PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	73840	PO / WO Date.	13/01/2021
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 5,815/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	15377	13/01/2021	Rs. 5,815/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 5,815/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	13096	13/01/2021	87516	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ N
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 5,815/-
Amount E – PO / WO value:	Rs. 5,815/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**23/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 19 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	19/1/21	19/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	15377
sy no 291,cherlapally hyd	Invoice Date.	13-01-2021
	PO No.	73840
	PO Date.	13-01-2021
	Req ID	61997
GSTIN : 36ADBFS3288A2Z7	Req Date	02-12-2020
	Loc Req No	156213

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	4	1232.00	4,928.00	18	887.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,928.00	887.04
	443.52	443.52	Total Invoice Amount	5,815.04	

Rupees : Five Thousand Eight Hundred Fifteen and Paise Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 73383 Date 13.1.21 Sign

Authorised signatory

 13-Jan-21 2:09:46 PM

Purchase Order

Orig 73840
16.01.21 10:36:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	73840	156213
Doc Date	13-01-2021	
Quote No	Nil	
Quote Date	13-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7663 - Stationery -other - Executive bag - NA - nos	4.00	1,232.00	0.00	18.00	5,815.04
	Rupees : Five Thousand Eight Hundred Fifteen and Paise Four Only.				**Total Order Value . . .**	**5,815.04**

Terms and Conditions :-

Specification / Brand	All are branded items
Payment Terms	After delivery
Tax	Included
Delivery Date	With in 2 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for QC Team , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	02-12-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156213
Material required before date:	04-12-2020	ID No.	61997

No	Description	Size	Quantity	Units	Inward No	Date
1	Executive Bags		04	Nos		
2	Measurement Tapes	05 meters	04	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

7340

Remarks: -For QC Team purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	02-12-2020	Sign. & Date	APPROVED 03 DEC 2020 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP
sy no 291,cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	13096
DC Date.	13-01-2021
PO No.	73840
PO Date.	13-01-2021
Req ID	61997
Req Date	02-12-2020
Loc Req No	156213

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2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44772
Date
Sign

INWARD WITH TIME:
Inward No. 15393 Dt. 13/1/2020
MRN No: 87516 Dt. 13/01/2021
Received By: Sign: 13/1/2020
SILVER OAK VILLAS LLP

INWARD WITH TIME:
Inward No.
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Silver Oak Villas LLP
sy no 291,cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

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10							
11							
12							
13							
14							
15							

INWARD WITH THE:
Inward No 15393 Dt. 13/1/2020
MRN No: Dt:
Received By: Sign: 13/1/2020
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
	443.52	443.52	Total Taxable Amount	4,928.00		887.04
			Total Invoice Amount	5,815.04		

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Authorised signatory