

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/01/2021	Prepared by:	T.D. Murthy
PO / WO no.	73519	PO / WO Date.	05/01/2021
Supplier Name	Venkatramana Stationery & Binding Works	PO/WO amount	Rs. 900/-
Supplier/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Bill No.	788	Bill Date	05/01/2021
			Rs. 900/-
	-	-	-
	-	-	-
			-

Amount A – Bills total(Excluding Transport & Hamali Charges): Rs. 900/-

No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	788	05/01/2021	87317	☒ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B – Other Credits : -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: Rs. 900/-

Amount E – PO / WO value: Rs. 900/-

Amount F – Difference (A – E): -

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Difference between PO / Bill acceptable? ☒ Yes ☐ No (explained below)

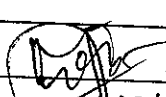
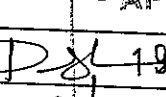
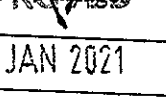
Excess / short material received ☒ Approved – within acceptable limits ☐ No (explained below)

PO / WO ☒ Yes ☐ No – wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☐ Yes – Rs. / ☒ No

Due date – due date 23/01/2021

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
							
			19 JAN 2021				

Purchase Order



73519

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From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	73519	163297
Doc Date	05-01-2021	
Quote No	Nil	
Quote Date	05-01-2021	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7515 - Stationery - other - Chalkpiece - NA - boxes Water proof chalk peice	20.00	45.00	0.00	0.00	900.00
Total Order Value . . .					900.00
Rupees : Nine Hundred Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

