PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/1/21.	Prepared by:	D.SOWMYA
PO/WO no.	73283.	PO / WO Date.	26/12/20
Supplier Name	S sllp.	PO/WO amount	1,059.
Firm/Company	Sov llp.	Project	Sov llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	15033.	26/12/20.	1,059
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,059

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12801	26/12/20.	87277	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,059.
Amount E – PO / WO value:	1,059
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**23.1.2021**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 16 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	15/1/21.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

ORIGINAL INVOICE

Customer Details		
Silver Oak Villas LLP	Invoice No.	15033
sy no 291,cherlapally hyd	Invoice Date.	26-12-2020
	PO No.	73283
	PO Date.	26-12-2020
	Req ID	62572
GSTIN : 36ADBFS3288A2Z7	Req Date	26-12-2020
	Loc Req No	156262

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos Hand wash	3401	4	82.00	328.00	18	59.04
2	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	928.00	131.04
	65.52	65.52	Total Invoice Amount	1,059.04	

Rupees : One Thousand Fifty Nine and Paise Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 72740
Date: 29/12
Sign:

Authorised signatory

Purchase Order

 26-12-2020 11:31:18 Orig

73283
23.12.20 11:31:29

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73283	156262
	Doc Date	26-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	4.00	82.00	0.00	18.00	387.04
2	4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
					Total Order Value . . .	**1,059.04**

Rupees : One Thousand Fifty Nine and Paise Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For *Silver Oak Villas LLP*
Authorised Signatory

26/12/2020

Name : ______________________

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	26-12-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156262
Material required before date: V.Urgent		ID No.	62572

No	Description	Size	Quantity	Units	Inward No	Date
1	Handwash		04	Nos		
2	Sanitizer		03	Nos		

P.O. 73283

APPROVED
26 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For Site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	26-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Silver Oak Villas		
Supplier			
Material required before date:	15-12-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP sy no 291,cherlapally hyd	DC No.	12801
	DC Date.	26-12-2020
	PO No.	73283
	PO Date.	26-12-2020
	Req ID	62572
GSTIN : 36ADBFS3288A2Z7	Req Date	26-12-2020
	Loc Req No	156262

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	4
2	4112 - Consumables - Sanitizer - 500 ml - Nos		3
3			
4			
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INWARD WITH TIME:
Inward No. 15362 Dt. 8/1/21
MRN No: 87277 Dt: 8/1/2021
Received By Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES SEC'BAD
INWARD
No. 44458
Date 12/1
Sign

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	15033
sy no 291,cherlapally hyd	Invoice Date.	26-12-2020
	PO No.	73283
	PO Date.	26-12-2020
	Req ID	62572
GSTIN : 36ADBFS3288A2Z7	Req Date	26-12-2020
	Loc Req No	156262

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	4	82.00	328.00	18	59.04
	Hand wash						
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3							
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6							
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9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 15362 Dt. 8/1/21
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	928.00	131.04
	65.52	65.52	Total Invoice Amount	1,059.04	

Rupees : One Thousand Fifty Nine and Paise Four Only.

for Summit Sales LLP

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Authorised signatory