PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/01/21	Prepared by:	NEHA
PO/WO no.	72144	PO / WO Date.	16/11/20
Supplier Name	Sai vishal Enterprises	PO/WO amount	58,000/-
Firm/Company	Silver oak villas LLP	Project	SOV LLP

Sl. No.	Bill No.	Bill Date	Bill amount
1	80	18/01/21	10,150/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 10,150/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			85528	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,150/-
Amount E – PO / WO value:	58,000/-
Amount F – Difference (A – E): GST-18%	47,850/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	22/01/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	19/01/21	19/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SRI SAI VISHAL ENTERPRISES ©: 8367679193
FLY ASH BRICKS
Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN: 36ACZPL1512H1ZF

No. 123

M/s. S.O.V. Chodapally Date : 20/11/20

P.O. No. 72144/156156 Date : 20/11/20

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
	Solid Bricks	6X8X16	350
	Vno: TS08UE 0811 Time: 3:00PM Driver: Raju		
	Total		350

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 13304
Date 27/11
Sign.

INWARD WITH TIME: SILVER OAK VILLAS
Inward No. 15186 Dt. 26/11/20
MRN No. 85528 Dt.
Received the above material in good condition
Received from
Site's Signature

For SRI SAI VISHAL ENTERPRISES

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Silver oak villas llp
cheerlapally

Party GSTIN 36ADBFS3288A2Z7

Inv. No. 080 Date : 18/1/21
D.C. No. Date :
P. O. 16.11.20 Date : 72144
Payment
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	6×8×16 →		350	29	Nos	10,150

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No. 73459 Date 18/1 Sign.

Rupees in words Ten thousand One Hundred fifty only

TOTAL	10,150
SGST @ %	
CGST @ %	
GRAND TOTAL	10,150

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

Suppliers of Building Material-Stone Metal, Sand , Bricks etc.

Door No. C-3/3-1, Mallapur, R.R. Dist., Hyderabad - 500 076

Ref: Bill No: 80 Silver oak villas LLP Date:

Solid Bricks → 6x8x16

Date	V.NO	DC.NO	6X8X16	PO.NO	PO.Date
20.11.20	0811	123	350 "	72144	16.11.20

Total Nos → 350

80

Purchase Order

16-11-2020 10:50:51

72144
06.11.20 4:56:38

Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sai Vishal Enterprises D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd **GSTIN** 0 9391029193	**Doc No**	72144	156156
	Doc Date	16-11-2020	
	Quote No	Nil	
	Quote Date	16-11-2020	
	SupplyType	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	2,000.00	29.00	0.00	0.00	58,000.00
					Total Order Value . . .	**58,000.00**

Rupees : Fifty Eight Thousand Only.

Terms and Conditions :-

Specification / Items shall be of approx.2-16 kgs, strength minimum 30kgs/cm2. QC report a must!

Payment Terms Within 30 days of delivery of all materials & production of bill.

Tax All taxes included in above price.

1 Part Bill Recived
@ 80 - 18/01/21 - 10,150/-

Delivery Date As per request of Project Manager

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Bill Receivable - 47,850/-

Penality For Delay Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qlty & specs.Breakage not more .Above order site work Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Silver Oak Villas LLP*
Authorised Signatory
16/11/2020

Name :

Accepted the above Terms And Conditions
For *Sai Vishal Enterprises*

Date : __/__/____

Requisition Form - Cement Blocks

Company	Silver Oak Villa LLP	Site & Phase	SOV
Req. no.	156156	Req. Date	13-11-2020
Material required before	15-11-2020	ID no.	61520
Prepared by:	G.Mona	Approved by (sign):	
Flat / Block no: Compound wall purpose			

P.O. 72144

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement H. blocks (16"x8"x4")
1	Type A - 2BHK - 1,100 Sft	Nos	1.0	2,000.0	2,000.0	2,000.0	2,000.0
2	Type C - 2BHK - 1,100 Sft	Nos	-	-	-	-	-
3	Type C - 1BHK - 540 sft	Nos	-	-	-	-	-
4	Type D - 2BHK - 840 sft	Nos	-	-	-	-	-
	Total					-	-
						2,000	2,000

S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered	Inward.no	Date
1	6" Cement blocks (16"x8"x6")	Nos	2,000.0	-	2,000.0		
2	4" Cement blocks (16"x8"x4")	Nos	-	-	-		
	Total						

Note: 10% of blocks must be half size

APPROVED
16 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

Cement Blocks – Weekly Delivery Report

Company/ firm:	SOV-LLP	Requisition nos.:	156156	Total PO quantity:	2000
Project:	SOV	PO No(s).	72144	Quantity delivered in earlier period:	0
Block /Flat / Villa no.:	A	Total material delivered	Yes/ No	Quantity delivered during week:	350
Supplier:	Sri sai vishal enterprises fly ash bricks	Close PO:	Yes / No	Balance quantity to be delivered:	1650
Sign of security	Sandeep	Sign of Admin	[signature]	Sign of Project manager	[signature]
Date	23-11-2020	Date	23-11-2020	Date	23-11-2020

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	20-11-2020	15.00	6"x8"x16"	350	123	15106	85528
2.							
3.							
4.							
	Total:			4950			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.