PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/01/21	Prepared by:	NEHA
PO/WO no.	73614	PO / WO Date.	07/01/21
Supplier Name	SSIIP	PO/WO amount	1,603/-
Firm/Company	Gv Research Centers Pvt ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	15388	13/01/21	1,603/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,603/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	13107	13/01/21	87552	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,603/-
Amount E – PO / WO value:	1,603/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	22/01/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	20/01/21	21/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centre Pvt Ltd
Sy no. 542, Genome Valley, Turkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No.	15388
Invoice Date.	13-01-2021
PO No.	73614
PO Date.	07-01-2021
Req ID	62877
Req Date	07-01-2021
Loc Req No	163302

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Blue-20,Blk-10,red-5	9608	35	3.50	122.50	12	14.70
2	7572 - Stationery - other - Punch - 16mm - nos		5	65.00	325.00	18	58.50
3	7593 - Stationery - other - Stapler - other - nos Small	9608	5	37.00	185.00	18	33.30
4	7563 - Stationery - other - Pencil - NA - boxes	4421	5	42.00	210.00	12	25.20
5	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	5	6.00	30.00	18	5.40
6	7505 - Stationery - other - Binder Clips - other - 25 mm	8305	1	38.00	38.00	18	6.84
7	7509 - Stationery - other - Calculator - NA - nos		3	155.00	465.00	18	83.70
8							
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14							
15							

IGST	CGST	SGST			
	113.82	113.82	Total Taxable Amount	1,375.50	227.64
			Total Invoice Amount	1,603.14	

Rupees : One Thousand Six Hundred Three and Paise Fourteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD No. 73394

Authorised signatory

Purchase Order

08-01-2021 12:20:38

73614
09.01.21 11:04:30

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5.....
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	73614	163302
Doc Date	07-01-2021	
Quote No	Nil	
Quote Date	07-01-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Blue-20,Blk-10,red-5*	35.00	3.50	0.00	12.00	137.20
2	7572 - Stationery - other - Punch - 16mm - nos	5.00	65.00	0.00	18.00	383.50
3	7593 - Stationery - other - Stapler - other - nos *Small*	5.00	37.00	0.00	18.00	218.30
4	7563 - Stationery - other - Pencil - NA - boxes	5.00	42.00	0.00	12.00	235.20
5	7594 - Stationery - other - Stapler pin - other - boxes *Small*	5.00	6.00	0.00	18.00	35.40
6	7505 - Stationery - other - Binder Clips - other - boxes *25 mm*	1.00	38.00	0.00	18.00	44.84
7	7509 - Stationery - other - Calculator - NA - nos	3.00	155.00	0.00	18.00	548.70
					Total Order Value . . .	**1,603.14**

Rupees : One Thousand Six Hundred Three and Paise Fourteen Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill.

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.

Completion Date NA

Measurment NA

Security Nil

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 09/01/2021

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 08-01-2021 12:20:38

Original / Office Copy / Purchase Div.Copy

Remarks

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

09/01/2021

Name : ________________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________________

Date : __/__/___

Requisition Form

Company Name:	GVRC	Date:	06.01.2021
Site & Phase :	INNOPOLIS	Time:	16.05
Supplier		Req. No.	163302
Material required before date:		ID No:	628[illegible]

No	Description	Size	Quantity	Units	Inward No	Date
1	PEN	BLUE	20	NOS		
2	PEN	BLACK	10	NOS		
3	PEN	RED	5	NOS		
4	PUNCHING MACHINE 78614	-	05	NOS		
5	STAPLER	SMALL	05	NOS		
6	PENCIL		05	NOS		
7	STAPLER PIN	SMALL	05	BOX		
8	BINDER CLIPS 25MM		10	NOS		
9	CALCULATOR		3	NOS		
10	RECHARGEABLE BATTERY	AA	06	NOS		
11	RECHARGEABLE BATTERY	AAA	06.	NOS.		
12	RECHAREABLE CHARGER	-	01	NOS		

Remarks : For Site office use purpose.

Prepared By	MOUNIKA	Approved by	VENKATESH.G
Sign.& Date	06.01.2021	Sign. & Date	06.01.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	DC No.	13107
Sy no. 542, Genome Valley, Turkapally, Hyderabad	DC Date.	13-01-2021
	PO No.	73614
	PO Date.	07-01-2021
	Req ID	62877
GSTIN : 36AAHCG4562D1ZP	Req Date	07-01-2021
	Loc Req No	163302

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	35
2	7572 - Stationery - other - Punch - 16mm - nos		5
3	7593 - Stationery - other - Stapler - other - nos	9608	5
4	7563 - Stationery - other - Pencil - NA - boxes	4421	5
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
6	7505 - Stationery - other - Binder Clips - other - boxes	8305	1
7	7509 - Stationery - other - Calculator - NA - nos		3
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INWARD
Inward No. 2420 Dt: 15/1/20
MRN No. 87552 Dt: 15/1/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SECBAD *
INWARD
No: 44819
Date:
Sign: 19/1

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centre Pvt Ltd
Sy no. 542, Genome Valley, Turkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

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PO Date.	07-01-2021
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7	7509 - Stationery - other - Calculator - NA - nos		3	155.00	465.00	18	83.70
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12							
13							
14							
15							

INWARD
Inward No. 8420 Dt: 15/1/20
MRN No. 87552 Dt: 15/1/21
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

IGST	CGST	SGST			
			Total Taxable Amount	1,375.50	227.64
	113.82	113.82	Total Invoice Amount	1,603.14	

Rupees : One Thousand Six Hundred Three and Paise Fourteen Only.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory