15/1/2

For *Vista Homes*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date :

## -Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Vista Homes | Date: | 29.12.2020 |
| Site & Phase : | Vista Homes | Time: | 12:30 |
| Supplier: | | Req. No. | 180536 |
| Material required before date: | 31.12.2020 | ID No. | 62667 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Luminous Boards ( Arrow)** | 6"x6" | 46 | No's | | |
| 2 | **Luminous Boards ( Emergency Exist )** | 18"x6" | 6 | No's | | |
| 3 | **Luminous Boards ( Exist )** | 18"x6" | 30 | No's | | |
| 4 | **Luminous Boards ( Staircase Fire Exist )** | 18"x6" | 10 | No's | | |
| 5 | | | | | | |
| 6 | 73450 | | | | | |
| 7 | | | | | | |
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| 9 | | | | | | |
| 10 | | | | | | |

APPROVED
31 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For Cellar and Driveway Sign Boards

| | | | |
|---|---|---|---|
| Prepared By | T.Madhu | Approved by | |
| Sign.& Date | 29.12.20 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Vista Homes | Date: | 15.10.2020 |
| Site & Phase : | Vista Homes | Time: | 12:10 |
| Supplier | - | Req. No. | |
| Material required before date: | 17.10.2020 | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
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| 7 | | | | | | |
| 8 | | | | | | |

Remarks: For C-208 Flat Furniture Purpose.

| | | | |
|---|---|---|---|
| Prepared By | T.Madhu | Approved by | |
| Sign.& Date | 15.10.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 12947 |
|---|---|---|
| Vista Homes | DC Date. | 05-01-2021 |
| Kapra, Opp to MRR School, Ecil | PO No. | 73450 |
| | PO Date. | 31-12-2020 |
| SY.no.193 | Req ID | 62667 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 29-12-2020 |
| | Loc Req No | 180536 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7628 - Stationery - printing - Hoarding Foam Board - other - nos | | 46 |
| 2 | 7628 - Stationery - printing - Hoarding Foam Board - other - nos | | 6 |
| 3 | 7628 - Stationery - printing - Hoarding Foam Board - other - nos | | 10 |
| 4 | | | |
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| 22 | | | |
| 23 | | | |
| 24 | INWARD | | |
| 25 | Inward No: 2557 05/01/21 | | |
| 26 | MRN 8759 | | |
| 27 | Received | | |
| 28 | | | |
| 29 | | | |
| 30 | | | |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 44404
Date: 9/1/21

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Vista Homes | Invoice No. | 15193 |
| Kapra, Opp to MRR School, Ecil | Invoice Date. | 05-01-2021 |
| | PO No. | 73450 |
| | PO Date. | 31-12-2020 |
| SY.no.193 | Req ID | 62667 |
| GSTIN : 36AAGFV2068P1ZJ | Req Date | 29-12-2020 |
| | Loc Req No | 180536 |

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| 15 | | | | | | | |

INWARD
Inward No: 2571 Dt: 05/01/21
MRN No: 87159 Dt:
Received By: Sign:
Vista Homes

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 8,190.00 | 1,474.20 |
| | 737.10 | 737.10 | Total Invoice Amount | 9,664.20 | |

Rupees : Nine Thousand Six Hundred Sixty Four and Paise Twenty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction