PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/01/21		
PO/WO no.	73718	Prepared by:	NEHA .C
Supplier Name	Groflakes (India) Pvt. ltd	PO / WO Date.	11/01/21
Firm/Company	NE	PO/WO amount	49,560/-
		Project	NE

Sl. No.	Bill No.	Bill Date	Bill amount
1	165	12/01/21	49,560/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):	49,560/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	-			☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	49,560/-
Amount E – PO / WO value:	49,560/-
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved ~~– within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	22/01/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]	APPROVED 19 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	19/01/21	19/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GRAFLAKS (INDIA) PVT.LTD Plot No.1211, Road No.60, Jubilee Hills, Hyderabad. GSTIN/UIN: 36AABCG4647F1ZP State Name : Telangana, Code : 36 E-Mail : graflaksindia@gmail.com	Invoice No. **165**	Dated **12-Jan-21**
	Delivery Note **89/13-01-2021**	Mode/Terms of Payment **Immediate**
	Reference No. & Date.	Other References
Buyer (Bill to) **Nilgiri Estates** 5-4-187/3 & 4, II Floor, M.G.Road, SECUNDERABAD - 500003. GSTIN/UIN : 36AAHFN0766F1ZA State Name : Telangana, Code : 36	Buyer's Order No. **73718 / 175136**	Dated **11-Jan-21**
	Dispatch Doc No. **89**	Delivery Note Date **13-Jan-20**
	Dispatched through **Vehicle**	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Wallz Magnificient - Premium**	3209	**35.00 Bags**	1,200.00	Bags	**42,000.00**
	SGST Output					**3,780.00**
	CGST Output					**3,780.00**
	MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 73454 Date: 18/1 Sign:					
	Total		**35.00 Bags**			**₹ 49,560.00**

Amount Chargeable (in words)

E. & O.E

INR Forty Nine Thousand Five Hundred Sixty Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	42,000.00	9%	3,780.00	9%	3,780.00	7,560.00
Total:	**42,000.00**		**3,780.00**		**3,780.00**	**7,560.00**

Tax Amount (in words) : **INR Seven Thousand Five Hundred Sixty Only**

Company's PAN : **AABCG4647F**

Company's Bank Details
Bank Name : **YES BANK LTD**
A/c No. : **000684600000164**
Branch & IFS Code : **Raj Bhavan Road, Somajiguda & YESB0000006**

Declaration
* Goods Once sold will not be taken back.
* We are not Responsible for Damage or Pilferage in Transit. * Payment to be made within agreed credit period otherwise interest payable @24% per annum.

for GRAFLAKS (INDIA) PVT.LTD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

GRAFLAKS (INDIA) PVT. LTD.
Plot No. 1211, Road No. 60, Jubilee Hills,
Hyderabad-500 033. Tel. : 23600774 / 65523553
TIN : 36126980102
CST No. NZB/08/0/1768/05-06
Valid from : 01-12-2005

DELIVERY CHALLAN
NO. 89
DATE : 13-01-2

To M/S NILGIRI ESTATE
5-4-187/3&4 IInd Floor
M.G. Road Sec'bad.
Delivery: NILGIRI ESTATE
RAMPALLY VILLA.

Cell No. 8309405879
UR Order No.: 7378/175136
Date: 11-1-21

S. No.	Description of Goods	Pckg.	Qty.	Remarks
	Magafrac (R) (Hynaal 3209) (Amount Inclu of SGST@9% CGST@9%)	35 Bags		495609
	PARTY GSTNO. 36AAHFN0766F1ZA			
	INWARD No. Dt: 13/01/21 Received By: Security Nilgiri Estates			495608
	GSTIN-36AABCG4647F1ZP			

Received the above material in good condition.

Receiver's Sign. & Stamp

For GRAFLAKS (INDIA) PVT. LTD.

Works : Bollaram, Medak Dist.

Purchase Order

 13-01-2021 12:53:41

73718
09.01.21 11:06:14

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Graflex India Pvt. Ltd.,
Plot No 1211, Road No.68, Jubliee Hills Hyderabad.

GSTIN 36AABCG4647F1ZP 23541451.
040 23600774 / 23541451 9246363621/9849003568

Doc No	73718	175136
Doc Date	11-01-2021	
Quote No	Nil	
Quote Date	11-01-2021	
SupplyType	Supply	

Kind Attn : Samit Gangwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6625 - Paints - Texture - 25kgs - bags *Magnificient Premium*	35.00	1,200.00	0.00	18.00	49,560.00
	Rupees : Fourty Nine Thousand Five Hundred Sixty Only.				**Total Order Value . . .**	**49,560.00**

Terms and Conditions :-

Specification /	All items shall be of 'Wallz' Brand.
Payment Terms	After Delivery
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use villa no 147,152,178,182,174
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	This Amount can be Debited from A.Basha.

For ***Nilgiri Estates***
Authorised Signatory

Name :

Contact : -

Accepted the above Terms And Conditions
For ***Graflex India Pvt. Ltd.,***

Name :

Date : _/_/__

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	09-01-2021
Site & Phase :	NILGIRI ESTATE	Time:	12:22
Supplier	A.Basha	Req. No.	175136
Material required before date:	Urgent	ID No.	62979

No	Description	Size	Quantity	Units	Inward No	Date
1	Texture bags	20kg	40	Bags		
3						
4						
5						
6						
7						
8						
9						
10						

73718.

Remarks: - For new street light poles purpose in phase-2 near villa no's.147,152,178,182,174.

Prepared By	Kavitha	Approved by	
Sign.& Date	09-01-2021	Sign. & Date	APPROVED 11 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.