PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73612	PO / WO Date.	07/01/2021
Supplier Name	Praful Sanitary	PO/WO amount	Rs. 7,710/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	746	12/01/2021	Rs. 7,710/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 7,710/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	746	12/01/2021	87529	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 7,710/-
Amount E – PO / WO value:	Rs. 7,710/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. / ☑ No
Payment – due date	**23/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 19 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	19/1/21	19/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Nilgiri Estates
5-4-187/3&4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AAHFN0766F1ZA
State Name : Telangana, Code : 36

Invoice No. **PS/20-21/ 746**	Dated **12-Jan-2021**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **73612**	Dated **7-Jan-2021**
Despatch Document No. **Invoice**	Delivery Note Date **12-Jan-2021**
Despatched through **Self**	Destination **Rampally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**600x600mm Rcc Cover Square**	6810	18 %	**12 No:**	500.00	No:	10 %	**5,400.00**
2	**225x300mm Rcc Cover**	6810	18 %	**12 No:**	105.00	No:	10 %	**1,134.00**
								6,534.00
	Output CGST							**588.06**
	Output SGST							**588.06**
	Less : ***ROUNDING OFF***							**(-)0.12**
	Total			**24 No:**				**₹ 7,710.00**

INWARD
Inward No: 22374 Dt: 12/01/21
MRN No: 87529 Dt: 13/01/21
Received By: Ashin Sign:
Nilgiri Estates

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Seven Thousand Seven Hundred Ten Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
6810	6,534.00	9%	588.06	9%	588.06	1,176.12
99		9%		9%		
Total	**6,534.00**		**588.06**		**588.06**	**1,176.12**

Tax Amount (in words) : **Indian Rupees One Thousand One Hundred Seventy Six and Twelve paise Only**

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 73431
Date 18/1

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 07-01-2021 13:42:10

73612
09.01.21 11:04:30

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. **GSTIN** 36ACWPG864A1ZG 40077300 65526886. 9849624797	**Doc No**	73612	175127
	Doc Date	07-01-2021	
	Quote No	Nil	
	Quote Date	17-11-2020	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7145 - Plumbing - other - Manhole sq. covers - - other - nos *F -24' x 242" C -20' x 20" -5 t*	12.00	500.00	10.00	18.00	6,372.00
2	7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	12.00	105.00	10.00	18.00	1,338.12
					Total Order Value . . .	**7,710.12**

Rupees : Seven Thousand Seven Hundred Ten and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for mortagevillas footpath se purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form - Manhole Covers

Company	Nilgiri Estates	Site & Phase	Nilgiri Estate-I
Req. no.	175127	Req. Date	05.01.21
Material required before		ID no.	G2 803
Prepared by:	Anil	Approved by (sign):	
Villa no:	for mortagage footpath &earthing pit purpose		

Type A1(Single) 1215 Sft Order value:	0	Villas
Type A2(Single) 1205 Sft Order value:	0	Villas
Type B (Single) 910 Sft Order value:	0	Villas

S No.	Item Description	Frame Size	Cover Size	Weight in Tons	Usage Type	Quantity required	Qty Available at site	Balance Qty to be ordered	Units in Nos	Inward No	Date
1	RCC Square Cover	30" X 30"	24" X 24"	25	On Main Roads		-	-	Nos		
2	RCC Square Cover	24" X 24"	20" X 20"	25	On Main Roads	12	-	12	Nos		
3	RCC Square Cover	30" X 30"	24" X 24"	6	Ducts & Footpaths	-	-	-	Nos		
4	RCC Square Cover	24" X 24"	20" X 20"	6	Ducts & Footpaths	-	-	-	Nos		
5	RCC Square Cover	22" X 22"	18" X 18"	3 to 6	Elec/water Manholes on footpath	-	-	-	Nos		
6	RCC Square Cover	22" X 22"	18" X 18"	10	Elec/water Manholes on Driveway's		-	-	Nos		
7	RCC Round Cover	24" X 24"	20" X 20"	25	General Use/Drainage,water Supply Open	-	-	-	Nos		
8	RCC Round Cover	24" X 24"	20" X 20"	10	General Use/Drainage,water Supply Stilt floor	12	-	12	Nos		
9	RCC Round Cover	24" X 24"	20" X 20"	3 to 6	General use in Footpath,Children Parks	-	-	-	Nos		
10	RCC Gulli Trap	14" X 11"	9" X 12"	-	In Gulli Traps in Stilt Floor	12	-	12	Nos		
	Total						-	36	-	-	

73607

73612

APPROVED
06 JAN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE