

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|               |                                  |               |             |
|---------------|----------------------------------|---------------|-------------|
| Date:         | 15/1/21                          | Prepared by:  | D.SOWMYA    |
| PO/WO no.     | 73300.                           | PO / WO Date. | 26/12/20.   |
| Supplier Name | Reflections Electricals Pvt Ltd. | PO/WO amount  | 1,740.      |
| Firm/Company  | Sovllp                           | Project       | Sovllp.     |
| Sl. No.       | Bill No.                         | Bill Date     | Bill amount |
| 1             | 2515                             | 26/12/20.     | 1,740       |
| 2             |                                  |               |             |
| 3             |                                  |               |             |
| 4             |                                  |               |             |

Amount A – Bills total(Excluding Transport & Hamali Charges):

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN                                                      |
|---------|-------|----------|---------|---------------------------------------------------------------------|
| 1.      |       |          | 87679   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.      |       |          |         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.      |       |          |         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount B –Other Credits : Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable? ☒ Yes ☐ No (explained below)

Excess / short material received ☒ Approved – within acceptable limits ☐ No (explained below)

Close PO / W?O ☒ Yes ☐ No – wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☐ Yes – Rs. /- ☒ No

Payment – due date 23.1.2021

Remarks:

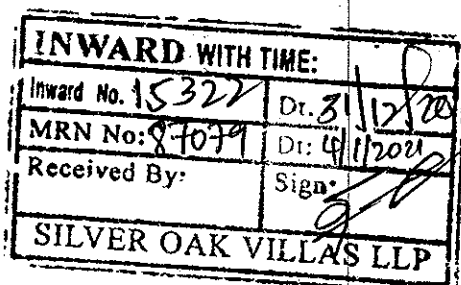
| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|-------------|------------------|------------------|---------------------|----|-----------------------------|------------|------------------|
| Sign:       |                  |                  |                     |    |                             |            |                  |
| Date        | 15/1/21          |                  | 16 JAN 2021         |    |                             |            |                  |
|             |                  |                  | MINISH PARIKH       |    |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                       |                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------|-----------------------|
| <b>Reflections Electricals Pvt Ltd.</b><br>5-4-187/7, M G Road & R P Road Junction<br>Karbala Maidan, M G Road<br>Secunderabad - 500 003, T.S.<br>TELE:27543785 Mb: 970 55 77 77 6<br>GSTIN/UIN: 36AADCR2047Q1ZZ<br>State Name : Telangana, Code : 36<br>E-Mail : reflections_hyderabad@yahoo.com<br>Buyer<br><b>Silver Oak Villas LLP</b><br>5-4-187/3 & 4, II Floor<br>MG Road, Secunderabad 500 003<br>GSTIN/UIN : 36ADBFS3288A2Z7<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana |  | Invoice No.           | Dated                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | 2515                  | 30-Dec-2020           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Delivery Note         | Mode/Terms of Payment |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Supplier's Ref.       | Other Reference(s)    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Buyer's Order No.     | Dated                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | 73300/156246          | 26-Dec-2020           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Despatch Document No. | Delivery Note Date    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Despatched through    | Destination           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Your Self             | Cherlapally           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Terms of Delivery     |                       |

| SI No. | Description of Goods     | HSN/SAC | GST Rate | Quantity    | Rate  | per | Amount     |
|--------|--------------------------|---------|----------|-------------|-------|-----|------------|
| 1      | LED Bulb 5w 2700k N50002 | 9405    | 12 %     | 21.0000 nos | 74.00 | nos | 1,554.00   |
|        | OUTPUT CGST              |         |          |             |       |     | 93.24      |
|        | OUTPUT SGST              |         |          |             |       |     | 93.24      |
|        | Less :                   |         |          |             |       |     | (-)0.48    |
|        | Rounding Off             |         |          |             |       |     |            |
|        | Total                    |         |          | 21.0000 nos |       |     | ₹ 1,740.00 |



Amount Chargeable (in words)

**INR One Thousand Seven Hundred Forty Only**

E. & O.E

| HSN/SAC | Taxable Value | Central Tax |        | State Tax |        | Total Tax Amount |
|---------|---------------|-------------|--------|-----------|--------|------------------|
|         |               | Rate        | Amount | Rate      | Amount |                  |
| 9405    | 1,554.00      | 6%          | 93.24  | 6%        | 93.24  | 186.48           |
| Total   | 1,554.00      |             | 93.24  |           | 93.24  | 186.48           |

Tax Amount (in words) : **INR One Hundred Eighty Six and Forty Eight paise Only**

Company's VAT TIN : 28163593748  
 Company's PAN : AADCR2047Q

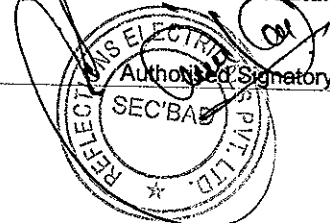
Company's Bank Details

Bank Name : State Bank of India  
 A/c No. : 30033772668  
 Branch & IFS Code : M G Rod, Secunderabad & SBIN0003032

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.



SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

Page(s) 1 Of 1

28-12-2020 14:32:52

73300  
23.12.20 11:31:29

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

**GSTIN** 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 73300      | 156246 |
| <b>Doc Date</b>   | 26-12-2020 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 26-12-2020 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| Item Name                                                        | Qty   | Rate  | Dis% | GST   | Amount          |
|------------------------------------------------------------------|-------|-------|------|-------|-----------------|
| 1 4748 - Electrical - other - Misc Works - NA - Lumpsum<br>N5002 | 21.00 | 74.00 | 0.00 | 12.00 | 1,740.48        |
| <b>Total Order Value . . .</b>                                   |       |       |      |       | <b>1,740.48</b> |

Rupees : One Thousand Seven Hundred Fourty and Paise Fourty Eight Only.

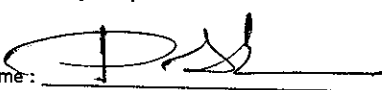
**Terms and Conditions :-****Specification / Brand** All items shall be of Wipro brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.94,92,93,83,69,72 purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Contact

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Requisition Form

| Company Name:                            |                              | SOV LLP       |            | Date:        |        | 26-12-2020 |      |
|------------------------------------------|------------------------------|---------------|------------|--------------|--------|------------|------|
| Site & Phase :                           |                              | SOV           |            | Time:        |        | 13:00      |      |
| Supplier                                 |                              |               |            | Req. No.     |        | 156246     |      |
| Material required before date:           |                              |               | 28-12-2020 |              | ID No. |            |      |
|                                          |                              |               |            |              |        | 62574      |      |
| No                                       | Description/Brand/Model No.  | Warm or White | Wattage    | Quantity     | Units  | Inward No  | Date |
| 1                                        | Gate light fitting with bulb | Warm          | 05watts    | 21           | Nos    |            |      |
| 2                                        |                              |               |            |              |        |            |      |
| 3                                        | <del>73297</del>             |               |            |              |        |            |      |
| 4                                        |                              |               |            |              |        |            |      |
| 5                                        | 73300                        |               |            |              |        |            |      |
| 6                                        |                              |               |            |              |        |            |      |
| 7                                        |                              |               |            |              |        |            |      |
| 8                                        |                              |               |            |              |        |            |      |
| 9                                        |                              |               |            |              |        |            |      |
| 10                                       |                              |               |            |              |        |            |      |
| Remarks: For villa no: 94,92,93,83,69,72 |                              |               |            |              |        |            |      |
| Prepared By                              |                              | G.Mona        |            | Approved by  |        |            |      |
| Sign & Date                              |                              | 26-12-2020    |            | Sign. & Date |        |            |      |

Note: On receipt of material at site write inward number and date in last 2 columns.

**APPROVED**  
28 DEC 2020  
P. PRABHAKAR  
Sr. MANAGER PURCHASE