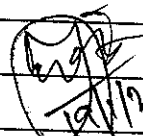
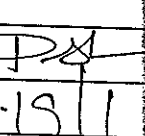
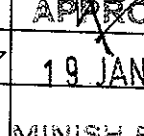


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		19/01/2021		Prepared by:		T.D. Murthy	
PO/WO no.		73131		PO / WO Date.		19/12/2020	
Supplier Name		Shwetha Computers		PO/WO amount		Rs. 3,700/-	
Firm/Company		Summit Sales LLP		Project		SHLLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	026499	05/01/2021		Rs. 3,700/-		✓	
2.	-	-		-			
3.	-	-		-			
4.	-	-		-			
Amount A – Bills total(Excluding Transport & Hamali Charges):						Rs. 3,700/- ✓	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	026499	05/01/2021	-	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ N			
3.	-	-	-	☐ Yes ☐ No			
4.	-	-	-	☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						Rs. 3,700/- ✓	
Amount E – PO / WO value:						Rs. 3,700/-	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			23/01/2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	19/1/2021	19/1/2021	19 JAN 2021				

Notes: 1. In case amount to be credited to supplier and the bill amount does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SHWETA COMPUTERS

SHOP NO.1,2,3,4,GROUND FLOOR
CHENOY TRADE CENTER, PARKLANE
SECUNDERABAD 500003

G S T : 36ACUFS2935A1ZZ

PHONE :66143437,66143438,66143439

P A N : ACUFS2935A

GST INVOICE

To : SUMMIT SALES LLP
5-4-187/3&4, 3rd FLOOR
M.G ROAD,RANIGUNJ,HYD
PH:9502199355

INVOICE NO. : 026499
INVOICE DATE : 05/01/2021
PARTY PAN NO. : 73131
PARTY GST NO. : 36ACQFS2044C1Z7
PARTY STATE NAME : Telangana

AGST PO NO. 73131 DATED:19-12-2020

S.NO	PRODUCT DESCRIPTION	HSN Code	QTY	RATE	UNIT PRICE	CGST %	CGST AMT.	SGST %	SGST AMT.	IGST %	IGST AMT.	AMOUNT
1	HDD 1 TB LAPTOP SGT. (ST1000LM035)	84717020	1	3700.00	3135.59	9.00%	282.20	9.00%	282.20			3135.59
	Add : CGST-				9.00%							3135.59
	Add : SGST-				9.00%							282.20
	Add : ROUND OFF-											282.20
												0.01



INWARD	
Inward No: 15570	Dt: 6/01/21
MRN No:	Dt:
Received By:	Sign: [Signature]
SUMMIT SALES LLP	

Signature of customer

Rupees Three Thousand Seven Hundred Only

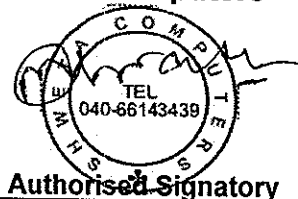
Total Rs. 3700.00

TERMS & CONDITIONS :

SERVICE TIME (12:00PM TO 5:00PM) MONDAY TO FRIDAY

1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to secunderabad jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor,cables,earphone,other accessories & consumables products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.

E.& O.E
For Shweta Computers



Purchase Order

Page(s) 1 Of 1

19-12-2020 10:32:06

Orig



73131

16.12.20 11:40:30

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shweta-Computers
Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane,
Secunderabad - 500 003.

GSTIN 36ACUFS2935A1ZZ

9248091726

Doc-No	73131	16764
Doc Date	19-12-2020	
Quote No	Nil	
Quote Date	19-12-2020	
SupplyType	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3529 - Computers and Peripherals - Hard Disk - NA - Nos 1 TB	1.00	3,700.00	0.00	0.00	3,700.00
Total Order Value . . .					3,700.00

Rupees : Three Thousand Seven Hundred Only.

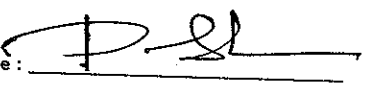
Terms and Conditions :-

Specification /	All items shall be of Seagate Brand
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 yr
Advance Paid	Rs..... vide cheq....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Bhasker sir laptop
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shweta Computers**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit Sales		Date:		18-12-2020	
Step & Phase :		SSLLP		Time:			
Supplier				Req. No.		16764	
Material required before date:				ID No.		62408	
No	Description	Size	Quantity	Units	Inward No	Date	
1	1TD laptop HDD		1	No			
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks: This is for Bhaskar Laptop

Prepared By	Suneel	Approved by	
Sign. & Date	18-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE