

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 18/01/2021		Prepared by: NEHA																									
PO/WO no. 73778		PO / WO Date. 04/01/2021																									
Supplier Name Vivid world		PO/WO amount 271.4/-																									
Firm/Company MPPL		Project Head office																									
Sl. No.	Bill No.	Bill Date	Bill amount																								
1	1948	04/01/2021	271.4/-																								
3																											
4																											
Amount A – Bills total(Excluding Transport & Hamali Charges):			271.4/-																								
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN																								
1.			☐ Yes ☐ No																								
2.			☐ Yes ☐ No																								
3.			☐ Yes ☐ No																								
Amount B –Other Credits :_Transportation charges																											
Amount C –Other Debits :																											
Amount D (D=A+B-C) – Amount to be credited to the supplier:			271.4/-																								
Amount E – PO / WO value:			271.4/-																								
Amount F – Difference (A – E): GST-18%																											
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																									
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)																									
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)																									
Close PO / W/O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)																									
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No																									
Payment – due date		23/01/2021																									
Remarks:																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>18/01/2021</td> <td>18/01/2021</td> <td>19 JAN 2021</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>				Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>					Date	18/01/2021	18/01/2021	19 JAN 2021				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																				
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>																								
Date	18/01/2021	18/01/2021	19 JAN 2021																								

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

73778

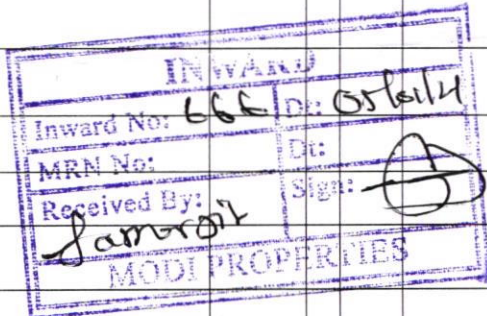
TAX INVOICE

Invoice No. : 1948			Transport Mode :		
Invoice Date : 04/01/2021			Vehicle Number :		
Reverse Charge (Y/N) :			Date of Supply :		
State : TELANGANA	Code	36			

Bill to Party			Ship to Party		
Address: M/S .MODI PROPERTIES PVT LTD , 5-4-187/3&4 , 2 ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD.			GATE PASS NO:2758		

GST: 36AABCM4761E1ZM			GSTIN :		
State : TELANGANA	Co de		State :	Code	

Product Description	HSN Code	U O M	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40



RS . TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY.... (RS.271.40)						ADD :CGST 9%		20.70
						ADD: SGST 9%		30.70
						Total Amount After Tax		271.40
						GST on Reverse Charge		

Bank Details		Common Seal	Certified that the particulars given above are true and correct For VIVID WORLD Authorized Signatory
Bank Name	: INDIAN BANK		
Branch	: Narayanguda Branch		
Bank A/C	: 406746378		
Bank IFSC	: IDIB000N015		



Purchase Order

Page(s) 1 Of 1

11-01-2021 16:56:54

Or



73778

09.01.21 11:06:15

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. GSTIN 36AVTPS1528D1ZB 6682-3161/6682-3171 92462-15868	Doc No	73778	182508
	Doc Date	04-01-2021	
	Quote No	Nil	
	Quote Date	04-01-2021	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Aruna mam
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties Pvt LTd		Date:		04-01-2021	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		182508	
Material required before date:			ID No.			62918	

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner refilling		1	No		
2						
3						
4						
5						
6						
7						
8						
9						
10						

73746

APPROVED
 11 JAN 2021
 MINISH PARIKH
 MANAGER PROCUREMENT

Remarks: This is for Aruna printer			
Prepared By	Suneel	Approved by	
Sign. & Date	04-01-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.