PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/01/2021	Prepared by:	NEHA
PO/WO no.	73539	PO / WO Date.	05/01/2021
Supplier Name	Graflaks India pvt ltd	PO/WO amount	56,640/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1	158	07/01/2021	56,640/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			56,640/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	80	07/01/2021	87334	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	56,640/-
Amount E – PO / WO value:	56,640/-
Amount F – Difference (A – E): GST-18%	56,640/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☑ No
Payment – due date	23/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	[signature] APPROVED 19 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	18/01/2021	18/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GRAFLAKS (INDIA) PVT.LTD Plot No.1211, Road No.60, Jubilee Hills, Hyderabad. GSTIN/UIN: 36AABCG4647F1ZP State Name : Telangana, Code : 36 E-Mail : graflaksindia@gmail.com	Invoice No. **158**	Dated **7-Jan-21**
	Delivery Note **81/07-01-2021**	Mode/Terms of Payment **Immediate**
	Reference No. & Date.	Other References
Buyer (Bill to) **Nilgiri Estates** 5-4-187/3 & 4, II Floor, M.G.Road, SECUNDERABAD - 500003. GSTIN/UIN : 36AAHFN0766F1ZA State Name : Telangana, Code : 36	Buyer's Order No. **73539 / 175121**	Dated **5-Jan-21**
	Dispatch Doc No. **81**	Delivery Note Date **7-Jan-20**
	Dispatched through **VEHICLE**	Destination **Nilgiri Estates, Rampally Village**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Wallz Magnificient - Premium** *(25 Kg Pkg)*	3209	**40.00 Bags**	1,200.00	Bags	**48,000.00**
	SGST Output					**4,320.00**
	CGST Output					**4,320.00**
	Total		**40.00 Bags**			**₹ 56,640.00**

Amount Chargeable (in words)

INR Fifty Six Thousand Six Hundred Forty Only

E. & O.E

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
48,000.00	9%	4,320.00	9%	4,320.00	8,640.00
Total: 48,000.00		**4,320.00**		**4,320.00**	**8,640.00**

Tax Amount (in words) : **INR Eight Thousand Six Hundred Forty Only**

Company's PAN : **AABCG4647F**

Company's Bank Details
Bank Name : **YES BANK LTD**
A/c No. : **000684600000164**
Branch & IFS Code : **Raj Bhavan Road, Somajiguda & YESB0000006**

Declaration
* Goods Once sold will not be taken back.
* We are not Responsible for Damage or Pilferage in Transit. * Payment to be made within agreed credit period otherwise interest payable @24% per annum.

for GRAFLAKS (INDIA) PVT.LTD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

MODI PROPERTIES PVT. LTD.
INWARD
No. 13304
Date 13/1

Purchase Order

73539
31.12.20 3:28:56

 05-01-2021 15:27:41 Origin

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Graflex India Pvt. Ltd., Plot No 1211, Road No.68, Jubliee Hills Hyderabad.	**Doc No**	73539	175121
	Doc Date	05-01-2021	
GSTIN 36AABCG4647F1ZP 23541451.	**Quote No**	Nil	
	Quote Date	05-01-2021	
040 23600774 / 23541451 9246363621/9849003568	**SupplyType**	Supply	

Kind Attn : Samit Gangwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6625 - Paints - Texture - 25kgs - bags *Magnificient Premium*	40.00	1,200.00	0.00	18.00	56,640.00
					Total Order Value . . .	**56,640.00**

Rupees : Fifty Six Thousand Six Hundred Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wallz' Brand.
Payment Terms	After Delivery
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use perpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***
Authorised Signatory

Name : 07/01/2021

Contact . .

Accepted the above Terms And Conditions
For ***Graflex India Pvt. Ltd.,***

Name : ____

Date : __/__/____

Company Name:	NILGIRI ESTATES		Date:			02.01.2021	
Site & Phase :	NILGIRI ESTATE		Time:			15.13	
Supplier	A.Basha		Req. No.			175121	
Material required before date:		Urgent	ID No.			62758	

No	Description	Size	Quantity	Units	Inward No	Date
1	Texture bags	20kg	50	Bag's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

6779 73539 gpplhyd@gmail.com

APPROVED
07 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For all mortagage villas and external compound wall use Purpose.

Prepared By	Anil.M	Approved by	
Sign.& Date	02.01.2021	Sign. & Date	

Requisition Form

Note: On receipt of material at site write inward number and date in last 2 columns.