

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:		19/01/21		Prepared by:		NEHA	
PO/WO no.		#3503		PO / WO Date.		04/01/21	
Supplier Name		Sava Sreedar Gunny		PO/WO amount		5,775/-	
Firm/Company		Summit Sales IP		Merchant Project			
Sl. No.		Bill No.		Bill Date		SHLLP Bill amount	
1		335		09/01/21		5,776/-	
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.		DC.No		DC. Date		MRN No.	
1.						5,776/- DC matches MRN	
2.						87468 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3.						<input type="checkbox"/> Yes <input type="checkbox"/> No	
						<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:						5,776/-	
Amount F – Difference (A – E): GST-18%						5,776/-	
Quantity received as per PO /WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)			
Is difference between PO / Bill acceptable?				<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)			
Excess / short material received				<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)			
Close PO / W?O				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)			
Advance paid / PDC given (deduct when paying)				<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No			
Payment – due date				22/01/21			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		19 JAN 2021				
Date	19/01/21		MINISH PANKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GST No : 36BERPS5253MIZM

TAX INVOICE  
BILL OF SUPPLY  
CASH / CREDIT BILL

Cell : 9347580520



# SAYA SURENDER GUNNY MERCHANT

Dealers in : Old, New, pp Woven Bags & Plastic Gunny Bags



5-2-802, Risala Abdulla, Osmangunj , HYDERABAD- 500 012. (T.S.)

Buyer

M/s *Summit Sales LLP*  
*MG Road, Secunderabad.*

No. 335

State *Telangana.* State Code *36*

Date : *09/11/2021*

GST/UID No: *36ACQFS2044C1Z7*

Delivery Address

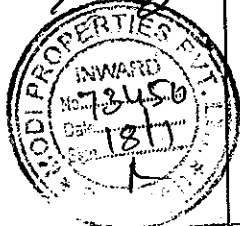
PO No. & Order Through *73503*

State State Code

Vehicle No/ Transport  
*TS 10VA 9758*

GST/UID No.:

S.No	PARTICULARS	HSN CODE	QUANTITY	RATE	AMOUNT		
					Rs.	Ps.	
①	<i>Old Empty Gunny</i> <i>As</i>	<del>500</del> 6305	<i>500 Bgs</i>	<i>11/-</i>	<i>5500</i>	<i>00</i>	
					Hamali		
					CGST @	<i>138</i>	<i>00</i>
					SGST @	<i>138</i>	<i>00</i>
					IGST @		
					TOTAL AMOUNT	<i>5776</i>	<i>00</i>



**INWARD**

Inward No: *15588* Dt: *9-121*

ARN No: *87468* Dt: *13/01/21*

Received By: Sign: *[Signature]*

**SUMMIT SALES LLP**

Amount in Words :

**TERMS & CONDITIONS :**

Goods once sold will not be taken back  
Interest will be charged @ 24% per annum if payment is not made on or before 15 days  
Our responsibility ceases on the delivery of the goods to the carries.  
Subject to Hyderabad Jurisdiction only.

For. **SAYA SURENDER GUNNY MERCHANT**

Customer's Signature

*[Handwritten Signature]*

GST No : 36BERPS5253MIZM

TAX INVOICE  
BILL OF SUPPLY  
CASH / CREDIT BILL

Cell : 9347580520



# SAYA SURENDER GUNNY MERCHANT



Dealers in : Old, New, pp Woven Bags & Plastic Gunny Bags

5-2-802, Risala Abdulla, Osmangunj , HYDERABAD- 500 012. (T.S.)

Buyer  
M/s Summit Sales LLP  
MG Road, Hyderabad.  
State Telangana. State Code 36  
GST/UID No: 36ACDFJ2044C127

No. **335**  
Date : 09/12/2018

Delivery Address \_\_\_\_\_  
State \_\_\_\_\_ State Code \_\_\_\_\_  
GST/UID No.: \_\_\_\_\_

PO No. & Order Through 73503  
Vehicle No/ Transport TS 10VA 9758

S.No	PARTICULARS	HSN CODE	QUANTITY	RATE	AMOUNT	Ps.
①	Old Empty Gunny <i>As</i>	<del>505</del> 6305	500 Bys	11/-	5500-	00
					Hamali	
					CGST @	138-00
					SGST @	138-00
					IGST @	
					TOTAL AMOUNT	5776-00

**INWARD**  
Inward No: 15588 Dt: 9-1-20  
MRN No: \_\_\_\_\_ Dt: \_\_\_\_\_  
Received By: \_\_\_\_\_ Sign: [Signature]  
**SUMMIT SALES LLP**

Amount in Words :

**TERMS & CONDITIONS :**  
Goods once sold will not be taken back  
Interest will be charged @ 24% per annum if payment is not made on or before 15 days  
Our responsibility ceases on the delivery of the goods to the carrier.  
Subject to Hyderabad Jurisdiction only.

For. **SAYA SURENDER GUNNY MERCHANT**  
*[Signature]*  
Customer's Signature

# Purchase Order



73503

31.12.20 3:28:55

Page(s) 1 Of 1

04-01-2021 15:48:45

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Saya Surendar Gunny Merchant  
#5-2-802, Beside Kishan Gunj Nala, Osmangunjh, Hyderabad-500 012.

<b>Doc No</b>	73503	168279
<b>Doc Date</b>	04-01-2021	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	04-01-2021	
<b>SupplyType</b>	Supply	

**GSTIN** 36BERPS5253MIZM

24605466

9347005466

**Kind Attn : Mr.S.Sunrendar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4034 - Consumables - Gunny Bag - other - nos	500.00	11.00	0.00	5.00	5,775.00
<b>Total Order Value . . .</b>					<b>5,775.00</b>

Rupees : Five Thousand Seven Hundred Seventy Five Only.

**Terms and Conditions :-**

**Specification / Brand** : Each bag approx.1.5mtrs length,2ft width,100kgs capacity,1 bag approx.wt.1 Kg.

**Payment Terms** : 100% as advance

**Tax** : VAT included in above price.

**Delivery Date** : Next day.

**Delivery Location** : Summit Housing LLP  
Cherlapally,Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra,9502266233, Mahesh.

**Penalty For Delay** : Nil

**Transportation Cost** : Included by us.

**Warranty** : Nil

**Advance Paid** : Rs...../-vide cheq.no... dtd.....

**Other Terms** : We reserve the right items not confirming to qty & specs.Above order for Stock maintain purpose.

**Completion Date** : Nil

**Measurement** : Nil

**Security** : Nil

**Remarks**

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact

Accepted the above Terms And Conditions

For **Saya Surendar Gunny Merchant**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_