## PURCHASE DIVISION Advice for approval for credit to supplier

Date:	Date: 19/01/2021		Prepared by:								
PO/WO ne	0.	73608					T.D. Murthy				
Supplier N		Praful Sanitary	PO / WO Date.			07/01/2021					
	- Summing			PO/WO amount			Rs. 5,640/-				
Sl. No.	Firm/Company Nilgiri Estates			Project			Nilgiri Estates				
		Bill No.		Bill Date			Bill amount				
1.		745		12/01/2021			Rs. 5,641/-				
2.				-			-				
3.	3			-			<u> </u>				
4.											
Amount A	- Bills to	tal(Excluding Tra	nsport & Hamali C	Charges):		*	Rs. 5,641/-				
Sl. No.	DC No		DC. Date	DO							
1.	745		12/01/2021		MRN No.		DC matches MRN				
2.					87527	<del></del>	✓ Yes □ No				
3.			-	•			□ Yes □ N				
4.				-	,	□ Yes □ No					
	Amount B -Other Credits :				7		□ Yes □ No				
<u> 14</u> ,500				· · · · · · · · · · · · · · · · · · ·			-				
Amount C		-				-	-				
			e credited to the su	applier:			Rs. 5,641/-	. 5,641/-			
Amount E							Rs. 5,640/-				
Amount F						۵.	Rs. 1/-				
福華  一日		per PO/WO		PYes □ Excess received □ Short received □ Other (explained below)							
Is difference between PO / Bill acceptable?				Yes D No (explained below)							
Excess / short material received				△ Approved – within acceptable limits □ No (explained below)							
Close PO / W?O				Yes  No – wait for balance material  No (explained below)							
Advance paid / PDC given (deduct when paying)				☐ Yes - Rs. / No							
Payment – due date				23/01/2021							
Remarks:			25/01/2021								
## :				A							
Approved	 	rchase Pur	chase Process		, ma						
by		~~	nager Mana	Manager Accounts - Accountant				Accounts			
Sign:	1		3 1 19 J	AN 2021		bill		Manager			
Date		19/1 19	TIMINIS	HPARKH	<del> </del>						
Notes: 1.1	n case am	Supt to be and it	MANAGER	PROCUREMEN	<u> </u>	: :					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE (SLOUBSELS) (ORIGINAL FOR RECIPIENT)

	3-6 620/6 SPI CALTONED					Invoice No.				Dated			
St	3-6-429/6, SRI SAI TOWER, St.No.4 HIMAYAT NAGAR					PS/20-21/ 745				12-Jan-2021			
[H	HYDERABAD					Delivery Note							
G	GSTIN/UIN: 36ACWPG4864A1ZG					Invoice							
	ate Name:Telangana, Code:36 Mail:prafulsanitary@gmail.com		S	upp	lier's R	lef.		Oth	er Refe	rence(	s)		
Bi	lyer		L	_					edit	`	•		
	ilgiri Estates		В	Buyer's Order No.				Dat					
5-	4-187/3&4, IInd Floor, M.G. Road			360				7~1	an-202	1			
Se	ecunderabad		D	esp	atch D	ocun	nent No.	Del	ivery No	te Dat	te		
	STIN/UIN : 36AAHFN0766F1ZA		Ir	170	ice								
	ate Name : Telangana, Code : 36		□	Despatched through				12-Jan-2021 Destination					
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]							· · · · · ·		<u>e</u>				
SI	Description of	HSN/S/	401.00	-									
No.		HSN/S/			Quan	tity	Rate	per	Disc. %	Ar	mount		
1	Pvc Long Bend	<del>                                     </del>	Ra					——	——		··		
2	Pvc Flush Tank (White)	3917		%		No:	66.70	No:	10 %	1	300.15		
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An	mount Chargeable (in words)	<u> </u>	<u> </u>		10	No:				₹ 5,	641.00		
	idian Rupees Five Thousand Six Hundred Forty One Onl	ls.									E. & O.E		
	HSN/SAC												
L_		1	Taxable	<u> </u>		itral T			ate Tax		Total		
	917		Value 300.1	5	Rate 9%			ate	Amou		ax Amount		
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150					9%		.00.20	9%	403	,_20	806.40		
一	7	Total	4,780.1	5		4	30.21		430	.21	860.42		
Ia	ax Amount (in words): Indian Rupees Eight Hundred Sixty and	Forty	Two pa	ais	e Only	,			2.0	<u> </u>			
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C	ompany's PAN : ACWPG4864A 12 Sign 18 TT 0	·							11/2	>/:	37# -		
ne	oclaration						-			or Praf	ul Sanitary		
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SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

## **Purchase Order**

Page(s) 1 Of 1

73608

09.01.21 11:04:30

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07-01-2021 13:42:10

From Company: Nilgiri Estates

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

GSTNo.: 36AAHFN0766F1ZA

Supplier Details					
Praful Sanitary		Doc No	73608	175129	
3-6-138/5, Himayat Nagar, Hyd	Doc Date	07-01-2021			
		Quote No	Nil		
GSTIN 36ACWPG864A1ZG	40077300	Quote Date	31-01-201	18	
65526886. 9849624797		SupplyType	Supply		

Kind Attn: Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10185 - Plumbing - PVC - Elbow - NA - Nos long bend	5.00	60.00	0.00	18.00	354.00
2 7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	5.00	1,280.00	30.00	18.00	5,286.40
Total Order Value 5,64				5,640.40	
Rupees: Five Thousand Six Hundred Fourty and Paise Fourty C	Only,				

## **Terms and Conditions:-**

Specification / Brand

As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

GST included in above price.

**Delivery Date** 

Next Day.

**Delivery Location** 

Nilgiri Estate

Sy.No.143/133/134/135/136, Rampally Village.

Phone. 9030931172, 8297349480

Penality For Delay

Niil

Transportation Cost

Transport cost shall be borne by us.

**Warranty** 

Nil

Advance Paid

Nil

Other Terms

We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Villasno. 153D,140,162 purpose.

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

For Nilgiri Estates
Authorised Signatory

Accepted the above Terms And Conditions

For Praful Sanitary

<i></i>	
Name 🕽	

Name:	
1101105 4	

Date : \_\_/\_/\_\_\_