## Quaterly review of service provider staff:

Period	01-October- 2020 to 31-December-2020	Review date	12.01.2021
Site:	BRGV	Prepared by:	M.Pushpalatha
Name	Sammireddy	Service provider	Sp Singh
Type of worker	Night shift Security		

Description	Marks	Marks	Marks	Marks awarded
Attendance –no of leaves taken	0 to 3 leaves in quarter – 25	4 to 6 leaves in quarter 15 marks	More than 6 leaves – 0 marks	25
Punctuality - no grace period	0 to 3 lates in quarter -15 Marks	4 to 6 lates in quarter – 5 Marks	More than 6 lates - 0 Marks	10
Uniform	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
Quality of work	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	5
Behavior with other staff members	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
Behavior with customers	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
Extraordinary work done beyond call of duty	15 marks	NA	NA	10
	Attendance –no of leaves taken  Punctuality - no grace period  Uniform  Quality of work  Behavior with other staff members  Behavior with customers  Extraordinary work done beyond call of	Attendance –no of leaves taken  O to 3 leaves in quarter – 25  Punctuality – no grace period  Uniform  Good – 10 Marks  Unality of work  Good – 10 Marks  Behavior with other staff members  Behavior with customers  Good – 10 Marks  Behavior with other staff members  Extraordinary work done beyond call of	Attendance –no of leaves taken  O to 3 leaves in quarter – 25  Punctuality – no grace period  O to 3 lates in quarter 15 marks  Punctuality – no grace period  O to 3 lates in quarter –5 Marks  Uniform  Good – 10 Average – 5 Marks  Ouality of work  Good – 10 Average – 5 Marks  Behavior with other staff members  Behavior with customers  Good – 10 Average – 5 Marks  Behavior with other staff members  Good – 10 Average – 5 Marks  Extraordinary work done beyond call of	Attendance –no of leaves taken  O to 3 leaves in quarter – 25  Punctuality – no grace period  O to 3 lates in quarter 15 marks  O to 3 lates in quarter – 15 Marks  More than 6 leaves – 0 marks  Narks  More than 6 leaves – 0 marks  Narks  More than 6 leaves – 0 marks  Narks  More than 6 leaves in quarter – 5 lates – 0 marks  Narks  More than 6 leaves – 0 marks  Narks  More than 6 leaves – 0 marks  Narks  More than 6 leaves in quarter – 5 lates – 0 marks  Narks  More than 6 leaves – 0 marks  Narks  Nore than 6 leaves in quarter – 5 lates – 0 marks  Narks  Nore than 6 leaves – 0 marks  Narks  Nore than 6 leaves – 0 marks  Nore than 6 leaves – 0 marks

TOTAL =80 Category A

Maday



## Quaterly review of service provider staff:

Period	1-October- 2020 to 31-December -2020	Review date	12.01.2021
Site:	BRGV	Prepared by:	M.Pushpalatha
Name	Rajitha	Service provider	Shreyas Services
Type of worker	House keeping		

SL NO	Description	Marks	Marks	Marks	Marks awarded
1.	Attendance –no of leaves taken	0 to 3 leaves in quarter – 25	4 to 6 leaves in quarter 15 marks	More than 6 leaves – 0 marks	25
2	Punctuality - no grace period	0 to 3 lates in quarter -15 Marks	4 to 6 lates in quarter – 5 Marks	More than 6 lates - 0 Marks	15
3	Uniform	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	05
4	Quality of work	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
5	Behavior with other staff members	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
6	Behavior with customers	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	10
	Note: for Category	A - 80+ and for $0$	Category B – 70	+ marks are rec	luired

TOTAL 85 Category - A



## Quaterly review of service provider staff:

Period	01-October- 2020 to Review date			
		Review date	12.01.2021	
Site:	31-December -2020			
Site.	MGA	Prepared by:	M. Pushpalatha	
Name	Alex		- asiipaiatiia	
	Alex	Service provider	Security	
Type of worker	Night shift security			

SL NO	Description	Marks	Marks	Marks	Marks
1.	Attendance –no of leaves taken	0 to 3 leaves in quarter – 25	4 to 6 leaves in quarter 15 marks	More than 6 leaves – 0 marks	awarded 15
2	Punctuality - no grace period	0 to 3 lates in quarter -15 Marks	4 to 6 lates in quarter – 5 Marks	More than 6 lates - 0 Marks	15
3	Uniform	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	05
4	Quality of work	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
5	Behavior with other staff members	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
5	Behavior with customers	Good – 10 Marks	Average – 5 Marks	Poor – 0 Marks	10
7	Extraordinary work done beyond call of duty	15 marks	NA	NA	00

TOTAL = 65

Category - C

